

**Village of Cambridge Board of Trustees  
Amundson Community Center  
200 Spring Street, Cambridge  
Tuesday, July 12, 2022  
6:30 p.m.**

**Village Board Agenda**

- 1. Call to Order/Roll Call**
- 2. Pledge of Allegiance**
- 3. Proof of Posting**
- 4. Public Comment**
- 5. Approval of Consent Agenda:**
  - a. Village Board Minutes: June 28, 2022
  - b. Public Works Committee: July 7, 2022
- 6. Reports:**
  - a. Presidents Report
  - b. Joint Review Board: July 12, 2022
  - c. Director Dept of Public Works-Tod Lord
  - d. Village Office Updates: Administrator/Clerk Moen
- 7. Treasurer's Report:**
  - a. Bills
- 8. New Business:**
  - a. Discussion and Possible Action Regarding Request from Frank Peregrine to Perform Work on Village Property to Upgrade Stormwater Management Plan
  - b. Discussion and Possible Action Regarding Street Closure Request for Mill Street, August 7, 2022, Ribfest.
  - c. Discussion and Possible Action Regarding Extension of Keystone's Liquor License to Sidewalks and Back Parking Lot, August 7, 2022
  - d. Discussion and Possible Action Regarding Awarding the contract for the Johnson St/Townsend St Road Project: Recommendation from Public Works Committee
  - e. Discussion and Possible Action Regarding Construction of a Shed at the Village Dump Site: Recommendation from Public Works Committee
  - f. Discussion and Possible Recommendations Regarding Draft Liquor License Nonrenewal Resolution
  - g. Discussion and Possible Recommendations Regarding Village of Cambridge Draft Ordinance Regarding Liquor License Nonrenewal
  - h. Discussion and Possible Action Regarding Audit Services RFP
  - i. Discussion and Possible Action Regarding Letter from Town of Oakland Regarding Annexation
  - j. Discussion and Possible Action Regarding Blue Jay Way Quotes
  - k. Discussion and Possible Action Regarding Extra Territorial CSM, W 9342 Bluff Lane, Oakland
  - l. Discussion and Possible Action Regarding Request to be Placed on Agenda Form
- 9. Unfinished Business:**
  - a. Review and Discussion Regarding Water Maintenance Plan, Agreements and Related Checklists
  - b. Fire Commission Update
- 10. Correspondence: None**

**11. Upcoming Meetings:** July 18, Economic Development; July 19 Water and Sewer; July 26, Village Board; August 8, Plan Commission; August 9, Election; August 9, Joint Law Enforcement ?; August 9, Village Board ?;

**12. Questions, Referrals to Staff or Future Agenda Items:**

- a. Decorum Expectations at All Meetings
- b. August 9, 2022 Village Board and Joint Law Enforcement Committee meetings
- c. Replacement of Flag Pole in Veterans Park

**13. Convene into Closed Session** per Section 19.85(1)(e) of the Wisconsin Statutes to deliberate or negotiate the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session: Bike Trail

**14. Reconvene into Open Session**

**15. Action taken in Closed Session**

**16. Adjournment**

Lisa Moen, Administrator/Clerk

Note

- 1) Persons Needing Special Accommodations Should Call 423-3712 At Least 24 Hours Prior To The Meeting.
- 2) More Specific Information About Agenda Items May Be Obtained By Calling 423-3712.
- 3) Final Agendas Are Typically Posted By 4 Pm On The Friday Preceding The Regular Meeting At The Amundson Community Center, Cambridge Post Office, Hometown State Bank, Badger Bank and the Village Website

**Village of Cambridge Board of Trustees  
Amundson Community Center  
200 Spring Street, Cambridge  
Tuesday, June 28, 2022  
6:30 p.m.**

**Village Board Minutes**

- 1. Call to Order/Roll Call:** President McNally called the meeting to order at 6:30 p.m. Members present: Trustees Wittwer, Franklin, Hollenbeck, Schaefer Weiss, Breunig, Kumbier and President McNally. Others present: Lisa Moen, Administrator/Clerk; Chrissie Brynwood, Treasurer; Tod Lord, Public Works Director; Jane Landretti, Legal Counsel; Jonathan Schatz, Ehlers; Patti Strobusch, Todd Schultz, Mike Herl, Kathy Cunningham.
- 2. Pledge of Allegiance**
- 3. Proof of Posting:** The Agenda was posted in the upper and lower levels of the Amundson Community Center, Cambridge Post Office, Hometown Bank, Badger Bank, Village Website
- 4. Invited Guest:** EMS Chief Paul Blount- President McNally mentioned that Chief could not make meeting will reschedule. He will also bring Terry Johnson in.
- 5. Public Comment:**  
**Kathy Cunningham-** Does not want the village to spend money on Oakland roads. Told Mark to not go out and meet with Town of Oakland. She also stated that Mark's recollection of what happened in the past wasn't accurate.
- 6. Approval of Consent Agenda:**
  - a. Village Board Minutes: June 14, 2022
  - b. Economic Development Committee: June 20, 2022
  - c. Licensing Committee: June 21, 2022
  - d. Water and Sewer Committee: June 21, 2022
  - e. Board of Review: June 22, 2022

*Trustee Kumbier made a motion to approve the Consent Agenda, seconded by Trustee Wittwer, motion carried.*

- 7. Reports:**
  - a. Presidents Report** – He thanked Vicki Redford for another compliment on her helping customer on the phone, that she was very polite and courteous. July 9<sup>th</sup> is the Cambridge Foundation Celebration at Ripley Park. He questioned the board if the weekly reports that have been given to the board are meeting the boards needs. The board agreed that they are.
  - b. Director Dept of Public Works-**Tod Lord stated the crew started unidirectional flushing and they started had a valve blow due to soil being very corrosive. It has been repaired. They have mulched Westside Park. A couple of dead trees in the park that need to be removed. Trustee Breunig questioned any news on the flagpole. Director Lord explained that money has been received from insurance. Quotes as well has been received, will go to public works.
  - c. Village Office Updates: Administrator/Clerk Moen:** We have been working on TID 6 and beginning work on the developers agreement; working on the developers agreement for Scott

Farms; Moen attended a LWMMI Management Skills Academy; Absentee Ballots for August Election; Preparing liquor/tobacco/operators licenses; Worked with residents and the Assessors prior to the Board of Review; filed the Federal Census reports and state required annual reports for TIF 4 and TIF 5 as well as the CMAR and Consumer Confidence Report.

**8. Treasurer's Report:**

- a. **Bills:** First run of bills in the amount of \$17,955.49, second run of \$10,949.11 for a total of \$28,904.60. Trustee Hollenbeck questioned the Charter bills why Public Works Department was charged twice for these bills. Treasurer Brynwood stated she will investigate.

*Trustee Hollenbeck made a motion to approve the bills in the amount of \$28,904.60, seconded by Trustee Schaefer Weiss. Motion carried 7-0 on a roll call vote.*

**9. New Business:**

- a. Discussion and Possible Action Regarding Village of Cambridge Resolution No. 2022-03 Relating to Granting Alcohol and Tobacco Retail Licenses

*Trustee Hollenbeck made a motion to approve Resolution No. 2022-03 Relating to Granting Alcohol and Tobacco Licenses, seconded by Trustee Breunig. Motion carried.*

- b. Discussion and Possible Action Regarding Decorum Expectations at All Meetings-Trustee Franklin discussed that past few months have been disorderly, with public comments, during designated speakers and Village Board discussions. There have been personal attacks on Board members and staff. Disorderly behavior is unacceptable and can not be tolerated. It is not productive. He suggests the need to adopt a policy of code of conduct, decorum. Trustee Schaefer Weiss agrees with Trustee Franklin. Attorney Landretti stated the villages ordinances do have language for removal but will look into expanding on that.

*Trustee Franklin made a motion to have Attorney Landretti draft a policy for the board to review, seconded by Trustee Hollenbeck. Motion carried.*

**10. Unfinished Business:**

- a. **Consideration and Possible Action on a "Resolution Creating Tax Incremental District No. 6, Approving its Project Plan and Establishing its Boundaries": Village of Cambridge Resolution 2022- 06:** Jonathan Schatz from Ehlers was present. And explained the TID No 6 project plan.

*Trustee Hollenbeck made a motion to approve Village of Cambridge Resolution 2022-06, Creating Tax Incremental District No. 6, Approving its Project Plan and Establishing its Boundaries, seconded by Trustee Breunig, motion carried on a 7-0 roll call vote.*

- b. Fire Commission Update: President McNally said there will be a meeting later this week in the Town of Christiana, Thursday June 30<sup>th</sup>.

**11. Correspondence: None**

- 12. Upcoming Meetings:** July 11, Plan Commission; July 12, Joint Review Board; July 12, Village Board; July 19 Water and Sewer; July 26, Village Board; August 8, Plan Commission; August 9, Election; August 9, Joint Law Enforcement ?; August 9, Village Board ?; Public Works, TBD, Economic Development; July 18.



**13. Questions, Referrals to Staff or Future Agenda Items:**

- a. Quotes for Blue Jay Way
- b. Liquor License Ordinance
- c. Street closure for Rib Fest
- d. Water/Sewer checklist- Trustee Hollenbeck would like it to be sent to the Dancing Goat.
- e. Signage for restrooms leading to Westside Park, and public parking.
- f. ATV/UTV update signage and DOT pending approval.
- g. Trustee Franklin review of water maintenance plan compare with checklists.
- h. Procedure to get an Agenda item- possible form-should item go to committee first?
- i. Policy of decorum, code of conduct
- j. Public Works walk through with engineer for sidewalks.
- k. Speed limit signs
- l. President McNally to explain what he and Ted Vratny met about in Oakland.

**14. Adjournment:**

*Trustee Hollenbeck made a motion to adjourn, seconded by Trustee Wittwer. Motion carried. President McNally adjourned the meeting at 7:35 p.m.*

*Chrissie Brynwood-Treasurer*

**Village of Cambridge**  
**PUBLIC WORKS COMMITTEE**  
**Thursday, July 7, 2022, 6:00 p.m.**  
**Amundson Community Center, Community Room**  
**200 Spring Street**

**Minutes**

- 1. Call to order/Roll Call:** Trustee Franklin called the meeting to order at 6:00 p.m. Members present: Trustees Wittwer, Breunig and Franklin. Others present: Lisa Moen, Administrator; Tod Lord, Director of Public Works; Mark McNally, Village President.
- 2. Proof of Posting:** The Agenda was posted in the upper and lower levels of the Amundson Community Center, Cambridge Post Office, Hometown Bank, Badger Bank and the Village Website.
- 3. Public Comment:** None
- 4. Approval of Minutes**
  - a.** Approval of Public Works Minutes: January 26, 2022:

*Trustee Breunig made a motion to approve the minutes as presented, seconded by Trustee Franklin. Motion carried.*

- 5. Unfinished Business:** None

- 6. New Business:**

- a. Discussion and Possible Action Regarding Johnson/Townsend Street Project:** The Village applied for and received LRIP Grants in the amount of \$29,499.68 for this project. MSA put out the bids for the project, receiving bids from Payne & Dolan and Wolf Paving. Payne & Dolan came in with the low bid of \$145,845, and MSA is recommending they be awarded the contract.

*Trustee Wittwer made a motion to recommend to the Village Board awarding the Johnson St/Townsend St project to Payne & Dolan in the amount of \$145,845.00. Seconded by Trustee Breunig. Motion carried.*

- b. Discussion and Possible Action Regarding Speed Limit Signs:** Residents have requested speed limit signs in the Vineyard Subdivision. By our ordinances, and state statutes, all Village streets have a speed limit of 25 miles per hour, with the exception of 15 miles per hour in any alley or an any road or driveway or in any parking area serving public or parochial school, religious institution, public park grounds or buildings. These limits are enforceable even if not posted. Practice in the Village has been to not post speed limits, except when entering Village limits. Staff was directed to determine how many signs would be needed if placed at all parks in the Village, and the cost of the signs. No additional action taken.
- c. Discussion and Possible Action Regarding Wayfinding Signs:** There have been discussions regarding wayfinding signs for restrooms and public parking, especially around the area of the bike trail. The village does have wayfinding signs directing people to the public parking lot at the Amundson Community Center. Discussion ensued regarding do we want to direct people to park at Camrock and deter them from coming downtown? Business owners can post parking/restrooms for customer use only. Do we have one way finding sign at the entrance to the Camrock trail : parking at Amundson, County lot; restrooms in Park; please clean up after

yourselves; respect private property? Do we make it more visible that there are restrooms at the Westside Park?

*Trustee Breunig made a motion to have staff look into enhanced restroom signs for Westside Park, seconded by Trustee Wittwer. Motion carried.*

- d. Discussion and Possible Action Regarding Replacement of Flag Pole in Veterans Park:** Included in the packet were quotes for a replacement flag pole for Veterans Park. \$10,435.00 for a 40' pole; \$12,270.00 for 50'; \$23,690.00 for 80'. We had received \$10,000 from Insurance for replacement. The pole will need to be moved to undisturbed soil, will need a quote for lighting it.

*Trustee Breunig made a motion to recommend to the Village Board replacement of the Flag Pole in Veterans Park with an 80' flag pole, if funding is available, possibly through donations, seconded by Trustee Franklin. Motion carried.*

- e. Discussion and Possible Action Regarding Shed at Village Dump Site:** We had received a Cambridge Foundation grant in the amount of \$10,000 for a new shed at the dump site. The updated quote from London Lumber for a 24' x 24' shed is \$15,421.00. Discussion that this cost could be shared with Water/Sewer/Stormwater as some of the equipment stored there would be theirs. Staff will look into the disposition of the current trailer. Security was discussed, locking the gate, locking the shed, cameras – if the current solar cameras are not working, they could be returned to US Cellular.

*Trustee Wittwer made a motion to recommend to the Village Board the construction of the shed at the village dump site, contingent on funding and disposition of the current trailer, and splitting the cost with Water/Sewer/Stormwater, seconded by Trustee Breunig. Motion carried.*

- f. Update on Fishing Ponds:** Public Works Director Tod Lord recently met with representatives of the DNR and toured the fishing ponds. They were very impressed with the ponds. The back overflow pond has fish in it. A lot of baby fish, but it has been overfished. DNR is looking into possibilities of us restocking the ponds free of charge.

## **7. Update/Other Items for Future Consideration:**

- a.** Update on Amundson Center clean up/ carpet replacement
- b.** Budget/CIP : Director Lord will update list of equipment and replacement schedules
- c.** LBK Park
- d.** Lions Club Building Storm Damage
- e.** Creek Banks – Sun Prairie Watershed Project
- f.** Cement Repairs at Fountain/Tile Replacement
- g.** Safety at Public Gatherings

- 8. Adjournment:** Trustee Breunig made a motion to adjourn, seconded by Trustee Wittwer. Motion carried. Trustee Wittwer adjourned the meeting at 7:37 p.m.

Lisa Moen, Village Clerk/Administrator/Deputy Treasurer

Dated From: 7/12/2022 From Account:  
 Thru: 7/12/2022 Thru Account:

Voucher Nbr	Check Date	Payee	Amount
7/12/2022 1901 Inc. Mechanical & Plumbing AIR CONDITIONING CHECK DUE TO FLOOD			
100-00-51600-240-000		MUN BLDG - MAINT & REPAIR A/C CHECK DUE TO FLOOD 22-2387	150.00
Total			150.00
7/12/2022 ALLIANT ENERGY/WP&L VETS PARK POWER JUNE 2022			
100-00-55200-220-000		PARK UTILITIES VETS PARK POWER JUNE 2022 6959100000-6.27.2022	22.22
Total			22.22
7/12/2022 ALLIANT ENERGY/WP&L STREET LIGHTS JUNE 2022			
100-00-53420-000-000		STREET LIGHTS STREET LIGHTS JUNE 2022 5876920000 6.29.2022	1,440.04
Total			1,440.04
7/12/2022 APG OF SOUTHERN WISCONSIN PUBLIC HEARING AD/LIQUOR LICENSING			
100-00-51425-000-000		PUBLICATION/HEARING NOTICES PUBLIC HEARING AD/LIQUOR LICENSING 28866-0622	603.34
Total			603.34
7/12/2022 BADGERLAND DISPOSAL, LLC JULY 2022 TRASH & RECYCLING SERVICE			
350-00-53620-290-000		TRASH COLLECTION CONTRACTED JULY 2022 TRASH & RECYCLING SERVICE 0002696154	4,922.03
350-00-53620-295-000		RECYCLE COLLECT- CONTRACTED JULY 2022 TRASH & RECYCLING SERVICE 0002696154	3,355.33
100-00-55200-290-000		FISH PONDS - LAGOON RD JULY 2022 RESTROOM RENTAL HANDICAPPED RESTROOM	249.29
Total			8,526.65
7/12/2022 BEHLING LAW OFFICE 06/2022 SERVICES RENDERED			
100-00-51300-210-000		VILLAGE LEGAL WORK 06/2022 SERVICES RENDERED 30112	67.50
Total			67.50

7/08/2022 12:12 PM

In Progress Checks - Full Report - ALL  
ALL Checks by Payee

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HOMETOWN BANK GENERAL OPERATING

Dated From: 7/12/2022 From Account:  
Thru: 7/12/2022 Thru Account:

Voucher Nbr	Check Date	Payee	Amount
7/12/2022 C & M HYDRAULIC TOOL SUPPLY INC. PROMARK HELMET SYSTEM			
100-00-53311-360-000		PUBLIC WORKS - SUPPLIES PROMARK HELMET SYSTEM	89.99
		0175004-IN	
Total			89.99
7/12/2022 CAMBRIDGE ACE HARDWARE SUPPLIES FOR SHOP			
100-00-51600-390-000		MUN BLDG - SUPPLIES SHOP SUPPLIES	10.99
		B120438	
100-00-53311-371-000		PUBLIC WORKS - STREET SIGNS SHOP SUPPLIES	53.91
		B120494	
100-00-53311-340-000		PUBLIC WORKS - SHOP SUPPLIES SHOP SUPPLIES	5.59
		B120732	
100-00-53311-340-000		PUBLIC WORKS - SHOP SUPPLIES SHOP SUPPLIES	84.95
		B122049	
Total			155.44
7/12/2022 CAMBRIDGE FIRE COMMISSION 3RD QTR PAYMENT 2022			
100-00-52200-000-000		FIRE DEPT. 2% FIRE DUES 3RD QTR PAYMENT 2022	47,754.28
		3RD QTR PAYMENT	
Total			47,754.28
7/12/2022 CAMBRIDGE NEWS & DEERFIELD INDEPENDENT 2022 YEAR SUBSCRIPTION CDI-140269			
100-00-51420-320-000		ADMIN - SUBSCR/PRINTING 2022 YEAR SUBSCRIPTION CDI-140269	76.75
		CDI-140269 08/11/2022	
Total			76.75
7/12/2022 CAMBRIDGE WATER & SEWER UTILITY 302 E NORTH ST JUNE 2022			
100-00-53311-220-000		PUBLIC WORKS - UTILITY & PHONE JUNE 2022 WATER/SEWER BILL	38.25
		JUNE 2022	
Total			38.25
7/12/2022 CAMBRIDGE WATER & SEWER UTILITY JUNE 2022 200 W NORTH DPW SHOP			
100-00-53311-220-000		PUBLIC WORKS - UTILITY & PHONE JUNE 2022 UTILITY BILL DPW PORTION	90.14
		JUNE 2022	

ALL Checks by Payee

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HOMETOWN BANK GENERAL OPERATING

Dated From: 7/12/2022 From Account:

Thru: 7/12/2022 Thru Account:

Voucher Nbr	Check Date	Payee	Amount
Total			90.14
7/12/2022 CAMBRIDGE WATER & SEWER UTILITY			
JUNE 2022 200 SPRING ST			
100-00-51600-220-000		MUN BLDG - UTILITIES	276.17
		JUNE 2022 UTILITY BILL	
		JUNE 2022 UTILITY BILL	
Total			276.17
7/12/2022 CHRISTIN BRYNWOOD			
REIMB OFFICE CHAIR			
100-00-51420-310-000		ADMIN - OFFICE SUPPLY	210.99
		REIMB OFFICE CHAIR	
Total			210.99
7/12/2022 CIRCLE B INC			
PLAY MAT FOR PARK			
100-00-55200-390-000		PARK/PLAYGROUND SUPPLIES	972.50
		PLAY MAT FOR PARK	
		319607	
Total			972.50
7/12/2022 COMPUTER MAGIC, INC			
JULY 2022 COMPUTER SUPPORT			
100-00-51420-280-000		ADMIN - COMPUTER MAINT/REPAIR	756.50
		JULY 2022 COMPUTER SUPPORT	6585
500-00-53700-681-300		COMPUTER SUPPORT	378.25
		JULY 2022 COMPUTER SUPPORT	6585
600-00-53700-842-000		TECHNOLOGY EXPENSES	378.25
		JULY 2022 COMPUTER SUPPORT	6585
Total			1,513.00
7/12/2022 EMBROIDERY PROFESSIONALS LLP			
DPW SHIRTS			
100-00-53311-340-000		PUBLIC WORKS - SHOP SUPPLIES	42.36
		DPW SHIRTS	
		2969	
Total			42.36
7/12/2022 KEYSTONE CAMBRIDGE LLC			
REIMB OVERPAYMENT LIQUOR LICENSE			
100-00-51425-000-000		PUBLICATION/HEARING NOTICES	85.00
		REFUND OVERPAYMENT LIQUOR LICENSE	



## ALL Checks by Payee

ACCT

## HOMETOWN BANK GENERAL OPERATING

Dated From: 7/12/2022

From Account:

Thru: 7/12/2022

Thru Account:

Voucher Nbr	Check Date	Payee	Amount
<b>Total</b>			<b>85.00</b>
7/12/2022 LAKE MILLS CLEANERS & DYERS, INC.			
MOP HEADS CLEANED			
100-00-51610-000-000		MUNICIPAL BLDG - OTHER	61.75
		CLEAN MOP HEADS	450864
<b>Total</b>			<b>61.75</b>
7/12/2022 MSA PROFESSIONAL SERVICES			
ENGINEERING SERVICE			
100-00-53100-215-000		ENGINEERING SERV	675.00
		STE 134 & LAGOON RD TRAFFIC STUDY	R09310016.0-5
100-00-53100-215-000		ENGINEERING SERV	1,050.00
		GIS SOFTWARE	R09310018.0-3
500-00-53700-640-000		SUPPLIES AND EXPENSES	525.00
		WATER PORTION GIS SOFTWARE	R09310018.0-3
600-00-53700-851-100		STAFF TRAINING	525.00
		SEWER PORTION OF GIS SOFTWARE	R09310018.0-3
100-00-53100-215-000		ENGINEERING SERV	2,755.00
		SCOTT FARMS DR & CRS	R09310017.0-3
100-00-53340-100-000		STREETS/ROADS - OTHER	974.87
		2022 ROAD RESURFACING PROJECT	R09310019.0-3
500-00-53700-682-300		OUTSIDE SERVICES - ENGINEERING	225.00
		SEWER SERVICE TO OUTSIDE VILL LIMITS	R09310013.0-1
600-00-53700-852-300		OUTSIDE SRVCS - ENGINEERING	225.00
		SEWER SERVICE TO OUTSIDE VILL LIMITS	R09310013.0-1
100-00-53100-215-000		ENGINEERING SERV	2,394.65
		WESTGATE COMMERCIAL DR & CRS	R09310014.0-7
100-00-53100-215-000		ENGINEERING SERV	200.00
		GENERAL ENGINEERING SVCS	R09310004.0-6
<b>Total</b>			<b>9,549.52</b>
7/12/2022 QUILL CORPORATION			
OFFICE/CLEANING SUPPLIES			
100-00-51600-390-000		MUN BLDG - SUPPLIES	165.92
		CLEANING SUPPLIES FOR HALL	161917374
100-00-51420-310-000		ADMIN - OFFICE SUPPLY	44.45
		OFFICE SUPPLIES	161917374

ALL Checks by Payee

ACCT

## HOMETOWN BANK GENERAL OPERATING

Dated From: 7/12/2022 From Account:

Thru: 7/12/2022 Thru Account:

Voucher Nbr	Check Date	Payee	Amount
100-00-51420-390-000		ADMIN - SUPPLY & EXPENSES	-11.29
		CREDIT FOR INCORRECT PENS	
		CR MEMO 1800405	
		Total	199.08
7/12/2022 STEVEN OR HANNAH MCNAMARA			
REIMB UTILITY BILL PAID BY TITLE COMP			
500-00-53700-650-400		METER READING COSTS	92.46
		REIMB UTILITY BILL PAID BY TITLE COMP	
		Total	92.46
7/12/2022 SUPERIOR STATE ADMINISTRATORS INC			
FSA MONTHLY FEE JULY 2022			
100-00-51420-134-000		ADMIN - FLEX BEN	7.20
		FSA MONTHLY FEE JULY 2022 ADMIN	Z268528
100-00-53311-134-000		PUBLIC WORKS - FLEX BEN	3.60
		FSA MONTHLY FEE JULY 2022 PUB WORKS	Z268528
150-00-55110-134-000		LIB - FLEX BENEFIT	14.35
		FSA MONTHLY FEE JULY 2022 LIBRARY	Z268528
500-00-53700-686-000		EMPLOYEE PENSIONS AND BENEFITS	1.80
		FSA MONTHLY FEE JULY 2022	Z268528
600-00-53700-854-000		EMPLOYEE PENSIONS & BENEFITS	1.80
		FSA MONTHLY FEE JULY 2022	Z268528
		Total	28.75
7/12/2022 US CELLULAR			
JUNE 2022 CELL PHONES			
100-00-52100-390-000		POLICE - PHONES & SUPPLIES	126.00
		POLICE CELL PHONES JUNE 2022	0616154197 06/22/2022
100-00-53311-220-000		PUBLIC WORKS - UTILITY & PHONE	445.35
		DPW CELL PHONE JUNE 2022	0616154197 06/22/2022
100-00-51200-390-000		COURT - SUPPLY & EXPENSE	59.71
		COURT CELL PHONE JUNE 2022	0616154197 06/22/2022
100-00-51420-221-000		ADMIN - TELEPHONE	90.44
		ADMIN CELL PHONE JUNE 2022	0616154197 06/22/2022
500-00-53700-681-200		TELEPHONE EXPENSE	123.91
		WATER CELL PHONE JUNE 2022	0616154197 06/22/2022
600-00-53700-851-400		TELEPHONE EXPENSE	33.45
		SEWER CELL PHONE JUNE 2022	0616154197 06/22/2022

## ALL Checks by Payee

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## HOMETOWN BANK GENERAL OPERATING

Dated From: 7/12/2022

From Account:

Thru: 7/12/2022

Thru Account:

Voucher Nbr	Check Date	Payee	Amount
			Total 878.86
7/12/2022 VILLAGE OF McFARLAND - SENIOR OUTREACH			
2ND HALF 2022 OUTREACH SERVICES			
100-00-55400-000-000		SENIOR SERVICES	11,271.50
		2ND HALF 2022 OUTREACH SERVICES	8478
			Total 11,271.50
7/12/2022 VISA			
JUNE 2022 CHARGES			
100-00-53311-371-000		PUBLIC WORKS - STREET SIGNS	41.65
		THEISENS SUPPLIES	JUNE 29 2022
100-00-51420-311-000		ADMIN - POSTAGE	24.21
		POSTAGE	JUNE 29 2022
100-00-51420-330-000		ADMIN - TRAINING; CONFER.	230.00
		MARK MCNALLY LEAGUE CONFERENCE	JUNE 29 2022
100-00-51420-330-000		ADMIN - TRAINING; CONFER.	499.00
		CBRYNWOOD TREASURER SCHOOLING	JUNE 29 2022
100-00-53311-340-000		PUBLIC WORKS - SHOP SUPPLIES	129.75
		FARM AND FLEET SUPPLIES	JUNE 29 2022
100-00-52400-000-000		PLBG. & BLDG. INSPECTIONS	346.09
		BUILDING PERMIT SEALS	JUNE 29 2022
100-00-51420-311-000		ADMIN - POSTAGE	1.30
		OVERSEE ELECTION POSTAGE	JUNE 29 2022
100-00-51420-310-000		ADMIN - OFFICE SUPPLY	14.99
		ZOOM MEETING SOFTWARE	JUNE 29 2022
100-00-51420-330-000		ADMIN - TRAINING; CONFER.	190.00
		LMOEN WORKSHOP	JUNE 29 2022
			Total 1,476.99
7/12/2022 VISA			
CABLE SUPPLIES			
920-00-55190-390-000		CABLE TV-SUPPLIES & EXPENSE	68.56
		GARY CABLE SUPPLIES	JUNE 29 2022 CABLE
			Total 68.56
7/12/2022 WISCONSIN DEPT OF JUSTICE - CIB			
15 BACKGROUND CHECKS JUNE 2022			

7/08/2022 12:12 PM

In Progress Checks - Full Report - ALL

Page: 7

ALL Checks by Payee

ACCT

HOMETOWN BANK GENERAL OPERATING

Dated From: 7/12/2022

From Account:

Thru: 7/12/2022

Thru Account:

Voucher Nbr	Check Date	Payee	Amount
100-00-51420-250-000		ADMIN - WDOJ TIME SYSTEM	105.00
	15 BACKGROUND CHECKS JUNE 2022	G2915-JUNE 2022	
		Total	105.00
		Grand Total	85,847.09

## ALL Checks by Payee

ACCT

## HOMETOWN BANK GENERAL OPERATING

Dated From: 7/12/2022 From Account:  
Thru: 7/12/2022 Thru Account:

	Amount
Total Expenditure from Fund # 100 - VILLAGE GENERAL FUND	74,976.90
Total Expenditure from Fund # 150 - LIBRARY FUND	14.35
Total Expenditure from Fund # 350 - REFUSE & RECYCLING FUND	8,277.36
Total Expenditure from Fund # 500 - WATER UTILITY	1,346.42
Total Expenditure from Fund # 600 - SEWER UTILITY	1,163.50
Total Expenditure from Fund # 920 - CAMBRIDGE/OAKLAND CABLE TV	68.56
Total Expenditure from all Funds	85,847.09

June 30, 2022

To: The Village of Cambridge, WI

RE: Permission to Perform Stormwater Grading Work

Cambridge Development LLC (the "Developer") respectfully requests permission to perform grading work on property owned by the Village of Cambridge, WI in order to complete the modified and updated stormwater management plan (the "Plan") for the development known as The Vineyards at Cambridge (the "Vineyards"). The Plan was developed and submitted by Quam Engineering and has been approved by the Water Resource Engineering Division of Dane County, WI, who acts as the engineer for the Village regarding this matter.

The Plan is an update to the original stormwater plan for the Vineyards due to the relocation of a bike trail that was to be constructed on a berm that was integral to the original stormwater plan. Upon relocation of the bike trail, the berm was never constructed. The Plan addresses this requirement.

The Developer agrees to perform grading work only as necessary to complete the Plan and will restore affected areas as closely as possible to their current grading. There are no structures within the area affected by the Plan. The Developer will bear all costs related to the Plan.

Please grant permission to the Developer by signing below. Thank you in advance for your concurrence.

Submitted by: Frank D. Peregrine

Frank D. Peregrine, Developer Member

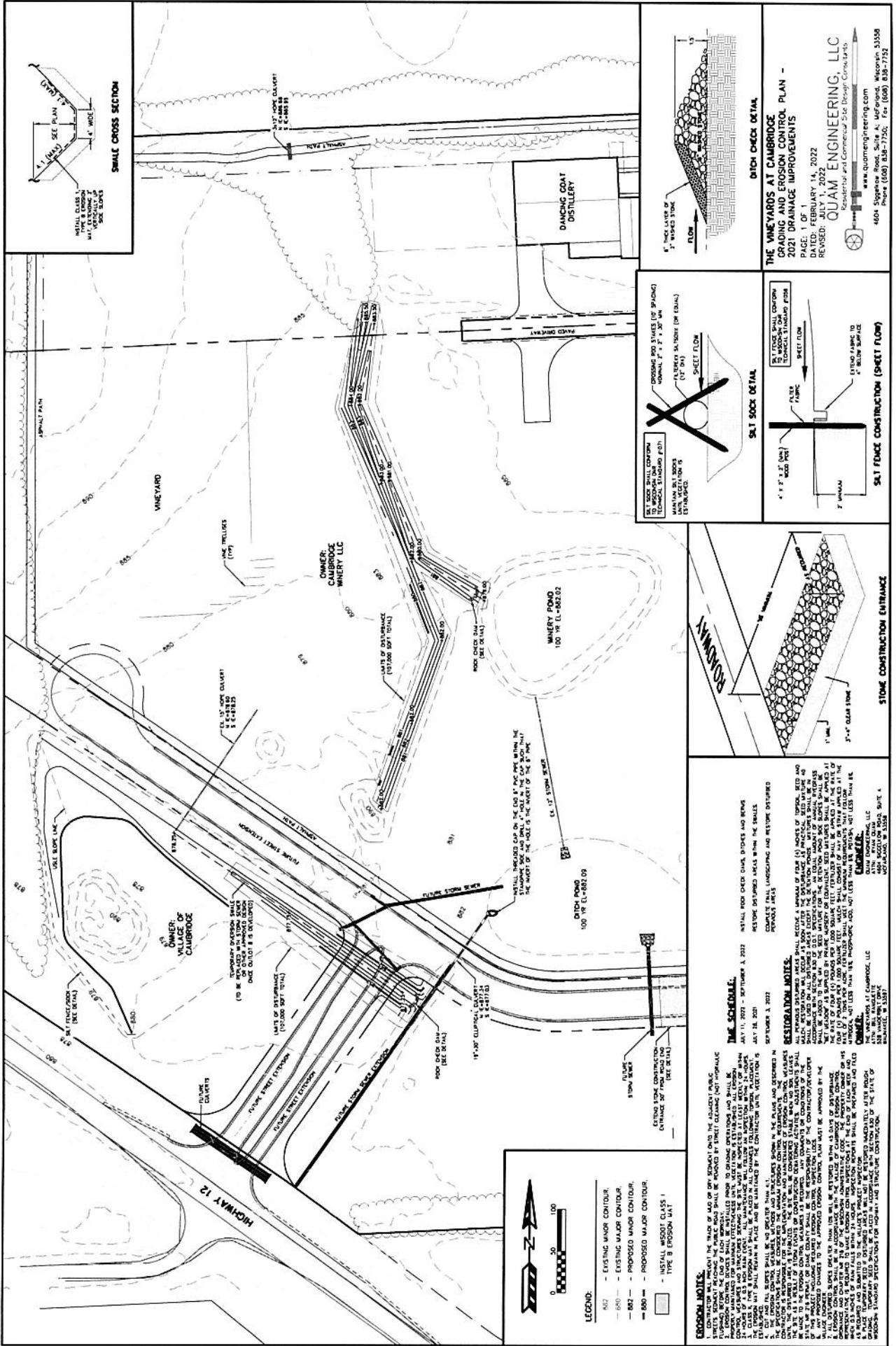
Approved by: \_\_\_\_\_

Printed Name: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_





**EROSION NOTES:**  
 1. CONTRACTOR SHALL MAINTAIN THE TRACK OF ROAD OR DRIVE EXACTLY ON THE ADJACENT PUBLIC STREETS. EXISTING PAVEMENT SHALL BE REPAIRED TO ORIGINAL CONDITION. ALL NEW PAVEMENT SHALL BE INSTALLED IN ACCORDANCE WITH THE WISCONSIN DEPARTMENT OF TRANSPORTATION STANDARD SPECIFICATIONS FOR ROADWAY CONSTRUCTION. ALL NEW PAVEMENT SHALL BE INSTALLED AT LEAST 12 INCHES FROM THE ADJACENT PROPERTY LINE.  
 2. ALL EXISTING UTILITY LINES SHALL BE MAINTAINED AND PROTECTED. ALL NEW UTILITY LINES SHALL BE INSTALLED IN ACCORDANCE WITH THE WISCONSIN DEPARTMENT OF TRANSPORTATION STANDARD SPECIFICATIONS FOR ROADWAY CONSTRUCTION.  
 3. ALL EXISTING EROSION CONTROL MEASURES SHALL BE MAINTAINED AND REPAIRED AS NEEDED. ALL NEW EROSION CONTROL MEASURES SHALL BE INSTALLED IN ACCORDANCE WITH THE WISCONSIN DEPARTMENT OF TRANSPORTATION STANDARD SPECIFICATIONS FOR ROADWAY CONSTRUCTION.  
 4. ALL PROPOSED EROSION CONTROL MEASURES SHALL BE INSTALLED AND MAINTAINED IN ACCORDANCE WITH THE WISCONSIN DEPARTMENT OF TRANSPORTATION STANDARD SPECIFICATIONS FOR ROADWAY CONSTRUCTION.  
 5. ALL PROPOSED EROSION CONTROL MEASURES SHALL BE INSTALLED AND MAINTAINED IN ACCORDANCE WITH THE WISCONSIN DEPARTMENT OF TRANSPORTATION STANDARD SPECIFICATIONS FOR ROADWAY CONSTRUCTION.  
 6. ALL PROPOSED EROSION CONTROL MEASURES SHALL BE INSTALLED AND MAINTAINED IN ACCORDANCE WITH THE WISCONSIN DEPARTMENT OF TRANSPORTATION STANDARD SPECIFICATIONS FOR ROADWAY CONSTRUCTION.  
 7. ALL PROPOSED EROSION CONTROL MEASURES SHALL BE INSTALLED AND MAINTAINED IN ACCORDANCE WITH THE WISCONSIN DEPARTMENT OF TRANSPORTATION STANDARD SPECIFICATIONS FOR ROADWAY CONSTRUCTION.  
 8. ALL PROPOSED EROSION CONTROL MEASURES SHALL BE INSTALLED AND MAINTAINED IN ACCORDANCE WITH THE WISCONSIN DEPARTMENT OF TRANSPORTATION STANDARD SPECIFICATIONS FOR ROADWAY CONSTRUCTION.  
 9. ALL PROPOSED EROSION CONTROL MEASURES SHALL BE INSTALLED AND MAINTAINED IN ACCORDANCE WITH THE WISCONSIN DEPARTMENT OF TRANSPORTATION STANDARD SPECIFICATIONS FOR ROADWAY CONSTRUCTION.  
 10. ALL PROPOSED EROSION CONTROL MEASURES SHALL BE INSTALLED AND MAINTAINED IN ACCORDANCE WITH THE WISCONSIN DEPARTMENT OF TRANSPORTATION STANDARD SPECIFICATIONS FOR ROADWAY CONSTRUCTION.

**RESIDUAL NOTES:**  
 1. ALL PROPOSED EROSION CONTROL MEASURES SHALL BE MAINTAINED AND REPAIRED AS NEEDED. ALL NEW EROSION CONTROL MEASURES SHALL BE INSTALLED IN ACCORDANCE WITH THE WISCONSIN DEPARTMENT OF TRANSPORTATION STANDARD SPECIFICATIONS FOR ROADWAY CONSTRUCTION.  
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**THE SCHEDULE:**  
 JULY 11, 2022 - SEPTEMBER 3, 2022  
 JULY 18, 2022  
 SEPTEMBER 3, 2022  
 REVISIONS:  
 1. REVISION 1: CORRECTED THE TRACK OF ROAD OR DRIVE EXACTLY ON THE ADJACENT PUBLIC STREETS. EXISTING PAVEMENT SHALL BE REPAIRED TO ORIGINAL CONDITION. ALL NEW PAVEMENT SHALL BE INSTALLED IN ACCORDANCE WITH THE WISCONSIN DEPARTMENT OF TRANSPORTATION STANDARD SPECIFICATIONS FOR ROADWAY CONSTRUCTION. ALL NEW PAVEMENT SHALL BE INSTALLED AT LEAST 12 INCHES FROM THE ADJACENT PROPERTY LINE.  
 2. REVISION 2: ALL EXISTING UTILITY LINES SHALL BE MAINTAINED AND PROTECTED. ALL NEW UTILITY LINES SHALL BE INSTALLED IN ACCORDANCE WITH THE WISCONSIN DEPARTMENT OF TRANSPORTATION STANDARD SPECIFICATIONS FOR ROADWAY CONSTRUCTION.  
 3. REVISION 3: ALL EXISTING EROSION CONTROL MEASURES SHALL BE MAINTAINED AND REPAIRED AS NEEDED. ALL NEW EROSION CONTROL MEASURES SHALL BE INSTALLED IN ACCORDANCE WITH THE WISCONSIN DEPARTMENT OF TRANSPORTATION STANDARD SPECIFICATIONS FOR ROADWAY CONSTRUCTION.  
 4. REVISION 4: ALL PROPOSED EROSION CONTROL MEASURES SHALL BE INSTALLED AND MAINTAINED IN ACCORDANCE WITH THE WISCONSIN DEPARTMENT OF TRANSPORTATION STANDARD SPECIFICATIONS FOR ROADWAY CONSTRUCTION.  
 5. REVISION 5: ALL PROPOSED EROSION CONTROL MEASURES SHALL BE INSTALLED AND MAINTAINED IN ACCORDANCE WITH THE WISCONSIN DEPARTMENT OF TRANSPORTATION STANDARD SPECIFICATIONS FOR ROADWAY CONSTRUCTION.  
 6. REVISION 6: ALL PROPOSED EROSION CONTROL MEASURES SHALL BE INSTALLED AND MAINTAINED IN ACCORDANCE WITH THE WISCONSIN DEPARTMENT OF TRANSPORTATION STANDARD SPECIFICATIONS FOR ROADWAY CONSTRUCTION.  
 7. REVISION 7: ALL PROPOSED EROSION CONTROL MEASURES SHALL BE INSTALLED AND MAINTAINED IN ACCORDANCE WITH THE WISCONSIN DEPARTMENT OF TRANSPORTATION STANDARD SPECIFICATIONS FOR ROADWAY CONSTRUCTION.  
 8. REVISION 8: ALL PROPOSED EROSION CONTROL MEASURES SHALL BE INSTALLED AND MAINTAINED IN ACCORDANCE WITH THE WISCONSIN DEPARTMENT OF TRANSPORTATION STANDARD SPECIFICATIONS FOR ROADWAY CONSTRUCTION.  
 9. REVISION 9: ALL PROPOSED EROSION CONTROL MEASURES SHALL BE INSTALLED AND MAINTAINED IN ACCORDANCE WITH THE WISCONSIN DEPARTMENT OF TRANSPORTATION STANDARD SPECIFICATIONS FOR ROADWAY CONSTRUCTION.  
 10. REVISION 10: ALL PROPOSED EROSION CONTROL MEASURES SHALL BE INSTALLED AND MAINTAINED IN ACCORDANCE WITH THE WISCONSIN DEPARTMENT OF TRANSPORTATION STANDARD SPECIFICATIONS FOR ROADWAY CONSTRUCTION.

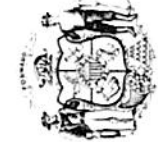
**THE VINEYARDS AT CAMBRIDGE**  
 GRADING AND EROSION CONTROL PLAN -  
 2021 DRAINAGE IMPROVEMENTS  
 PAGE: 1 OF 1  
 DRAWN: FEBRUARY 14, 2022  
 REVISIONS: FEBRUARY 14, 2022  
**QUAM ENGINEERING, LLC**  
 4604 Siggeikow Road, Suite A, McFarland, Wisconsin, 53558  
 Phone (608) 838-7750; Fax (608) 838-7732  
 www.quamengineering.com

**DITCH CHECK DETAIL**  
 12" LAYER OF WASHED STONE  
 2" WIDE FABRIC  
 FLOW

**SILT SOCK DETAIL**  
 4' x 12' CLOTH (SEE DETAIL)  
 2' x 2' FABRIC (SEE DETAIL)  
 SHEET FLOW  
**SILT FENCE CONSTRUCTION (SHEET FLOW)**  
 4' x 12' CLOTH (SEE DETAIL)  
 2' x 2' FABRIC (SEE DETAIL)  
 SHEET FLOW  
 EXPOSED FABRIC TO 2" BELOW SURFACE

**STONE CONSTRUCTION ENTRANCE**  
 1' CLEAR STONE  
 3'-4" CLEAR STONE

**SMALL CROSS SECTION**  
 12" LAYER OF WASHED STONE  
 2" WIDE FABRIC  
 SEE PLAN  
 12" WIDE



# Soil Loss & Sediment Discharge Calculation Tool

for use on Construction Sites in the State of Wisconsin



WDNR Version 2.0 (06-29-2017)

**YEAR 1**

**Developer:** The Vineyards at Cambridge, LLC

**Project:** The Vineyards at Cambridge

**Date:** 07/01/22

**County:** Dane

Version 1.0

Activity (1)	Begin Date (2)	End Date (3)	Period % R (4)	Annual R Factor (5)	Sub Soil Texture (6)	Soil Erodibility K Factor (7)	Slope (%) (8)	Slope Length (ft) (9)	LS Factor (10)	Land Cover C Factor (11)	Soil loss A (tons/acre) (12)	SDF (13)	Sediment Control Practice (14)	Sediment Discharge (t/acre) (15)
Bare Ground	07/11/22	09/03/22	32.7%	150	Silt Loam	0.43	2.0%	100	0.20	1.00	4.2	1.053		4.5
Seed with Mulch or Er.	09/03/22	11/02/22	16.1%	150	Silt Loam	0.43	2.0%	100	0.20	0.10	0.2	1.053		0.2
End	11/02/22						2.0%	100	0.20			0.000		0.0
												0.000		0.0
												0.000		0.0
												0.000		0.0
												0.000		0.0
												0.000		0.0
<b>TOTAL</b>										<b>TOTAL</b>	4.4		<b>TOTAL</b>	4.7
													<b>% Reduction Required</b>	NONE

**Notes:**

See Help Page for further descriptions of variables and items in drop-down boxes.  
 The last land disturbing activity on each sheet must be 'End'. This is either 12 months from the start of construction or final stabilization.  
 For periods of construction that exceed 12 months, please demonstrate that 5 tons/acre/year is not exceeded in any given 12 month period.

NOTE: THIS TOOL ONLY ADDRESSED SOIL EROSION DUE TO SHEET FLOW. MEASURES TO CONTROL CHANNEL EROSION MAY ALSO BE REQUIRED TO MEET SEDIMENT DISCHARGE REQUIREMENTS.

**Recommended Permanent Seeding Dates:**  
 4/1-5/15 and 8/7-8/29 Turf, introduced grasses and legumes  
 Thaw-6/30 Native Grasses, forbs, and legumes

Designed By: MAF  
 Date: 7/1/2022



# Soil Loss & Sediment Discharge Calculation Tool

for use on Construction Sites in the State of Wisconsin



YEAR 1

WDNR Version 2.0 (06-29-2017)

Developer: The Vineyards at Cambridge, LLC

Project: The Vineyards at Cambridge

Date: 07/01/22

County: Dane

Version 1.0

Activity (1)	Begin Date (2)	End Date (3)	Period % R (4)	Annual R Factor (5)	Sub Soil Texture (6)	Soil Erodibility K Factor (7)	Slope (%) (8)	Slope Length (ft) (9)	LS Factor (10)	Land Cover C Factor (11)	Soil loss A (tons/acre) (12)	SDF (13)	Sediment Control Practice (14)	Sediment Discharge (t/ac) (15)
Bare Ground	07/11/22	07/28/22	12.1%	150	Silt Loam	0.43	25.0%	8	1.76	1.00	13.7	0.417	Ditch Check Sedi	4.0
Seed with Mulch or Er.	07/28/22	09/26/22	29.3%	150	Silt Loam	0.43	25.0%	8	1.76	0.10	3.3	0.417	Ditch Check Sed	1.0
End	09/26/22											0.000		0.0
												0.000		0.0
												0.000		0.0
												0.000		0.0
												0.000		0.0
												0.000		0.0
												0.000		0.0
<b>TOTAL</b>										<b>TOTAL</b>	17.1		<b>TOTAL</b>	5.0
													<b>% Reduction Required</b>	NONE

SLOPE > 20% USE PRESCRIPTIVE COMPLIANCE

**Notes:**

See Help Page for further descriptions of variables and items in drop-down boxes. The last land disturbing activity on each sheet must be 'End'. This is either 12 months from the start of construction or final stabilization. For periods of construction that exceed 12 months, please demonstrate that 5 tons/acre/year is not exceeded in any given 12 month period.

NOTE: THIS TOOL ONLY ADDRESSED SOIL EROSION DUE TO SHEET FLOW. MEASURES TO CONTROL CHANNEL EROSION MAY ALSO BE REQUIRED TO MEET SEDIMENT DISCHARGE REQUIREMENTS.

**Recommended Permanent Seeding Dates:**

4/1-5/15 and 8/7-8/29 Turf, introduced grasses and legumes  
Thaw-6/30 Native Grasses, forbs, and legumes

Designed By:	MAF
Date	7/11/2022

# STREET USE PERMIT APPLICATION

## Village of Cambridge, Wisconsin

200 Spring Street, P.O. Box 99 53523 (608) 423-3712

APPLICANT NAME <i>Ken Kemler</i>	TELEPHONE <i>608-423-3730</i>
ADDRESS <i>206 W Main</i>	CITY/STATE/ZIP <i>Cambridge WI 53523</i>
<b>ORGANIZATION INFORMATION (IF APPLICABLE)</b>	
ORGANIZATION NAME <i>Cambridge Ribfest</i>	ORGANIZATION ADDRESS <i>Same</i>
PRESIDENT/DIRECTOR NAME <i>Ken Kemler</i>	TELEPHONE <i>608-423-3730</i>
CONTACT NAME <i>Ken Kemler</i>	TELEPHONE
<b>DESCRIBE YOUR REQUEST</b>	
PROPOSED USE FOR STREET PERMIT: <i>Rib competition</i>	
STREET REQUESTED: <i>Mill</i> FROM: <i>6:am</i> TO: <i>6 PM</i>	
DATE and TIMES REQUESTED <i>August 7th</i>	NUMBER of PEOPLE EXPECTED <i>1500</i>
FEE: NONE	
<p><i>The applicant agrees to abide by Village of Cambridge ordinances. You may be required to furnish a certificate of comprehensive general liability insurance or a performance bond prior to being granted the permit. The Village of Cambridge is not responsible for injuries or damages resulting from the activities for which the permit is granted. The Village President or a law enforcement officer has the authority to revoke a permit or terminate an event in progress if the event organizers fail to comply with any of the regulations in the street use policy or conditions stated in the permit, or if the health, safety and welfare of the public appears to be endangered by activities as a result of the event or the event is in violation of any of the conditions of the permits or ordinances of the Village of Cambridge.</i></p>	
SIGNATURE <i>Ken Kemler</i>	DATE <i>6/5/02</i>
<b>OFFICE USE ONLY</b>	
Recommendation from Cambridge Police Department:	<input type="checkbox"/> I recommend approval of the permit <input type="checkbox"/> I recommend refusal of the permit
Reasons if refusal:	
Officer Signature:	Approved by Village Board:
Valid Dates	

The Keystone Grill  
206 W. Main St  
Cambridge, WI  
53523

To: Village Board

Members of the Board,

We are seeking permission to extend the boundaries of our licensed liquor service area to our sidewalks and back parking lot, solely for the day of our event happening August, 7th, 2022.

Thank you for your consideration as we hope to make this a successful event for all to enjoy!

Much thanks,

The Keystone Team.



1702 Pankratz Street  
Madison, WI 53704

P (608) 242-7779  
TF (800) 362-4505  
F (608) 242-5664  
[www.msa-ps.com](http://www.msa-ps.com)

June 27, 2022

Mark McNally, Village President  
Village of Cambridge  
200 Spring Street  
Cambridge, WI 53523

Re: 2022 Road Resurfacing Project  
Village of Cambridge

Dear Mr. McNally:

Upon review of the bids received on June 24, 2022 for the above-referenced project, it was found that they were submitted by qualified contractors. It is our recommendation that the low responsive bidder listed below be accepted and award made at your next meeting.

Payne & Dolan, Inc.  
6295 Lacy Road  
Fitchburg, WI 53593

Bid Amount \$145,845.00

Please execute the enclosed Notice of Award for the contract. Once the form is signed, please email a copy back to [ideuchars@msa-ps.com](mailto:ideuchars@msa-ps.com). After receiving the executed copy, we will forward one copy of the Notice of Award and the remaining contract package to the Contractor.

Sincerely,

MSA Professional Services, Inc.

A handwritten signature in black ink, appearing to read "Joe DeYoung", is written over a faint, illegible printed name.

Joe DeYoung  
Regional Service Line Leader

JD:ld  
Enc.



# NOTICE OF AWARD

Date: \_\_\_\_\_

Project: 2022 Road Resurfacing Project	
Owner: Village of Cambridge	Owner's Contract No.:
Contract: Village of Cambridge - 2022 Road Resurfacing Project	Engineer's Project No.: 09310019
Bidder: Payne & Dolan, Inc.	
Bidder's Address: 6295 Lacy Road Fitchburg, WI 53593	

You are notified that your Bid dated June 24, 2022 for the above Contract has been considered. You are the Successful Bidder and are awarded a Contract for 2022 Road Resurfacing Project  
*Base Bid*

The Contract Price of your Contract is One Hundred Forty-Five Thousand, Eight Hundred Forty-Five and 00/100 Dollars (\$145, 845.00).

[ 1 ] copies of the proposed Contract Documents (except Drawings) accompany this Notice of Award.

[ 1 ] sets of the Drawings will be delivered separately or otherwise made available to you immediately.

You must comply with the following conditions precedent within [15] days of the date you receive this Notice of Award.

1. Deliver to the Owner [ 1 ] fully executed counterparts of the Contract Documents.
2. Deliver with the executed Contract Documents the Contract security [Bonds] as specified in the Instructions to Bidders (Article 20), General Conditions (Paragraph 5.01), and Supplementary Conditions (Paragraph SC-5.01).
3. Other conditions precedent:

Failure to comply with these conditions within the time specified will entitle Owner to consider you in default, annul this Notice of Award, and declare your Bid security forfeited.

Within ten days after you comply with the above conditions, Owner will return to you one fully executed counterpart of the Contract Documents.

\_\_\_\_\_  
Village of Cambridge  
Owner  
By: \_\_\_\_\_  
Authorized Signature  
\_\_\_\_\_  
Title

Copy to Engineer

Village of Cambridge 2022 Road Resurfacing Project (#8223601)  
 Owner: Village of Cambridge  
 Solicitor: MSA Professional Services - Madison  
 06/24/2022 10:00 AM CDT  
 MSA Project #09310019

Section Title	Line Item	Item Description	UoFM	Quantity	Payne & Dolan, Inc.		Wolf Paving	
					Unit Price	Extension	Unit Price	Extension
GENERAL	1	Mobilization, Bonds, & Insurance	LS	1	\$1,000.00	\$1,000.00	\$3,850.00	\$3,850.00
	2	Traffic Control	LS	1	\$250.00	\$250.00	\$375.00	\$375.00
		<b>General Total:</b>				<b>\$1,250.00</b>		<b>\$4,225.00</b>
<b>JOHNSON STREET - Roadway Construction</b>								
	3	Pulverize Existing Asphalt Pavement & Base	SY	3035	\$0.50	\$1,517.50	\$0.80	\$2,428.00
	4	Grading & Shaping	LS	1	\$10,000.00	\$10,000.00	\$10,000.00	\$10,000.00
	5	Excavation Below Subgrade (EBS)	CY	250	\$13.00	\$3,250.00	\$13.00	\$3,250.00
	6	3-Inch Breaker Run W/Fabric (EBS)	CY	250	\$22.00	\$5,500.00	\$22.00	\$5,500.00
	7	Dense Graded Base	TON	500	\$9.50	\$4,750.00	\$9.50	\$4,750.00
	8	Remove & Replace 30-Inch Concrete Curb & Gutter	LF	50	\$58.00	\$2,900.00	\$58.00	\$2,900.00
	9	Asphaltic Pavement, 2-Inch Binder Course	SY	3035	\$11.00	\$33,385.00	\$10.50	\$31,867.50
	10	Asphaltic Pavement, 2-Inch Surface Course	SY	3035	\$11.00	\$33,385.00	\$10.50	\$31,867.50
	11	Remove & Replace, Sanitary Manhole Casting R 1550	EA	3	\$650.00	\$1,950.00	\$650.00	\$1,950.00
	12	Remove & Replace, Off-site Sanitary Manhole Casting W/Adjustment, Complete	EA	1	\$1,400.00	\$1,400.00	\$1,400.00	\$1,400.00
	13	Manhole Casting Adjustment	EA	3	\$550.00	\$1,650.00	\$550.00	\$1,650.00
	14	Inlet Repair, Remove & Reuse Casting	EA	2	\$900.00	\$1,800.00	\$900.00	\$1,800.00
		<b>Johnson Street - Roadway Construction Total:</b>				<b>\$101,487.50</b>		<b>\$99,363.00</b>
<b>JOHNSON STREET - Restoration/Erosion Control</b>								
	15	Inlet Protection, In-Grate	EA	5	\$150.00	\$750.00	\$150.00	\$750.00
	16	Topsoil, Seed Fertilize, & Mulch	SY	25	\$35.00	\$875.00	\$20.00	\$500.00
		<b>Johnson Street - Restoration/Erosion Control Total:</b>				<b>\$1,625.00</b>		<b>\$1,250.00</b>
<b>TOWNSEND STREET - Roadway Construction</b>								
	17	Pulverize Existing Asphalt Pavement & Base	SY	1265	\$0.50	\$632.50	\$0.80	\$1,012.00
	18	Grading & Shaping	LS	1	\$4,500.00	\$4,500.00	\$4,500.00	\$4,500.00
	19	Excavation Below Subgrade (EBS)	CY	130	\$13.00	\$1,690.00	\$13.00	\$1,690.00
	20	3-Inch Breaker Run W/Fabric (EBS)	CY	130	\$22.00	\$2,860.00	\$22.00	\$2,860.00
	21	Dense Graded Base	TON	260	\$9.50	\$2,470.00	\$9.50	\$2,470.00
	22	Asphaltic Pavement, 2-Inch Binder Course	SY	1265	\$11.00	\$13,915.00	\$11.00	\$13,915.00
	23	Asphaltic Pavement, 2-Inch Surface Course	SY	1265	\$11.00	\$13,915.00	\$11.00	\$13,915.00
	24	Remove & Replace, Sanitary Manhole Casting R 1550	EA	1	\$650.00	\$650.00	\$650.00	\$650.00
	25	Manhole Casting Adjustment	EA	1	\$550.00	\$550.00	\$550.00	\$550.00
		<b>TOWNSEND STREET - Roadway Construction Total:</b>				<b>\$41,182.50</b>		<b>\$41,562.00</b>
<b>TOWNSEND STREET - Restoration/Erosion Control</b>								
	26	Inlet Protection, In-Grate	EA	2	\$150.00	\$300.00	\$150.00	\$300.00
		<b>TOWNSEND STREET - Restoration/Erosion Control Total:</b>				<b>\$300.00</b>		<b>\$300.00</b>
		<b>Base Bid Total Items #1-#26</b>				<b>\$145,845.00</b>		<b>\$146,700.00</b>



# 2022 - 2023 Local Roads Improvement Program (LRIP) State Municipal Project Agreement

Date:	April 20, 2022	Program Type:	MSILT
LRIP Project Number:	17494	Project ID:	39508802304
County:	Dane	Appropriation:	27800
Recipient:	Village of Cambridge	Account:	8700140

The signatory city, village, town or county, hereinafter called the MUNICIPALITY, through its duly authorized officers or officials via the signed LRIP application form and terms and conditions, and the State of Wisconsin Department of Transportation, hereinafter called the STATE, enter into this agreement to accomplish the described project.

The authority for the MUNICIPALITY and the STATE to enter into this agreement is provided by the *Wisconsin Administrative Code TRANS 206.03(12)*.

Improvement Type: **Resurfacing**

Surface Type: **70 - Hot Mix Asphalt Pavement (HMAC)**

On Route 1: **Johnson St**  
 At Route: **Water St (Termini)**  
 Toward Route: **Townsend St**

Need for Improvement: **Severe Asphalt Deterioration**

Other Work: **Adjust manholes, Binder Mat, Driveway joints, Reconstruct Intersection, Undercutting, Geotextile grid fabric, Pavement marking**

Thickness	Travel Width (Per Lane)	Left Shoulder	Curb & Gutter	Right Shoulder	Curb & Gutter
<b>4.00 in</b>	<b>12 ft 0 in</b>	<b>5 ft 0 in</b>	<b>Y</b>	<b>5 ft 0 in</b>	<b>Y</b>

Project Cost Summary	Estimated Costs	LRIP/State Funds	Municipal Funds (includes ineligible costs)
Engineering:	<b>\$7,195.00</b>		
Right-of-Way Acquisition:	<b>\$0.00</b>		
Construction:	<b>\$86,333.00</b>		
Total Eligible Costs:	<b>\$93,528.00</b>		
Total Ineligible Costs	<b>\$11,430.00</b>		

Total Improvement Costs:	<b>\$104,958.00</b>	<b>\$29,499.68</b>	<b>\$75,458.32</b>
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This request is subject to the terms and conditions agreed to at the time of application for the designated MUNICIPALITY and upon acceptance by the STATE, per signature below, shall constitute agreement between the MUNICIPALITY and the STATE.

Accepted for the State of Wisconsin, Department of Transportation:

By: <u>Merrill Mechler-Hickson</u>	<u>April 20, 2022</u>
Local Transportation Programs and Finance	Date

2022 - 2023  
 Local Roads Improvement Program (LRIP)  
 State Municipal Project Agreement

Project Funding						
Funding Type	From Project	Program Type	Biennium	Sunset Date	Approved Amount	Date
New Biennium Project	N/A	MSILT	2022 - 2023	<b>June 30, 2027</b>	\$29,499.68	April 20, 2022
Total					\$29,499.68	

2022 - 2023  
Local Roads Improvement Program (LRIP)  
State Municipal Project Agreement  
Terms and Conditions

1. The initiation and accomplishment of the improvement will be subject to the applicable federal, state and local laws, administrative policy and program rules, ordinances, standards, and contract bidding requirements. Please note that if any portion of an improvement is funded using federal funds (including design, real estate, or other related work activities), the entire improvement will be subject to federal requirements. All components of the improvement must be defined in the environmental document if any portion of the project is federally funded.
2. The construction of the improvement will be in accordance with the appropriate standards unless an exception to standards is granted by the state prior to construction. The entire cost of the improvement not constructed to standards will be the responsibility of the Municipality/County unless such exception is granted.
3. The Municipality/County will assume all responsibility for complying with all applicable environmental requirements for the improvement.
4. The work, which is eligible for state participation will be administered by the Municipality/County. The authority for the state to delegate this responsibility is described in ch. Trans 206.
5. All contracts will be let by competitive bid and awarded to the lowest responsible bidder in accordance with the provisions of s.86.31 Wis. Stats. and all other municipal/county bidding requirements.
6. State financing will be limited to up to 50 percent (%) participation in eligible items or to the limit approved for the improvement - whichever is less
7. Payments to the Municipality/County will be made after the improvement is completed, and the contractor(s) fully reimbursed.
8. In order to guarantee the Municipality's foregoing agreements to pay the State, the Municipality, through its above duly authorized officers or officials, agrees and authorizes the State to set off and withhold the required reimbursement amount as determined by the State from any moneys otherwise due and payable by the State to the Municipality.
9. The Municipality/County will keep records of the cost of the improvement together with letting documents and will have them available for inspection by representatives of the state and will furnish copies when requested.
10. The design and construction of the improvement must be certified by a registered professional engineer, if the cost of the improvement exceeds \$65,000.
11. Federal Single Audits of Local Government Units:
  - a. The Municipality/County shall have a single organization audit performed by a qualified independent auditor if required to do so under federal law and regulations. (See Federal Circular No. A-133)
  - b. This audit shall be performed in accordance with Federal Circular A-133 issued by the Federal Office of Management and Budget (OMB) and state single audit guidelines issued by the Wisconsin Department of Administration (DOA).
  - c. The Municipality/County will keep records of costs of construction, inspection tests and maintenance done by it to enable the State to review the amount and nature of the expenditure for those purposes. Such accounting records and any other related records shall be subject to a project review or audit as directed by the Department within ten (10) years of project closing.
12. The Municipality/County will maintain, at its own cost and expense, all portions of the project that lie within its jurisdiction and will make ample provision of such maintenance as long as the road remains open to traffic.
13. This agreement is subject to the availability of State funds appropriated for this program. The continuance of this agreement beyond the limits of funds already available to the Wisconsin Department of Transportation is contingent upon appropriation of the necessary funds by the Wisconsin Legislature and the Governor. (Reference 66 OAG 408; State ex rel. LaFollette v. Reuter, 36 Wis. 2d 96, 119 [1967])
14. In accordance with the State's sunset policy for LRIP projects, the subject improvement must be constructed and submitted for reimbursement within three biennium.

**Checking this box indicates that the Preparer is authorized to conduct official business for the Municipality/County identified below and upon acceptance by the State shall constitute agreement between the Municipality/County and the State, subject to the terms and conditions above.**

<b>Recipient:</b>	Village of Cambridge	<b>County:</b>	Dane	
<b>Head of Government:</b>	MARK MCNALLY	<b>Title:</b>	Head of Government	
<b>Preparer:</b>	Kris Breunig	<b>Title:</b>	Public Works Director/Municipal Engineer/Public Works Staff	<b>Date:</b> 10/27/2021
<b>Reviewer:</b>	Tricia Rast	<b>Title:</b>	County Highway Commissioner Assistant	<b>Date:</b> 12/12/2021

# NOTICE OF AWARD

Date: \_\_\_\_\_

---

Project: 2022 Road Resurfacing Project	
Owner: Village of Cambridge	Owner's Contract No.:
Contract: Village of Cambridge - 2022 Road Resurfacing Project	Engineer's Project No.: 09310019
Bidder: Payne & Dolan, Inc.	
Bidder's Address: 6295 Lacy Road	
Fitchburg, WI 53593	

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You are notified that your Bid dated June 24, 2022 for the above Contract has been considered. You are the Successful Bidder and are awarded a Contract for 2022 Road Resurfacing Project  
*Base Bid*

The Contract Price of your Contract is One Hundred Forty-Five Thousand, Eight Hundred Forty-Five and 00/100 Dollars (\$145, 845.00).

[ 1 ] copies of the proposed Contract Documents (except Drawings) accompany this Notice of Award.

[ 1 ] sets of the Drawings will be delivered separately or otherwise made available to you immediately.

You must comply with the following conditions precedent within [15] days of the date you receive this Notice of Award.

1. Deliver to the Owner [ 1 ] fully executed counterparts of the Contract Documents.
2. Deliver with the executed Contract Documents the Contract security [Bonds] as specified in the Instructions to Bidders (Article 20), General Conditions (Paragraph 5.01), and Supplementary Conditions (Paragraph SC-5.01).
3. Other conditions precedent:

Failure to comply with these conditions within the time specified will entitle Owner to consider you in default, annul this Notice of Award, and declare your Bid security forfeited.

Within ten days after you comply with the above conditions, Owner will return to you one fully executed counterpart of the Contract Documents.

\_\_\_\_\_  
Village of Cambridge  
Owner  
By: \_\_\_\_\_  
Authorized Signature  
\_\_\_\_\_  
Title

Copy to Engineer





June 20, 2022

Village of Cambridge

**Quote for 24 x 24' Pole shed, 12' inside height.**

Pole and Trusses 8' on center.  
1 – 12' x 12' sliding door.  
1 – 3'0" x 6'8" service door, no lite.

**\$ 15,421.00**

Quote good for 10 days.

Upon agreement of the above bid, the first payment of half is due when the above bid job is accepted, and final payment is due when job is complete.

Due to the volatility of all material, we may have to adjust accordingly. Prices are changing all the time and we don't know what will happen in the next week so it is hard to give a good quote at this time.

Thank You,

London Lumber & Construction, Inc.  
Jeff Foreyt



March 22, 2022

Village of Cambridge  
200 Spring Street  
P.O. Box 99  
Cambridge, WI 53523

RE: 2022 Grant Requests to the Cambridge Foundation:


Village of Cambridge Board:

Enclosed please find 2022 grants from the Cambridge Foundation in the amount of \$10,000.00 to be applied toward the storage shed improvements and \$10,000.00 to be used for siding/gutters on the well house.

Please contact me if you have any questions.

Very truly yours,

CAMBRIDGE FOUNDATION



Michael D. Rumpf, President  
MDR:sg  
Encl.



**VILLAGE OF CAMBRIDGE ORDINANCE NO. 2022-XX**  
**AN ORDINANCE AMENDING SECTION 5.08.170 OF THE VILLAGE OF CAMBRIDGE**  
**ORDINANCES REGARDING NONRENEWAL OF A LIQUOR LICENSE**

The Village Board of the Village of Cambridge, Dane and Jefferson Counties, does hereby ordain as follows:

**5.08.170 - Revocation and suspension of licenses—Nonrenewal.**

A. Procedure. Whenever the holder of any license under this chapter violates any portion of this chapter or Chapter 9.12 of this code, proceedings for the revocation of such license may be instituted in the manner and under the procedure established by this section.

B. Abandonment of Premises. Any licensee holding a license to sell alcohol beverages who abandons such business shall forfeit any right or preference he or she may have to the holding of or renewal of such license. Abandonment shall be sufficient grounds for revocation of any alcohol beverage license. The losing of the licensed premises for at least six months shall be prima facie evidence of the abandonment, unless extended by the village board. All persons issued a license to sell alcohol beverages in the village for which a quota exists limiting the number of such licenses that may be issued by the village shall cause such business described in such license to be operated on the premises described in such license for at least one hundred fifty (150) days during the terms of such license, unless such license is issued for a term of less than one hundred eighty (180) days, in which event this subsection shall not apply.

C. Any holder of a Class B license to sell alcohol beverages must establish minimum hours of operation of at least 4 hours per day, at a minimum of 3 days per week.

D. Before cancellation of the alcohol beverage license under this subsection, the Village shall notify the licensee, in writing, of the Village's intent to cancel the license for nonuse and provide the licensee with an opportunity for a hearing. The hearing shall be conducted according to §125.12(2)(b).

~~E.~~ E. License Revocation or Suspension. License revocation or suspension procedures shall be as prescribed by Chapter 125, Wis. Stats.

The Village Board DOES FURTHER ORDAIN that this Ordinance shall be effective following its adoption and publication.

Dated this \_\_\_\_\_ day of \_\_\_\_\_ 2022

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By: Mark McNally, Village President

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Attest: Lisa Moen, Village Administrator

Published:

Adopted:  
Vote:

Ayes:

Noes:



**Cambridge**  
**REQUEST FOR PROPOSAL**  
**FOR AUDITING SERVICES**

**VILLAGE OF CAMBRIDGE, WI**

**FOR YEARS ENDING**  
**DECEMBER 31**  
**2022, 2023, AND 2024**

The Village of Cambridge, Wisconsin, invites qualified independent accountants, licensed to practice in the State of Wisconsin, to submit proposals to conduct an audit of its accounts and records in accordance with the specifications listed below.

**BACKGROUND**

The Village of Cambridge has a January 1, 2022 State estimated population of 1,616 and a budget for 2022 of approximately \$1.4 million for general Village funds. Other Village funds include the Library, Capital, Economic Development, Refuse and Recycling, Water, Sewer, Stormwater, and Cambridge/Oakland Cable TV. The current work force of the Village of Cambridge is approximately 7 full time and 2 part time employees. In addition, the Library, Courts, Cable have a total of 1 full time and numerous part time employees. The Village currently utilizes Workhorse financial software for all accounting.

The most recent audit of the Village was performed in 2022 for the period ending December 31, 2021 by Hawkins Ash.

**SCOPE OF WORK**

1. The audit will be in accordance with generally accepted auditing standards as set forth by the Governmental Accounting Standards Board, the American Institute of Certified Public Accountants and the State of Wisconsin single audit guidelines.
2. The audit shall include an audit of the Village's financial statements. The funds to be included in the audit are as listed below:
  - a. General
  - b. Debt Service
  - c. TIF Funds (TIF No. 2 – 4)
  - d. Capital Projects

- e. Refuse and Recycling
  - f. Water
  - g. Sewer
  - h. Stormwater
  - i. Cambridge/Oakland Cable TV
  - j. Library
  - k. Library Building
3. At the conclusion of the audit a representative of the accounting firm will be expected to meet with Village Officials for a more detailed report and attend a Board meeting and present a brief report to the Village Board to discuss the findings resulting from the audit.
  4. Offer a total of twelve (12) hours per year assistance through consultation at any time during the year at no additional charge and include this service in the annual lump sum contract amount.
  5. Audit is to include tests of the accounting records of the Village and other procedures necessary to express an opinion that the financial statements are fairly presented in conformity with generally accepted accounting principles. A report on the Village's compliance with law and regulations and its internal accounting controls as required for the Single Audit. If the opinion is other than unqualified, to fully discuss the reasons with the Village in advance.
  6. Prepare the financial statements and the State Financial Report Form Report for Municipalities. Some Audit Entries and Entries made to reclassify the activity posted in the designated equity accounts for the statement of revenues, expenditures and changes in fund balance will likely be needed.
  7. Procedures to include tests of documentary evidence supporting the transaction recorded in the accounts and may include tests of the physical existence of inventories and direct confirmations of receivables and certain other assets and liabilities by correspondence with selected individuals, creditors, and banks. Request of written representation from the Village's attorney may also be necessary.
  8. To use judgment about the number of transactions to be examined and the areas to be tested including tests of transactions related to Federal and State assistance programs for compliance with applicable laws and regulations. To advise the Village of any material errors, irregularities or illegal acts, fraud or defalcations, that may exist and which comes to the auditors' attention.
  9. Preparation of Management Discussion and Analysis (MDA).

10. The audit will be for a term of 3 years. (For Years Ending December 31, 2022, 2023 and 2024). In your proposal please provide a breakdown in price for each year's audit for the (a) Water, Sewer, and Stormwater, (b) Library and Library Building, (c) All Other Village Funds (including General), (d) Cost to file annual Financial Report to Department of Revenue, (e) Single Audit, (f) yearly cost for preparing and filing the PSC report, and (g) optional hourly cost for support services throughout the year (beyond the 12 hours included in the contract). Price should include total cost to the Village including travel, audit adjustments, etc.
11. Progress billings may be issued as the audit work is in process. Final payment will be made after the work is completed and the report(s) have been presented and accepted by the governing body.
12. For any additional charges over the contract, billing will include a breakdown who worked on what, for how many hours and their hourly rate.
13. The Village will provide the auditor with the physical facilities needed to perform the audit, access to telephone, copying facilities, internet service and faxes.
14. All working papers and reports must be retained, at the auditor's expense, for a minimum of seven (7) years unless the firm is notified in writing by the Village of Cambridge of the need to extend the retention period. The auditor will be required to make working papers available, upon request, to the Village. In addition, the firm shall respond to the reasonable inquiries of successor auditors and allow successor auditors to review working papers relating to matters of continuing accounting significance.

### **AUDIT TIMELINE**

1. The audits are to be completed by June 30 of each year. Filing and/or completion dates of the various reports are as follows:
 

a. Auditor Adjusting Entries	As soon as available
b. Public Service Commission (PSC) Report	April 1
c. State Financial Report Form	May 15
d. Annual Financial Report for Municipalities	May 15
e. Financial Statements	June 15
f. Report on Internal Control	June 15
g. Management Letter	June 15
h. Single Audit Reports	June 30
2. A formal presentation of the audit is to be made to Village Officials and the Village Board in June or July of each year.



3. Procedures related to the Water and Sewer Utility is to be completed by March 1.

### **PROPOSAL DUE DATE**

1. Proposals are due by 2:00 P.M. on Wednesday, August 17 2022, to the Village Administrator. Anticipated Board review and awarding of the Audit services on Tuesday, August 23, 2022.
  - a. Mail:

Attn: Village Administrator – Auditing Services RFP  
Cambridge Village Hall  
PO Box 99  
Cambridge, WI 53523
  - b. Delivered in person:

Attn: Village Administrator – Auditing Services RFP  
Cambridge Village Hall  
200 Spring Street  
Cambridge, WI 53523
2. Proposals shall include resumes and work experience of the auditors that will be assigned to the Village of Cambridge audit.
3. Proposals shall include up to five (5) municipal references of similar size and complexity to the Village of Cambridge including names and contact information.
4. All proposals must be signed by a representative or official authorized to represent and bind the firm to the proposal.
5. The Village reserves the right to negotiate the final terms of the agreement.
6. All preparation costs shall be assumed by the organization submitting the proposal.
7. The Village of Cambridge reserves the right to accept or reject any or all proposals for this service.

### **SELECTION CRITERIA**

In evaluating proposals cost will be an important factor but will not be the sole deciding criteria. The following criteria will be considered, in the proposal review process, in no particular order:

- a. Proposal Format
- b. Qualifications of Work Team
- c. Firm Resources
- d. References
- e. Price

Proposals submitted will be evaluated by the Village Board and the Village Administrator/Clerk/Deputy Treasurer and the contract will be awarded by the Village Board. During the evaluation process, the Village Board reserves the right, where it may serve the Village of Cambridge's best interest, to request additional information or clarification from proposers, or to allow corrections of errors or omissions. At the discretion of the Village Board, firms submitting proposals may be requested to make oral presentations as part of the evaluation process.

Questions concerning the RFP Document and/or Village Financial Systems should be directed to Lisa Moen, Village Administrator/Clerk/Deputy Treasurer at 608-423-3712 or [Imoen@ci.cambridge.wi.us](mailto:Imoen@ci.cambridge.wi.us)



July 7, 2022

Lisa Moen  
Village of Cambridge  
PO Box 99  
Cambridge, WI 53523

Lisa,

The Town of Oakland received 3 bids for the work to be done on Blue Jay Way.  
Wolf Paving bid \$79,359.80.  
Payne and Dolan bid \$74,209.65.  
Asphalt Contractors bid \$99,968.

All bids appeared to be conforming to the Town of Oakland Standards.  
We are recommending the low bid from Payne and Dolan. They have done previous work for the Town and have performed the work to the contract.

Attached to this email is a copy of the Payne Dolan bid.

In keeping with our discussion as a committee a few weeks ago we agree that the cost of this project would be split 50/50 between the Town of Oakland and the Village of Cambridge. And that upon completion of this paving project the Village of Cambridge annex Blue Jay Way into the Village. Ideally, we would prefer the Village to annex Blue Jay Way, North Street and Potter from North Street to north side of Blue Jay Way. The Town would then retain the remainder of Potters Road from Blue Jay Way to Hwy 18 as a Town road. Upon annexation the Town would cease paying the Village of Cambridge Road aid as it would be paid directly by the state to the Village.

The Town is asking that prior to the commencing of the repairs to Blue Jay Way that the Village of Cambridge pass an ordinance annexing Blue Jay Way and possibly North Street and a portion of Potters Rd which would become effective on the date of the completion of the paving of Blue Jay Way. We are hopeful that this project can be completed this paving season.

Please let me know if you have any questions.

Ted Vratny

Area Office  
6295 Lacy Road  
Fitchburg, WI 53593



Steve Taylor  
Direct: 608-421-5148  
Cell: 608-347-0906  
stevetaylor@walbecgroup.com

**Quotation**

QUOTATION TO:  
Town of Oakland  
N4450 CTH A  
Cambridge, WI 53523

Date: 6/30/2022  
Project Name: T/O Oakland - Blue Jay Way  
Project Location: Blue Jay Way

**SEE ATTACHED SCHEDULE OF PRICES**

**STANDARD TERMS AND CONDITIONS**

Changed Conditions: Any changed condition of the job specifications involving extra costs will be performed only upon submission of a written change order, and Owner/Contractor will be required to pay to Payne & Dolan, Inc. an extra charge over and above the original contract price for performance of the requested change order.

Subgrade/Aggregate Base: The Owner/Contractor is responsible to furnish Payne & Dolan, Inc. a suitable subgrade/aggregate base having the ability to support the maximum axle loads transmitted from the heaviest construction and/or vehicle traffic anticipated as not to cause any deformation to the subgrade/aggregate base. All subgrade must be rough graded by Owner/Contractor to within ±0.1' of the proposed plan subgrade elevations.

Cold Weather Paving: Per section 450.3.2.1.1 and 450.3.2.1.2 in the Wisconsin DOT Standard Specifications, if Payne & Dolan, Inc. is directed to place any asphaltic mixtures outside of WDOT specified date range, Payne & Dolan, Inc., will not be responsible for damage or defects attributed to temperature or other weather conditions. Replacement or repairs will be done on a time and material basis.

Liquidated Damages: It is understood and agreed that the Owner/Contractor will not assess liquidated damages against Payne & Dolan, Inc. prior to meeting with and providing Payne & Dolan, Inc. with documentation demonstrating that Payne & Dolan, Inc. failed to complete their portion of work within the time agreed upon in the contract or within such extra time as may have been allowed by extensions. Any arbitrary assessment will be subject to a 1.5% per month service charge.

Insurance/Indemnification: This Quotation is contingent upon the express agreement that indemnification, defense, additional insured status and waivers of subrogation, if required by the Owner/Contractor, shall be provided by Payne & Dolan, Inc., but only to the extent of Payne & Dolan, Inc.'s negligent acts or omissions in the performance of its work. Owner/Contractor to carry any necessary property insurance on the Work. Payne & Dolan, Inc.'s workers are fully covered by Workers' Compensation Insurance. Payne & Dolan, Inc. will meet insurance limits of liability by using a combination of primary insurance policies and umbrella/excess policies.

Incorporation: If any other agreement is entered into between the parties, the terms of this agreement shall be incorporated into any such agreement and shall supersede any conflicting terms contained therein.

Acceptance - The above prices are hereby accepted. Payne & Dolan, Inc. is authorized by Owner to do the Work as specified.

Owner: Town of Oakland Date: \_\_\_\_\_

Signature: \_\_\_\_\_

**PROJECT:** Blue Jay Way  
 Reconstruction 22'x1056'

## Town Of Oakland SCHEDULE OF PRICES

**NOTE:** Bidder must fill in  
 Schedule of Prices  
 for all items of work

ITEM NUMBER	APPROXIMATE QUANTITY	ITEM UNIT OF MEASURE AND DESCRIPTION	UNIT BID PRICE		AMOUNT BID	
			DOLLARS	CENTS	DOLLARS	CENTS
1	120	Tons Crushed Aggregate Base Limerock Shouldering 2'	\$50	00	\$6,000	00
2	300	Tons 2" upper Layer Asphaltic Concrete 4 Lt 58-28S	\$96	00	\$28,800	00
3	315	Tons 2" Lower Layer Asphaltic Concrete 3Lt 58-28S	\$96	00	\$30,240	00
4	L/S	Lump Sum Traffic Control	\$300	00	\$300	00
5	2581	Square Yards Pulverize and Relay Asphaltic Pavement	\$2	50	\$6,452	50
6	3	Manhole Risers	\$480	00	\$1,440	00
7	2	Mill Butt Joints roadway				
8	11	Driveways	L/S		\$590	00
9	2581	Clean & Tack Square Yards	\$0	15	\$387	15

SCHEDULE OF PRICES:

**TOTAL BID:**

\$74,209.65
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**NOTICE of PUBLIC MEETING of the  
Village of Cambridge and Town of Oakland  
BLUE JAY WAY SUBCOMMITTEE**

Thursday, May 26, 2022  
6:00 p.m.

Amundson Community Center, 200 Spring St

**MINUTES**

1. **Call to order:** The Meeting was called to order at 6:00 p.m. Members present: Village of Cambridge: Mark McNally, Kris Breunig. Town of Oakland: Ted Vratny and Jimmy DeGidio. Also present: Lisa Moen, Administrator Village of Cambridge, Dani Wilken, Deputy Clerk/Treasurer Town of Oakland
2. **Appoint Chairperson:** Decision to not appoint a Chairperson
3. **New Business:** Discussion and Possible Action Regarding:

- a. **Create a Short Term Solution for Blue Jay Way:** Town of Oakland shared that they currently give the Village \$1,800 in road aids a year for all three roads. They collect \$792 in property taxes for homes on Blue Jay Way, while the Village collects \$13,774 for homes on Blue Jay. Item 1.2.3 of the IGA states that “the Village shall maintain and serve all portions of said segment of Blue Jay Way in the same manner as all other Village roads”. The Town received TRIP grant for 50% of Park Road, which will be nearly a million dollar project. Both parties were agreeable to working together on a chip/overlay of Blue Jay way. In the fall of last year, the Village had received a quote from Johnson & Sons for \$73,770. The Town has talked to Wolf Paving and Payne and Doyle and felt it would be closer to \$60,000. Breunig suggested a 50/50 split. There was discussion about pot holes, which the Village has recently filled; discussion on whether the work could be done this year and if the cost would increase due to late bidding.

*Breunig made a motion to take back to each board for consideration a mill and overlay of Blue Jay Way with a 50/50 split of costs between the Village and the Town, seconded by Vratny. Motion carried.*

Oakland will get bids on the project.

- b. **Create a 4 Year Long Term Plan for Blue Jay Way:** If we complete the Mill and Overlay, the Town would like the Village to consider annexing the road after the work is completed.
4. **Any Other Business, Updates, Future Agenda Items:**
    - a. **Tree Down on Potters.** Vratny felt that the tree would be the Village’s responsibility as it is in the right of way, the Village disagreed. After the storm,

the Village moved it off the street and has trimmed it some. The Village has reached out to the Town and offered to work together, with no response. Staff should talk and try to work together to remove the downed tree.

- b. **The importance of the IGA**, specifically the Joint Planning portion. Discussion of the Village Planning areas, as well as areas of growth for the Township.
  - c. Once the mill/overlay is completed, possibility of discussing **North Street and Potters**. Consideration of the Village taking ownership of North Street and the Town maintaining ownership of Potters.
5. Adjournment: Breunig made a motion to adjourn, seconded by DeGidio. Motion carried. Meeting adjourned at 6:47 p.m.

Lisa Moen, Administrator/Clerk

# CERTIFIED SURVEY MAP

WILLIAMSON SURVEYING AND ASSOCIATES, LLC

NDA T. PRIEVE // CHRIS W. ADAMS // NEIL F. BORTZ  
PROFESSIONAL LAND SURVEYORS



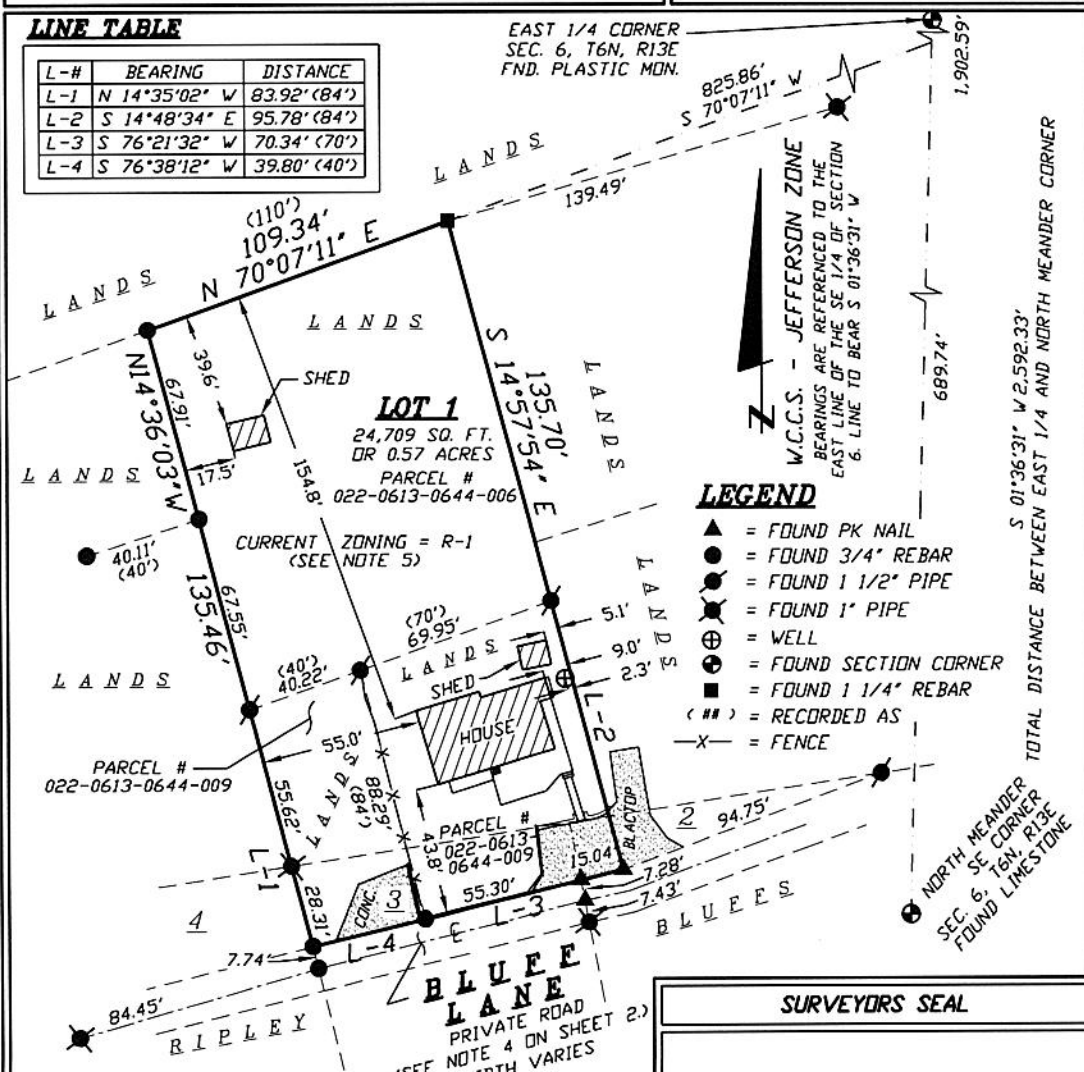
104 A WEST MAIN STREET, WAUNAKEE, WISCONSIN  
53597 PHONE: 608-255-5705

Part of Lots 3 and 4, Ripley Bluffs, Document No. 188785 and lands located in Gov. Lot 1 of the SE 1/4 of Section 6, T6N, R13E, Town of Oakland, Jefferson County, Wisconsin.

## LINE TABLE

L-#	BEARING	DISTANCE
L-1	N 14°35'02" W	83.92' (84')
L-2	S 14°48'34" E	95.78' (84')
L-3	S 76°21'32" W	70.34' (70')
L-4	S 76°38'12" W	39.80' (40')

EAST 1/4 CORNER  
SEC. 6, T6N, R13E  
FND. PLASTIC MON.



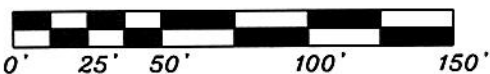
## LEGEND

- ▲ = FOUND PK NAIL
- = FOUND 3/4" REBAR
- = FOUND 1 1/2" PIPE
- = FOUND 1" PIPE
- ⊕ = WELL
- ⊕ = FOUND SECTION CORNER
- = FOUND 1 1/4" REBAR
- (##) = RECORDED AS
- X- = FENCE

## NOTES:

SEE NOTES ON SHEET 2.

SCALE 1" = 50'



VOL. \_\_\_\_ P. \_\_\_\_

Sheet 1 of 3

**SURVEYORS SEAL**

REVISION: 7-6-2022    22W-02





# CERTIFIED SURVEY MAP

WILLIAMSON SURVEYING AND ASSOCIATES, LLC

NOA T. PRIEVE & CHRIS W. ADAMS, PROFESSIONAL LAND SURVEYORS  
104 A WEST MAIN STREET, WAUNAKEE, WISCONSIN, 53597 PHONE: 608-255-5705

Part of Lots 3 and 4, Ripley Bluffs, Document No. 188785 and lands located in Gov. Lot 1 of the SE 1/4 of Section 6, T6N, R13E, Town of Oakland, Jefferson County, Wisconsin.

### **SURVEYOR'S CERTIFICATE**

I, Noa T. Prieve, Professional Land Surveyor hereby certify that this survey is correct to the best of the professional surveyor's knowledge and belief and is in full compliance with the provisions of Chapter A-E 7 and Chapter 236.34 Wisconsin Statutes, the subdivision regulations of Jefferson County, and by the direction of the owners listed below, I have surveyed and mapped a correct representation of the exterior boundaries of the land surveyed, being part of Lots 3 and 4, Ripley Bluffs, Document No. 188785 and lands located in Government Lot 1 of the SE 1/4 of Section 6, T6N, R13E, Town of Oakland, Jefferson County, Wisconsin, being more particularly described as follows:

Commencing at the East 1/4 Corner of said Section 6; thence S 01°36'31" W along the east line of SE 1/4 of said Section 6, 1,902.59 feet; thence S 70°07'11" W, 825.86 feet to the point of beginning.

Thence S 14°57'54" E, 135.70 feet; thence S 14°48'34" E, 95.78 feet to the north right of way line of Bluff Lane; thence along said north right of way line for the next two courses, S 76°21'32" W, 70.34 feet; thence S 76°38'12" W, 39.80 feet; thence N 14°35'02" W, 83.92 feet; thence N 14°36'03" W, 135.46 feet; thence N 70°07'11" E, 109.34 feet to the point of beginning. The above described parcel contains 24,709 square feet or 0.57 acres.

Williamson Surveying and Associates, LLC  
by Noa T. Prieve & Chris W. Adams

Date \_\_\_\_\_

\_\_\_\_\_  
Noa T. Prieve S-2499  
Professional Land Surveyor

### **NOTES CONTINUED:**

- 1.) THIS SURVEY WAS PREPARED WITHOUT BENEFIT OF A TITLE REPORT FOR THE SUBJECT TRACT OR ADJOINERS AND IS THEREFORE SUBJECT TO ANY EASEMENTS, AGREEMENTS, RESTRICTIONS AND STATEMENT OF FACTS REVEALED BY EXAMINATION OF SUCH DOCUMENTS.
- 2.) WETLANDS AND FLOOD PLAIN, IF PRESENT, HAVE NOT BEEN DELINEATED OR SHOWN.
- 3.) ALL SECTION CORNER TIES FOR THE EAST 1/4 CORNER AND THE NORTH MEANDER CORNER FOR THE SE CORNER OF SECTION 6 WERE FOUND AND VERIFIED ACCORDING TO THE MOST RECENT SECTION CORNER TIE SHEET RECORDED.
- 4.) LOT IS SUBJECT TO RIGHTS FOR BLUFF LANE (NO WIDTH GIVEN) AS SET FORTH IN ORDER RECORDED IN VOLUME 931 OF RECORDS, ON PAGE 881, AS DOCUMENT No. 947128 AND LAKE RIGHTS AS SET FORTH IN WARRANTY DEED RECORDED IN VOLUME 738 OF RECORDS ON PAGE 329, AS DOCUMENT No. 853262.
- 5.) CHECK FOR SUBSEQUENT ZONING CHANGES WITH JEFFERSON COUNTY PLANNING AND ZONING DEPARTMENT.

**SURVEYORS SEAL**

VOL. \_\_\_\_\_ P. \_\_\_\_\_

Sheet 2 of 3

22W-02



# CERTIFIED SURVEY MAP

WILLIAMSON SURVEYING AND ASSOCIATES, LLC

NOA T. PRIEVE & CHRIS W. ADAMS, PROFESSIONAL LAND SURVEYORS  
104 A WEST MAIN STREET, WAUNAKEE, WISCONSIN, 53597 PHONE: 608-255-5705

Part of Lots 3 and 4, Ripley Bluffs, Document No. 188785 and  
lands located in Gov. Lot 1 of the SE 1/4 of Section 6, T6N, R13E,  
Town of Oakland, Jefferson County, Wisconsin.

### **OWNERS' CERTIFICATE:**

As owners, we hereby certify that we caused the land described on this certified survey map to be surveyed and mapped as represented on the certified survey map. We also certify that this certified survey map is required to be submitted to the following: Jefferson County, Town of Oakland, and the Village of Cambridge for approval.

WITNESS the hand seal of said owners this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_.

\_\_\_\_\_  
Tammy J. Eggers

\_\_\_\_\_  
Stephen R. Eggers

STATE OF WISCONSIN)  
DANE COUNTY)

Personally came before me this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_ the above named Stephen R. and Tammy J. Eggers to me known to be the persons who executed the foregoing instrument and acknowledge the same.

\_\_\_\_\_ County, Wisconsin.

My commission expires \_\_\_\_\_

\_\_\_\_\_  
Notary Public

\_\_\_\_\_  
Print Name

### **TOWN BOARD RESOLUTION**

Resolved that this certified survey map is hereby acknowledged and approved by the Town of Oakland on this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_.

\_\_\_\_\_  
Susan Dascenzo  
Town Clerk/Treasurer

### **VILLAGE OF CAMBRIDGE APPROVAL**

Resolved that this certified survey map in the Town of Oakland is hereby acknowledged and approved by the Village of Cambridge on this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_.

\_\_\_\_\_  
Lisa Moen  
Village Clerk/Administrator

### **JEFFERSON COUNTY APPROVAL:**

Approved for recording by the Planning and Zoning Committee of Jefferson County on this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_.

\_\_\_\_\_  
Administrator

**SURVEYORS SEAL**

VOL. \_\_\_\_ P. \_\_\_\_

# VILLAGE OF CAMBRIDGE

## AGENDA ITEM REQUEST FORM

Name of individual requesting item.

What item are you requesting to be placed on the agenda. Please be specific.

What action are you requesting by the Village? Again, please be specific.

Which Village committee, board or commission are you asking to review this item? (Where a standing committee has jurisdiction over an agenda item, that committee or commission will normally make a final decision, when applicable, or recommend a course of action to the Village Board.)

**This form and all matters to be presented at a board meeting shall be filed with the administrator by noon on Wednesday preceding the scheduled regular board meeting to enable the administrator to prepare the agenda and all attachments and distribute the same to the village board. § 2.08.140 Village Code of Ordinances.**

**Please attach any materials that you would like the Village committee, board or commission to consider.**

The village president shall advise the administrator whether to include an item on the agenda. § 2.08.140.A.3. Village Code of Ordinances. The village president may also advise the administrator whether it will be referred to a standing committee for initial review.

**Standing Committees/Commissions:** Village Board (2<sup>nd</sup> and 4<sup>th</sup> Tuesday of the month); Audit and Finance; Licensing; Personnel; Public Works; Police and Fire; Water and Sewer (3<sup>rd</sup> Tuesday of the month); Plan Commission (2<sup>nd</sup> Monday of the month, as needed); Cable; Economic Development; Historic Preservation. Unless noted, committees meet on an on needed basis.

**VILLAGE OF CAMBRIDGE RESOLUTION NO. 2022-XX**

**ESTABLISHING A NONRENEWAL ORDINANCE FOR FAILURE TO MEET MINIMUM HOURS OF OPERATION.**

**Whereas**, pursuant to § 5.08.60 of the Village of Cambridge Ordinances, the village is limited in the number of persons and places that may be granted certain categories of a liquor license under this chapter, as provided in Wis. Stat., chapter 125; and

**Whereas**, pursuant to § 5.08.060 of the Village of Cambridge Ordinances, one retail class B fermented malt beverage license per 150 inhabitants, or fraction thereof, determined according to the last national census, shall be issued; and

**Whereas**, the Village of Cambridge Board of Trustees finds that the nonuse of alcohol licenses that are available in limited numbers is generally contrary to the public’s best interest. This is because alcohol licenses, if used responsibly, can attract and retain businesses such as restaurants and hotels, and thereby create jobs and provide non-alcohol-related entertainment and service opportunities for the general public.

**Whereas**, the Village of Cambridge Board of Trustees further finds that the nonuse of alcohol licenses, limited by quotas, is unfair to persons or businesses that seek to earn income through the use of a license, but are unable to receive a license because of the limited number available to be issued by the Village; and

**Whereas**, the Village of Cambridge Board of Trustees finds that it is necessary, practical and in the best interest of the Village to establish certain minimum hours of operations for the holder of a class of liquor license within the Village.

**NOW, THEREFORE, BE IT RESOLVED** that the Village of Cambridge Board of Trustees, portions in Dane and Jefferson Counties, Wisconsin, does approve the following:

Establish minimum hours of operation for certain classes of liquor license holders.

Approved this \_\_ day of \_\_\_\_\_, 2022.

Vote: Ayes:            Noes:

APPROVED: \_\_\_\_\_  
Mark McNally, Village President

\_\_\_\_\_  
Date

ATTEST: \_\_\_\_\_  
Lisa Moen, Village Administrator            Date

\_\_\_\_\_

# VILLAGE OF CAMBRIDGE ORDINANCE NO. 2022-XX

## AN ORDINANCE AMENDING SECTION 5.08.170 OF THE VILLAGE OF CAMBRIDGE ORDINANCES REGARDING NONRENEWAL OF A LIQUOR LICENSE

The Village Board of the Village of Cambridge, Dane and Jefferson Counties, does hereby ordain as follows:

### 5.08.170 - Revocation and suspension of licenses—Nonrenewal.

A. Procedure. Whenever the holder of any license under this chapter violates any portion of this chapter or Chapter 9.12 of this code, proceedings for the revocation of such license may be instituted in the manner and under the procedure established by this section.

B. Abandonment of Premises. Any licensee holding a license to sell alcohol beverages who abandons such business shall forfeit any right or preference he or she may have to the holding of or renewal of such license. Abandonment shall be sufficient grounds for revocation of any alcohol beverage license. The losing of the licensed premises for at least six months shall be prima facie evidence of the abandonment, unless extended by the village board. All persons issued a license to sell alcohol beverages in the village for which a quota exists limiting the number of such licenses that may be issued by the village shall cause such business described in such license to be operated on the premises described in such license for at least one hundred fifty (150) days during the terms of such license, unless such license is issued for a term of less than one hundred eighty (180) days, in which event this subsection shall not apply.

C. Any holder of a Class B license to sell alcohol beverages must establish minimum hours of operation of at least 4 hours per day, at a minimum of 3 days per week.

D. Before cancellation of the alcohol beverage license under this subsection, the Village shall notify the licensee, in writing, of the Village's intent to cancel the license for nonuse and provide the licensee with an opportunity for a hearing. The hearing shall be conducted according to §125.12(2)(b).

~~E.~~ License Revocation or Suspension. License revocation or suspension procedures shall be as prescribed by Chapter 125, Wis. Stats.

The Village Board DOES FURTHER ORDAIN that this Ordinance shall be effective following its adoption and publication.

Dated this \_\_\_\_\_ day of \_\_\_\_\_ 2022

---

By: Mark McNally, Village President

---

Attest: Lisa Moen, Village Administrator

Adopted:

Vote:

Ayes:

Published:

Noes:

**VILLAGE OF CAMBRIDGE ORDINANCE NO. 2022-XX**  
**AN ORDINANCE AMENDING SECTION 5.08.170 OF THE VILLAGE OF CAMBRIDGE**  
**ORDINANCES REGARDING NONRENEWAL OF A LIQUOR LICENSE**

The Village Board of the Village of Cambridge, Dane and Jefferson Counties, does hereby ordain as follows:

**5.08.170 - Revocation and suspension of licenses—Nonrenewal.**

A. Procedure. Whenever the holder of any license under this chapter violates any portion of this chapter or Chapter 9.12 of this code, proceedings for the revocation of such license may be instituted in the manner and under the procedure established by this section.

B. Abandonment of Premises. Any licensee holding a license to sell alcohol beverages who abandons such business shall forfeit any right or preference he or she may have to the holding of or renewal of such license. Abandonment shall be sufficient grounds for revocation of any alcohol beverage license. The losing of the licensed premises for at least six months shall be prima facie evidence of the abandonment, unless extended by the village board. All persons issued a license to sell alcohol beverages in the village for which a quota exists limiting the number of such licenses that may be issued by the village shall cause such business described in such license to be operated on the premises described in such license for at least one hundred fifty (150) days during the terms of such license, unless such license is issued for a term of less than one hundred eighty (180) days, in which event this subsection shall not apply.

C. Any holder of a Class B license to sell alcohol beverages must establish minimum hours of operation of at least 4 hours per day, at a minimum of 3 days per week.

D. Before cancellation of the alcohol beverage license under this subsection, the Village shall notify the licensee, in writing, of the Village's intent to cancel the license for nonuse and provide the licensee with an opportunity for a hearing. The hearing shall be conducted according to §125.12(2)(b).

~~E.~~ E. License Revocation or Suspension. License revocation or suspension procedures shall be as prescribed by Chapter 125, Wis. Stats.

The Village Board DOES FURTHER ORDAIN that this Ordinance shall be effective following its adoption and publication.

Dated this \_\_\_\_\_ day of \_\_\_\_\_ 2022

---

By: Mark McNally, Village President

---

Attest: Lisa Moen, Village Administrator

Adopted:  
Vote:

Ayes:

Published:  
Noes:

# WQI Water Quality Investigations

<b>Date:</b>	August 18, 2021
<b>Client:</b>	Village of Cambridge
<b>Project</b>	Water System Operation and Maintenance Plan – Water Quality Optimization
<b>Description:</b>	Daily, Monthly, Bi-annual, and Annual Maintenance for Cambridge’s wells, filter(s), softener(s), water tower, piping, and other related infrastructure

## Introduction

This document provides general guidance and recommendations for the operation and maintenance of Cambridge’s drinking water system for optimizing drinking water quality. Implementation of this plan is optional and not required to meet DNR regulations. However, implementation of this plan will help control and/or minimize the presence of naturally occurring biofilm in the water distribution and premise plumbing systems, which will help optimize water quality, minimize disinfection residual loss, and reduce water quality concerns and plumbing corrosion issues. The plan is meant to be a working document with listed activities modified as needed for optimal performance of each component in Cambridge’s drinking water system.

Ongoing monitoring and testing will determine effectiveness of this plan and guide necessary revisions. This monitoring will save time and money in the long run as certain areas of the system will not need as much maintenance as originally laid out while other areas may need more maintenance than planned. This means that if monitoring shows effective treatment performance or control, the frequency of monitoring or maintenance activities can be reduced. If a water quality or treatment performance issue arises, increased monitoring may be needed until the issue is resolved. The monitoring steps listed in each section and summarized in Table 1 will help determine effectiveness of the plan and the need for plan modifications.

## Maintenance Overview

The water system components listed below should receive ongoing and routine maintenance by Village of Cambridge staff to ensure optimal water quality, to reduce chlorine residual loss and water quality problems, and to avoid costly infrastructure emergencies due to a premature failure. A separate section with recommended activities for each component is included in this plan.

- Section 1 - Water Distribution System
- Section 2 - Water Services at Building Entrances
- Section 3 - Operation and Routine Maintenance of Well 2 and Well 3
- Section 4 - Well 2 Filter and Softener System
- Section 5 - 400,000-gallon Water Tower

This plan is geared toward recommended operation and maintenance activities that will promote optimal drinking water quality. It does not include a summary of compliance testing required by the Wisconsin DNR, routine maintenance such as valve turning, meter testing, etc. required by Wisconsin DNR or Wisconsin PSC, or mechanical maintenance recommended by specific equipment providers. Consult equipment manufacturer’s operation and maintenance manuals for recommended schedule of maintenance activities.



# WQI Water Quality Investigations

Table 1 provides an overall summary of recommended operation and maintenance items discussed in this plan. This table is meant to be a quick reference sheet with the instructional details for each item located in the appropriate Section of this plan.

**Table 1: Schedule of Recommended Cambridge Water System Operation and Maintenance Plan Items – Water Quality Drinking Water System Components**

Task – Brief Description	Frequency	Detailed Procedure	Drinking Water System Components
<b>Section 1: Water Distribution System</b>			
Unidirectional Flushing (UDF)	2x per year (Spring & Fall)	See Section 1 and UDF Plan by others	<ul style="list-style-type: none"> <li>Water Mains and Hydrants</li> </ul>
<b>Section 2: Water Service Laterals at Building Entrances (for private property)</b>			
Service lateral flushing of commercial/industrial buildings via flushing ports	As needed to address a complaint	See Section 2 and Appendix A	<ul style="list-style-type: none"> <li>All metered service laterals with flushing port capability</li> <li>Performed by property owner</li> </ul>
Service line flushing at time of water meter change.	When water meter is changed (by Utility)	Use temporary meter horn. See Section 2 and Appendix A	<ul style="list-style-type: none"> <li>All residential and light commercial metered water service laterals</li> </ul>
<b>Section 3: Operation and Routine Maintenance of Well 2 and Well 3</b>			
Well water recycle line operation	Continuous when well is pumping	Circulates water above pump. See Section 3	<ul style="list-style-type: none"> <li>Wells 2 &amp; 3 casings, pumps, added valves and small piping recycling lines</li> </ul>
Low-dose chlorination of well column pipe and cased regions	Monthly	See Section 3 routine maintenance plan	<ul style="list-style-type: none"> <li>Wells 2 &amp; 3 interior column pipe</li> <li>Wells 2 &amp; 3 cased region</li> </ul>
White bucket test	Every 3 months	See Section 3 routine maintenance plan	<ul style="list-style-type: none"> <li>Wells 2 &amp; 3</li> </ul>
BIT/Protein testing of untreated well water to check well biofilm	Every 12 months	See Section 3 routine maintenance plan	<ul style="list-style-type: none"> <li>Wells 2 &amp; 3</li> </ul>
Pump in-place well shock chlorination	Every 12 months after BIT test	See Section 3 routine maintenance plan	<ul style="list-style-type: none"> <li>Wells 2 &amp; 3</li> </ul>
Pump in-place well acid treatment by contractor (before chlorination)	Every 2 to 3 years	See Section 3 routine maintenance plan	<ul style="list-style-type: none"> <li>Wells 2 &amp; 3</li> </ul>
Full chemical rehabilitation of well when pump pulled for inspection	Every 5 to 8 years	See Section 3 routine maintenance plan	<ul style="list-style-type: none"> <li>Wells 2 &amp; 3</li> </ul>
<b>Section 4: Well 2 Filter and Softener System</b>			
Chlorination before filter	Continuously	0.5 mg/L before filter	<ul style="list-style-type: none"> <li>Well 2 filter</li> </ul>
Monitoring/testing of filter and softeners	Daily	See Appendix B logs	<ul style="list-style-type: none"> <li>Well 2 filter and softeners</li> </ul>
BIT/Protein testing of filters and softeners to check biofilm growth	Every 6 - 12 months	See Section 4	<ul style="list-style-type: none"> <li>Well 2 filter</li> <li>Well 2 softeners</li> </ul>
Routine Filter cleaning (shock chlorination)	Every 12 months after BIT test	See Section 4	<ul style="list-style-type: none"> <li>Well 2 filter</li> </ul>
Routine softener cleaning (citric acid treatment only)	Every 12 months after BIT test	See Section 4	<ul style="list-style-type: none"> <li>Well 2 softeners</li> </ul>
Deep cleaning of filter and softeners	Every 2 to 5 years	See Section 4	<ul style="list-style-type: none"> <li>Well 2 filter</li> <li>Well 2 softeners</li> </ul>
<b>Section 5: 400,000-Gallon Water Tower</b>			
Exterior inspection – Village staff	Annually	See Section 5	<ul style="list-style-type: none"> <li>Water Tower</li> </ul>
Full Inspection – Hired. Cleaning if needed depending on BIT testing	Every 5 years	See Section 5 (min. NR810 req.)	<ul style="list-style-type: none"> <li>Water Tower</li> </ul>
Drain down inspection – Hired. Mechanical/Chemical cleaning	Every 10 years	See Section 5 (min. NR810 req.)	<ul style="list-style-type: none"> <li>Water Tower</li> </ul>



# WQI Water Quality Investigations

## Section 1 –Water Distribution System

Unidirectional Flushing (UDF) of the water distribution system should be performed twice per year. Use the UDF procedure supplied to Cambridge by others. UDF action can be reduced to once per year for the entire system or parts of the system if/when minimal debris is generated during UDF.

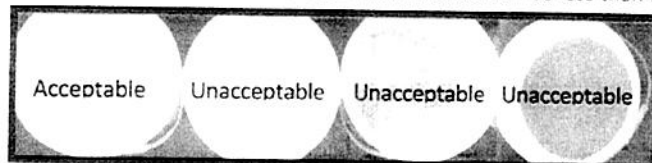
UDF forces water to flow at a scouring velocity in one direction in mains, which will help remove debris from mains and help control naturally occurring biofilm in the distribution system. UDF of the water mains will improve water quality and reduce chlorine demand, and is a crucial part of water system operations. UDF will also help control/minimize microbial induced corrosion in premise plumbing systems.

Prior to starting UDF, it is important to coordinate activities so that UDF occurs during low water usage periods, such as late at night or early in the morning. The flush will produce turbid and discolored water, which could cause problems with normal usage such as food service, medical care, bathing, manufacturing, etc. After UDF is completed, all building taps in affected buildings should be run until clear before use. Notification of customers is recommended.

If it is not addressed in the UDF plan, it is recommended that samples be collected at the flushing location and tested for turbidity and chlorine residual to assess effectiveness of the flushing process. This testing is highly recommended for areas with repeated complaints. Equipment and supplies needed for such sampling, testing, and data recording include the following:

- Turbidity Meter (Recommended testing - *Hach 2100Q Handheld Turbidity Meter*)
- Chlorine Test Kit (free chlorine)
- Data Collection Forms (next page)
- Clean White Plastic Utility Buckets (minimum of three – alternate testing)
- A smooth bore sample tap or a ¼" 90-degree bend with ball valve on a 2- 1/2" side arm hydrant cap at the flushing hydrant for use as a sampling port during flushing and assessment of system chlorine residual.

White plastic buckets can be used to assess turbidity in the absence of a turbidity meter. Hydrants are flushed until a turbidity of less than 1 NTU has been achieved, or water appears clean and clear in the white bucket (see below). A "bluish" color to water in a clean white bucket will be less than 1 NTU.



# WQI Water Quality Investigations

Unidirectional Flushing Data Collection Form (useful for areas with discolored water during flushing)

**Hydrant ID:**

Flow Rate (gpm):
Start Date/Time:
Turbidity 1 Minute:
Chlorine 1 Minute:
Final Turbidity:
Final Chlorine:
End Time:
Flushing Duration (min):
Observations:

**Hydrant ID:**

Flow Rate (gpm):
Start Date/Time:
Turbidity 1 Minute:
Chlorine 1 Minute:
Final Turbidity:
Final Chlorine:
End Time:
Flushing Duration (min):
Observations:

**Hydrant ID:**

Flow Rate (gpm):
Start Date/Time:
Turbidity 1 Minute:
Chlorine 1 Minute:
Final Turbidity:
Final Chlorine:
End Time:
Flushing Duration (min):
Observations:

**Hydrant ID:**

Flow Rate (gpm):
Start Date/Time:
Turbidity 1 Minute:
Chlorine 1 Minute:
Final Turbidity:
Final Chlorine:
End Time:
Flushing Duration (min):
Observations:

## Section 2 - Water Services at Building Entrances

Water service maintenance should be performed by residents and business owners to ensure that the best possible water quality is present within connected premise plumbing systems.

Privately owned premise plumbing systems have the potential to experience microbial induced corrosion and water quality issues because of naturally forming biofilm. This issue is the responsibility of the property owner to resolve, but will generally be minimized or controlled with UDF. Excessive biofilm development in the water service and/or premise plumbing system can be caused by the following conditions:

1. Elevated nutrient conditions in the source water (nutrients are not specifically regulated in drinking water).
2. Stagnant conditions in the water service or building that cause the loss of disinfection residual (caused by low usage or extended periods of time with minimal usage – specific to location).
3. Lack of a sufficient flow rate or flushing velocity, which makes the system susceptible to accumulation of scales, debris, and biofilm (specific to location - caused by code requirements).

These conditions are likely present, to some extent, within the Utility's drinking water system and water services. Issues in the system are resolved by UDF. As needed, building owners and residents should be encouraged to design and maintain their premise plumbing systems to minimize the potential for biofilm growth and subsequent water quality and corrosion issues (**See Appendix A1**).

Commercial buildings should be encouraged to install a flushing port at the service entrance to accomplish high rate flushing (**See Appendix A2**). This flushing could occur through a new connection or through a modification of piping to a fire department connection. A flushing port could be required of all new commercial buildings or building remodeling project with a change to the Village's water use ordinance and/or building codes.

For residential customers that have water quality issues, service line flushing can be performed by the customer by opening all cold-water valves in the home, including outside spigots, and flushing until flowing clear in a white bucket (see Section 1 for flushing assessment). Advanced flushing and cleaning can be performed by a plumber. As this is on private property, the Utility is not responsible for this work.

When the Utility changes water meters per PSC requirements, it is recommended that the service line be flushed when the meter is removed. This is accomplished by installing a temporary flushing horn with ball valve and hose connection in place of the meter for aggressive service line flushing. Flush the service line to waste until clear water is obtained – see Section 1 for assessment of flushing water.

The following premise plumbing system related recommendations are included in Appendix A:

- Section A1 - General Plumbing System Design Recommendations
- Section A2 - Maintenance of Water Services at Building Entrances

## Section 3 – Operation and Routine Maintenance of Well 2 and Well 3

### Routine Maintenance of Cambridge Well 2 (WUWN BF486)

June 24, 2021 Revision Date

#### Well Specifics

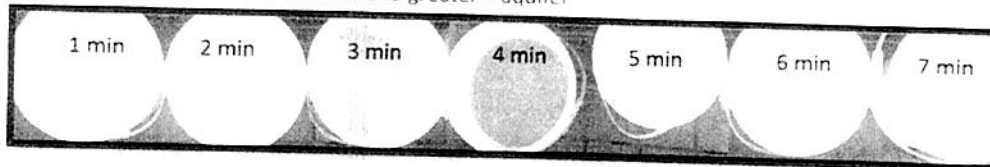
1. Pump Setting = 180 feet
2. Static Water Level = 28 feet
3. Cased depth = 200 feet (10-inch diameter)
4. Total depth = 350 feet (10-inch diameter)
5. Borehole volume = 1,150 gallons

The following **recommendations** are given to help control the biofilm in the well:

1. **Once per month**, perform the following maintenance operations:
  - a. Check operation of well water recycle line to ensure proper operation.
  - b. Chlorinate the column pipe through manual operation of the pre-lube line (flow treated water back down the column pipe), which will control microbial growth in the column pipe (let flow for 30 minutes). This should be performed immediately after a run cycle to allow for a long contact time. This low dose treatment does not require DNR approval.
  - c. Chlorinate the well through the well vent at the end of a pumping cycle at a dose of 3 mg/L, which will help control biofilm in the cased region of the well above the pump. This low dose does not require DNR approval. For the well, add 1.5 ounces of Sodium Hypochlorite (12.5% strength) to a clean bucket with about 3 gallons of water from the well and add back into the well through the well vent about 2 minutes before well shutdown.
2. **Every three months**, perform the following maintenance operations:
  - a. Perform a bucket test to monitor biofilm conditions in the well.
    - i. Begin by lining up 10 clean white 5-gallon buckets. Rinse with water from the system prior to using.
    - ii. After leaving the well offline for six hours, collect pumped discharge water from the well in the clean white 5-gallon buckets for the first 5 minutes of pumping, changing the bucket every 30 seconds.
    - iii. Take a picture of the labeled buckets immediately after collecting the water.
    - iv. Measure specific conductance of each bucket with field instruments to compare and contrast these values for each region of the well.
      1. Record the data in the attached table for comparison over time (both the day of testing and over the different quarters of testing)
      2. A changing trend in specific conductance in a series of buckets on a given day or between quarterly bucket tests indicates an increasing need for well treatment.
    - v. Add one tablespoon of bleach to the water in each bucket and mix.
    - vi. Take another picture of the buckets 5 minutes after addition of bleach. Discolored water is an indicator of biofilm sloughing and/or the presence of oxidized metals. If one bucket is more colored than another, it indicates a zone in the well that has increased biofilm.
    - vii. The following timings after start of flow at the flow meter will help assess the source of water pumped from the well and color seen in buckets:

# WQI Water Quality Investigations

1. 0 to 30 seconds = column pipe
2. 30 seconds to 1.2 minutes = cased region above pump
3. 1.2 minutes to 1.3 minutes = cased region below the pump
4. 1.3 minutes to 3.1 minutes = open borehole below the pump
5. 3.1 minutes and greater = aquifer



Example Qualitative Assessment Buckets

3. Every twelve months, perform the following operations:
  - a. Perform biofilm testing of the following samples after a 6-hour period of non-use to assess the rate of biofilm return to the well and/or effectiveness of preventative maintenance activities:
    - i. 1 Minute of pumping
    - ii. 120 Minutes of pumping
  - b. Shock chlorinate the well about one month after biofilm testing at a dose of 500 mg/L to reduce/minimize biofilm in the well and column pipe, treating three borehole volumes. This treatment amounts to addition of 17.5 gallons of 12.5% NaOCl to the well over a 90-minute period while adding system water to the well through the well vent at a rate of 50 gpm (12 gph NaOCl per 50 gpm of water added).
    - i. No DNR approval is needed but the DNR representative should be notified.
    - ii. When flushing, dechlorinate and check the free and total chlorine residual every 30 seconds for the first four minutes of pumping. If there is no chlorine residual in any sample, increase the chlorine dose by 100 mg/L for the next treatment. If the chlorine residual is within 25% of the dose, increase the frequency between treatments by three months.
    - iii. Obtain a safe sample after shock chlorination as a check.
4. Every two to three years, perform an in-situ acid treatment of the well prior to shock chlorination to control/minimize biofilm in the well. DNR approval is needed and this work must be done by a professional contractor.
5. Every five to eight years, perform a full hired-out chemical rehabilitation of the well when the pump is pulled for inspection. Acid, chlorine, and chlorine-based treatment volumes will be calculated prior to bidding the project out. DNR approval is needed prior to acid treatments of wells.

Cambridge Well 2 Monitoring				
Employee:			Date:	
General observations/comments:				
Bucket #	Portion of well sample represents	Time collected	Specific Conductance (uS/cm)	Other water sample appearance notes
1	Column pipe	0-30 seconds		
2	Cased region above and near pump	0.5-1 minute		
3	Cased region below pump	1-1.5 minutes		
4	Upper borehole	1.5-2 minutes		
5	Middle borehole	2-2.5 minutes		
6	Lower borehole	2.5-3 minutes		
7	Lower borehole and near aquifer	3-3.5 minutes		
8	Near aquifer	3.5-4 minutes		
9	Near aquifer	4-4.5 minutes		
10	Near aquifer	4.5-5 minutes		
11	Aquifer	30+ minutes		

## Routine Maintenance of Cambridge Well 3 (WUWN CM075)

June 24, 2021 Revision Date

### Well Specifics

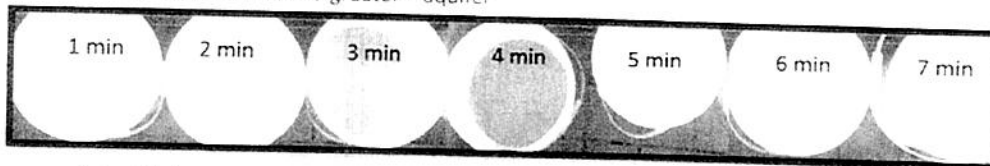
1. Pump Setting = 140 feet
2. Static Water Level = 40 feet
3. Cased depth = 272 feet (18-inch diameter)
4. Total depth = 377 feet (17-inch diameter borehole)
5. Borehole volume = 4,190 gallons

### The following recommendations are given to help control the biofilm in the well:

1. Once per month, perform the following maintenance operations:
  - a. Check operation of well water recycle line to ensure proper operation.
  - b. Chlorinate the column pipe through manual operation of the pre-lube line (flow treated water back down the column pipe), which will control microbial growth in the column pipe (about 100 gallons). This should be performed immediately after a run cycle to allow for a long contact time. This low dose treatment does not require DNR approval.
  - c. Chlorinate the well through the well vent at the end of a pumping cycle at a dose of 3 mg/L, which will help control biofilm in the cased region of the well above the pump. This low dose does not require DNR approval. For the well, add 2.5 ounces of Sodium Hypochlorite (12.5% strength) to a clean bucket with about 3 gallons of water from the well and add back into the well through the well vent about 2 minutes before well shutdown.
2. Every three months, perform the following maintenance operations:
  - a. Perform a bucket test to monitor biofilm conditions in the well.
    - viii. Begin by lining up 10 clean white 5-gallon buckets. Rinse with water from the system prior to using.
    - ix. After leaving the well offline for six hours, collect pumped discharge water from the well in the clean white 5-gallon buckets for the first 10 minutes of pumping, changing the bucket every 60 seconds.
    - x. Take a picture of the labeled buckets immediately after collecting the water.
    - xi. Measure specific conductance of each bucket with field instruments to compare and contrast these values for each region of the well.
      1. Record the data in the attached table for comparison over time (both the day of testing and over the different quarters of testing).
      2. A changing trend in specific conductance in a series of buckets on a given day or between quarterly bucket tests indicates an increasing need for well treatment.
    - xii. Add one tablespoon of bleach to the water in each bucket and mix.
    - xiii. Take another picture of the buckets 5 minutes after addition of bleach. Discolored water is an indicator of biofilm sloughing and/or the presence of oxidized metals. If one bucket is more colored than another, it indicates a zone in the well that has increased biofilm.
    - xiv. The following timings after start of flow at the flow meter will help assess the source of water pumped from the well and color seen in buckets:

# WQI Water Quality Investigations

- i. 0 to 14 seconds = column pipe
- ii. 14 seconds to 1.6 minutes = cased region above pump
- iii. 1.6 minutes to 4.7 minutes = cased region below the pump
- iv. 4.7 minutes to 7.1 minutes = open borehole below the pump
- v. 7.1 minutes and greater = aquifer



Example Qualitative Assessment Buckets

3. Every twelve months, perform the following operations:
  - a. Perform biofilm testing of the following samples after a 6-hour period of non-use to assess the rate of biofilm return to the well and/or effectiveness of preventative maintenance activities:
    - i. 1 Minute of pumping
    - ii. 120 Minutes of pumping
  - b. Shock chlorinate the well about one month after biofilm testing at a dose of 500 mg/L to reduce/minimize biofilm in the well and column pipe, treating two borehole volumes. This treatment amounts to addition of 34 gallons of 12.5% NaOCl to the well over a 172-minute period while adding system water to the well through the well vent at a rate of 50 gpm (12 gph NaOCl per 50 gpm of water added).
    - i. No DNR approval is needed but the DNR representative should be notified.
    - ii. When flushing, dechlorinate and check the free and total chlorine residual every 60 seconds for the first 10 minutes of pumping. If there is no chlorine residual in any sample, increase the chlorine dose by 100 mg/L for the next treatment. If the chlorine residual is within 25% of the dose, increase the frequency between treatments by three months.
    - iii. Obtain a safe sample after shock chlorination as a check.
4. Every two to three years, perform an in-situ acid treatment of the well prior to shock chlorination to control/minimize biofilm in the well. DNR approval is needed and this work must be done by a professional contractor.
5. Every five to eight years, perform a full hired-out chemical rehabilitation of the well when the pump is pulled for inspection. Acid, chlorine, and chlorine-based treatment volumes will be calculated prior to bidding the project out. DNR approval is needed prior to acid treatments of wells.



Cambridge Well 3 Monitoring				
Employee:			Date:	
General observations/comments:				
Bucket #	Portion of well sample represents	Time collected	Specific Conductance (uS/cm)	Other water sample appearance notes
1	Column pipe and casing region near pump	0-1 minute		
2	Cased region above and near pump	1-2 minutes		
3	Cased region below pump	2-3 minutes		
4	Cased region below pump	3-4 minutes		
5	Cased region below pump and upper borehole	4-5 minutes		
6	Middle borehole	5-6 minutes		
7	Lower borehole	6-7 minutes		
8	Near aquifer	7-8 minutes		
9	Near aquifer	8-9 minutes		
10	Near aquifer	9-10 minutes		
11	Aquifer	30+ minutes		

#### Section 4 - Well 2 Filter and Softener System

The 0.5 mg/L target chlorination pre-filter and 0.2 - 0.5 mg/L free chlorine post-filter should continue to be followed to ensure the filter performs with minimal biofilm growth. This is now considered normal operation to prevent the filter from plugging prematurely with biofilm and to optimally remove iron and manganese.

On a daily basis during the workweek, monitor the filter and softeners for any changes in normal performance and operation. The forms in Appendix B detail the recommended monitoring to determine when the filter and softeners require further maintenance or a change in operation. Changes in operation may include increased backwash or regeneration frequency, increased backwash duration, or a change in chemical feed.

Every 6 to 12 months, a Biofilm Indication Test and Protein test of filters and softeners should be performed to check the severity of biofilm growth in the treatment vessels. This in combination with the workweek monitoring logs will give a better picture of how often the filter will need shock chlorination, how often the softeners will need maintenance citric acid cleaning, and how often both the filter and softeners will need to be deep cleaned with a strong acid and chlorine treatment.

#### CAMBRIDGE WELL 2 FILTER TREATMENTS

##### General:

It is expected that the filter at Well 2 will need routine shock chlorination and an acid deep-clean every two to five years to control biofilm growth and plugging of the filter. Chlorine residual monitoring and BIT testing will guide how often these cleaning procedures are truly needed. The filter system must be taken offline during the cleaning work, however the well will remain online and provide unfiltered water to the softening system. During filter cleaning work, the filter will be in bypass mode with the influent and effluent valves closed. The filter vessel must be kept in a non-pressurized condition by manually opening the backwash discharge valve during rehabilitation. Coordination must be done with Village of Cambridge staff to bypass the iron filter while Well 2 water continues to operate through the downstream softeners and into the drinking water network.

##### Filter – Routine Shock Chlorination

1. Isolate the filter vessel from the drinking water system.
2. Perform a manual backwash of the filter for an initial cleaning. If necessary, perform repeated backwashes until the backwash discharge water flows clear.
3. Drain the filter vessel.
4. Be sure the filter vessel is fully drained of water and then close the drain valve.
5. Add treatment chemical to the filter vessel.
6. Chemicals needed: Chlorine bleach treatment (NaOCl 12.5%) – 1,000 mg/L
  - i. 12 gallons of 12.5% NaOCl (NSF 60 Certified)
  - ii. 1,488 gallons of water from water system (1,500-gallon treatment volume)
7. Add the Chlorine bleach treatment to the filter vessel in one of the following ways:
  - i. Batch the mixture in a temporary tank and pump it into each vessel through the drain valve. An adaptor may be needed for this connection
  - ii. Fill each vessel with 1500 gallons of water and add the chemical to water as it recirculates in the vessel. A temporary pump and connection between drain valve and an open hatchway will be needed. Add bleach at 0.4 gpm per 50 gpm of flow rate to flash mix bleach into the water as it is recirculated in each cell.
  - iii. Add chemical to water as the water is added to the vessel through the drain valve. An adaptor, chemical feed pump and flow meter is needed. Add bleach at 0.4 gpm per 50 gpm of flow rate to flash mix bleach into the water as it is added to each cell.

8. Once the full Chlorine bleach treatment has been injected, let it remain in the vessel for 24 hours. Once the minimum 24-hour contact time has been met, neutralize as needed while draining to waste. Check chlorine and color every minute during draining to assess effectiveness of treatment. Take pictures and record data for future reference and adjustment of treatment.
9. Once drained, repressurize the filter and manually backwash the filter cells with system water to purge chemicals and debris from the filter prior to normal backwashing. This is performed by manually opening each backwash valve and throttling the filter effluent valve to move water backwards through the filter at about 400 gpm. Backwash in this manner for about one hour or until flowing clear prior to normal backwashing.
10. After manual backwashing, return valves to normal position and perform a double backwash of the filter vessel to ensure all chlorine and turbidity is removed. If turbidity is still present in the 2<sup>nd</sup> backwash effluent, backwash again until clear.
11. Run the filter to waste with Well 2 raw water with normal pre-filter 0.5 mg/L chlorination for 30 minutes, then obtain one bacteria safe sample before returning to service.

## Filter - Deep Clean (hired out every two to five years, and a planned minimum of 18 hours contact time)

### General

Chemical treatment and cleaning of the horizontal pressure filter and piping (Filter System) consists of an initial acid treatment step followed by a chlorine-based treatment step. Repeat treatments may be necessary to achieve desired results.

Chemical Treatment and Mixing: Add treatment chemicals to the Filter System in a continuous action by injecting chemicals into recirculated water. Recirculate water at 100 gpm drawing water from the common underdrain and discharging at 25 gpm to each of the upper sample tap locations above the filter media – See Figure 1. Add the indicated chemical volume for each step to the recirculated water over a 15-minute period to achieve even dosing. Maintain the filter in a non-pressurized condition by manually opening the backwash discharge valves during treatment.

Purge of Filter System: Upon successful treatment and rinsing of the system, backwash the filter until clear (extended or multiple backwashes may be needed), then obtain one safe sample from the filter before returning to service.

### Initial Acid Treatment Step (minimum 18 hours contact time)

WARNING: Never mix Hydrochloric acid (HCl) with Chlorine Bleach (NaOCl)

1. Bypass the iron filter and remove from service, operating the well in softening-only mode (performed by Cambridge staff)
2. Backwash iron filter for initial cleaning (performed by Cambridge staff)
3. Drain the filter until the water level in the filter is about 3" above the media (performed by Cambridge staff)
4. Chemicals needed:
  - a. Inhibited NSF 60 20-degree Baume HCl (31% strength)
  - b. Initial strength treatment – 5,000 mg/L, pH of 0.8 su:
    - i. 24 gallons of inhibited HCl
    - ii. 1,476 gallons of water from water system
  - c. Supplemental strength treatment – 2,500 mg/L:
    - i. 12 gallons of inhibited HCl

# WQI Water Quality Investigations

5. Add the initial strength treatment to the filter and mix for two (2) hours, monitoring pH and odor every 30 minutes of mixing. Let filter sit unmixed overnight. Measure pH using a calibrated pH sensor.
  - a. For odor assessment, waft the sample (**don't directly sniff**) to determine if it has a fruity, sweet, musty, pungent, "swimming pool" or metallic odor.
  - b. If pH rises above 3 su within the first two (2) hours of mixing an initial strength treatment, **at the time point of pH rise above 3 su**, add supplemental strength treatment and continue to mix and monitor for an additional two (2) hours.
  - c. If pH rises above 3 su within the first 2 hours of mixing a supplemental strength treatment, or if the solution becomes excessively dirty, perform a backwash and start with a fresh batch of supplemental strength treatment.
  - d. If pH stays below 3 su for the first two (2) hours after addition of an initial strength treatment or supplemental strength treatment, turn off mixing and let the filter sit overnight. Return the following morning to mix and monitor pH for one (1) hour.
  - e. When pH stays below 3 su for about 18 hours, treatment is complete. Perform a backwash, neutralizing as necessary, and proceed to the Chlorine-Based Treatment step.

## Chlorine-Based Treatment Step: Chlorine and Glycolic Acid

1. Chemicals:
  - a. 12.5% NSF 60 NaOCl – 1,000 mg/L.
  - b. 70% NSF 60 glycolic acid – 2,000 mg/L.
  - c. Initial strength treatment:
    - i. 12 gallons of 12.5% NaOCl
    - ii. 5 gallons of 70% glycolic acid
    - iii. 1,483 gallons of water
  - d. Supplemental strength treatment:
    - i. 6 gallons of 12.5% NaOCl
    - ii. 3 gallons of 70% glycolic acid
2. Drain the filter until the water level in the filter is about 3" above the media
3. Add the initial strength treatment to the filter and mix for two (2) hours, monitoring pH, chlorine residual and odor every 30 minutes of mixing. Let filter sit unmixed overnight. Measure pH using a calibrated pH sensor. Measure chlorine using a calibrated device to report to the nearest 10 mg/L total chlorine and free chlorine.
  - a. For odor assessment, waft the sample (**don't directly sniff**) to determine if it has a fruity, sweet, musty, pungent, "swimming pool" or metallic odor.
  - b. If free chlorine drops below 300 mg/L within the first two (2) hours of mixing an initial strength treatment:
    - i. If pH is below 6 su and minimal or no color is present, add supplemental strength treatment for NaOCl (no acid) over one mixing interval.
    - ii. If pH is above 6 su or the water is yellow or excessively dirty, perform a backwash and retreat with an initial strength treatment.
  - c. If free chlorine stays above 300 mg/L for the first two (2) hours after addition of an initial strength treatment or supplemental strength treatment, turn off mixing and let the filter sit overnight. Return the following morning to mix and monitor pH and chlorine residual for one (1) hour.

# WQI Water Quality Investigations

- d. When free chlorine stays above 300 mg/L for 18 hours, treatment is complete.
  - e. Perform a double backwash while removing treatment equipment.
  - f. Filter to waste for at least two (2) hours (Cambridge staff)
4. Collect one safe sample at end of filter to waste period before returning to service (Cambridge staff).

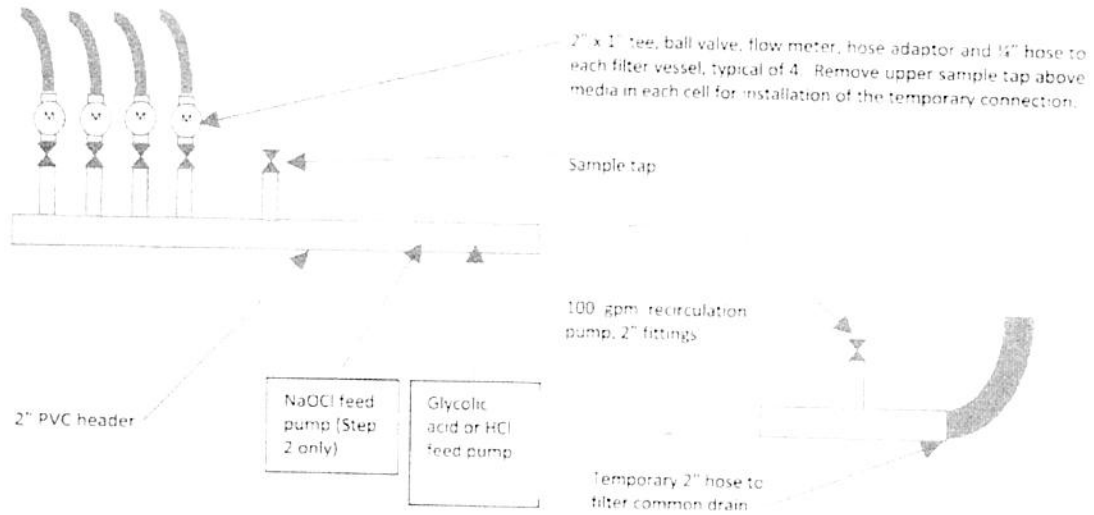


Figure 1: Detail for chemical recirculation pump and associated piping.

## CAMBRIDGE WELL 2 SOFTENER VESSEL TREATMENTS

Similar to cleaning process performed in March 2021, but uses either Citric Acid or Inhibited Hydrochloric Acid, depending on how thorough of a cleaning is needed.

### General:

The softener system must be taken offline during the work, however the well will remain online and provide unsoftened water to the system. During the softener cleaning work, softeners will be in bypass mode with the softener influent and effluent valves closed. The softener vessels must be kept in a non-pressurized condition by manually opening the backwash discharge valves during rehabilitation. Coordination must be done with Village of Cambridge staff to bypass the softening while Well 2 water continues to operate through the upstream iron filter and into the drinking water network.

### Acid Treatment (planned minimum of 24 hours contact time)

1. Isolate the softener vessels from the drinking water system.
2. Be sure each softener vessel is fully drained of water and then close the drain valve.
3. Add treatment chemical to each softener vessel.
4. Chemicals needed:
  - a. Citric Acid treatment (routine cleaning) – 5,000 mg/L, having a pH of approx. 3.1 su:
    - i. 5 gallons of 50% Citric Acid (NSF 60 Certified) for **EACH** vessel
    - ii. 495 gallons of water from water system for **EACH** vessel
  - b. Inhibited Hydrochloric Acid treatment (deep cleaning every two to five years) – 6,400 mg/L, having a pH of approx. 0.7 su:
    - i. 10 gallons of 31% inhibited HCl (NSF 60 Certified) for **EACH** vessel
    - ii. 490 gallons of water from water system for **EACH** vessel
  - c. Add the selected Acid Treatment to the softener vessel in one of the following ways:
    - i. Batch the mixture in a temporary tank and pump it into each vessel through the drain valve. An adaptor may be needed for this connection.
    - ii. Fill each vessel with 500 gallons of water and add the chemical to water as it recirculates in the vessel. A temporary pump and connection between drain valve and an open hatchway will be needed.
    - iii. Add chemical to water as the water is added to the vessel through the drain valve. An adaptor, chemical feed pump and flow meter is needed. Add acid at 0.5 gpm per 50 gpm of flow rate to flash mix acid into water as it is added to each vessel.
5. Once the minimum 24-hour contact time has been met, neutralize as needed while draining to waste. Check pH and color every minute during draining to assess effectiveness of treatment. Take pictures and record data for future reference and adjustment of treatment.
6. Perform a double backwash of each softener vessel to ensure all acid and turbidity is removed. If turbidity is still present in the 2<sup>nd</sup> backwash effluent, backwash again until clear.
7. Regenerate the softeners under normal brine mode.
8. Once regenerated, obtain one safe samples from each softener before returning to service.
9. An alternate approach would be to clean one softener at a time to maintain delivery of softened water to the water system.

# WQI Water Quality Investigations

## Section 5 – 400,000-Gallon Water Tower (updated June 2021)

### Overview

Cambridge's 400,000-gallon water tower was built in 2001. The reservoir is generally kept full by Well 2 and provides a steady pressure to the water demand throughout Cambridge's drinking water system.

Chapter NR 810 – Requirements for the Operation and Maintenance of Public Water Systems (NR 810) states in Section 14 that "All storage facilities shall be inspected a minimum of every 5 years" with a full drain down inspection required every other time or every 10 years. The full drain down inspection requires the mechanical and/or chemical removal of all interior sediment and biofilm to evaluate the storage reservoir for structural, mechanical, and coating system defects.

### Cambridge Water Tower Information

1. Materials: Steel structure, paint coated inside and out (recoated in 2018).
2. Volume: Approximately 400,000 gallons.
3. There is no mixing system currently present.

The following Water Tower maintenance recommendations are given to comply with NR 810 and help control problematic biofilm:

1. **Annually:** An exterior inspection should be performed of the entire vessel. All exterior vent overflow screens and hatch gasket seals should be checked. Any damage that allows entry via insects or other unwanted items must be repaired. Any exterior structural or coating system defects should be noted and discussed with a professional engineer or coating system professional.
2. **Every 5 years:** Per NR 810, the reservoir should be inspected by a professional tank inspection firm or by a registered professional engineer. If it is deemed necessary by previous testing and a chemical fuming treatment was not previously performed, the mechanical and chemical cleaning of all sediment and biofilm inside of the tower can be done by the Village of Cambridge in coordination with the timeline of hired inspection personnel, and consists of the following:
  - a. Drain the reservoir.
  - b. Drain/flush as much of sediment/biofilm from reservoir as possible to enable proper inspection by hired firm.
  - c. Wash down the interior walls with a pressure washer or treat walls with Blue Earth Products Clearitas 101 with "Top Coat" for biofilm/debris removal.
  - d. Inspect and make necessary repairs.
  - e. After repairs are complete, the reservoir interior is ready for disinfecting.
  - f. Spray down the walls with a 200-ppm mixture of bleach.
  - g. Disinfect per NR810 requirements.
  - h. Obtain two safe samples before returning to service.
3. **Every 10 years:** If the reservoir interior was not mechanically and chemically cleaned for the inspection at the 5-year interval, this is required by NR 810 now at the 10-year interval prior to the inspection. All other items listed above for the 5-year interval remain the same as the 10-year interval.

**APPENDIX A – Plumbing and Water Service Line Maintenance**



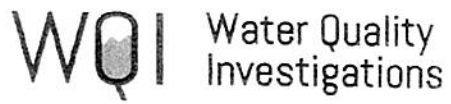
## Section A1 - General Plumbing System Design Recommendations – Commercial Buildings

The following general design recommendations will help minimize the occurrence of biofilm in premise plumbing and allow for easier cleaning and maintenance of these systems. These recommendations apply to new construction and retrofit/renovation of existing commercial buildings, with work performed by building owner.

1. To the greatest extent possible, domestic water services to commercial buildings shall be installed separate from fire protection mains, which will minimize the potential for stagnant conditions within the domestic water service.
2. Water services of 2-inch diameter and larger should be provided with a flushing port at the building entrance to allow periodic flushing of the service line. The flushing port and system should be appropriately sized to allow for high-velocity flushing of the service line (greater than 5.5 foot per second velocity), including any necessary hoses and fittings for redirecting water to the exterior of the building and/or to drainage ways.
3. Water supply piping within a building shall be designed in a central branching manner or in zones to allow for flushing and/or scouring of the premise plumbing system in sections. This may include flushing ports at the end of main line runs, and/or intermediate injection ports for air-scour cleaning of sections of a premise plumbing system without disrupting water supply to the entire building.
4. Water softeners should be operated in progressive demand mode. Dual alternating vessel design softening should not be used for softening as they promote stagnancy and biofilm.
5. For hot water recirculation systems, install a flush-to-waste connection at the end of the loop to allow periodic purge of the system and the ability to drain and shut-down the hot water recirculation system during extended low-usage periods.

## Section A2 - Recommended Maintenance of Water Services at Building Entrances (by commercial building owner)

1. **Monthly:** Turbidity and chlorine residual monitoring by building owner should occur at the building entry point and the far point of each premise plumbing system with frequency adjusted based on trends seen in the data. Record data into a spreadsheet to track data by building.
2. **Every Three Months:** Biofilm monitoring by building owner should be performed at building entry point to assess whether biofilm is being kept under control and/or whether additional maintenance, flushing or treatment is needed. Control of natural biofilm in all systems will reduce the potential for Legionella in the building.
3. **Annually:** Building owner should conduct service line flushing. Problematic buildings with more pronounced plumbing corrosion, taste, and odor issues, or with potential for Legionella may need more frequent flushing of the service line, which would be determined by turbidity monitoring within the building. Turbidity levels greater than 1 NTU indicate flushing is needed. As water quality improves, time between flushing sequences can be extended up to two to five years.
4. **For buildings with combined fire protection and water service lines.**
  - a. **Biannually:** Perform high-rate flushing of the service line until water flows clear (by building owner, could take 20 minutes or more for initial flushing).
  - b. If flushing ports are not already installed, one should be installed by building owner that would allow for a flushing velocity of at least 5.5 ft/sec.
  - c. End users should coordinate this flushing with the Water Utility and the Water Utility's regular schedule for water main flushing.
5. For buildings at risk for Legionella, a water management plan should be developed by building owner. This plan includes operation and maintenance procedures to control biofilm and Legionella in hot and cold-water systems.



## APPENDIX B – Filter and Softener Optimization Log Sheets

Sample each workday. If results meet targets for two weeks in a row, sampling could be reduced to Monday, Wednesday, and Friday

Date and Time	Target Range			Ahead of Filter				After Filter				Loss
	0.2 - 0.5 Free Chlor. (mg/L)	0.2 - 0.5 Total Chlor. (mg/L)	0.2 - 0.5 Iron (mg/L)	< 0.006 Mn (mg/L)	< 0.05 Iron (mg/L)	Influent Pressure Pin Pressure (psi)	0.2 - 0.5 Free Chlor. (mg/L)	0.2 - 0.5 Total Chlor. (mg/L)	< 0.05 Iron (mg/L)	< 0.006 Mn (mg/L)	Outlet Pressure Pout Pressure (psi)	

# WQI Water Quality Investigations

Softener Optimization - Cambridge Well 2

Test as needed if Entry Point samples do not meet Target Range

As Needed: Free and Total Chlorine (if softener performance does not meet targets)

Date and Time	Target Range:	After Softener 1				
		0.2 - 0.5	0.2 - 0.5	< 0.05	< 0.006	70 - 90
	Gallons since last regen	Free Chlorine (mg/L)	Total Chlorine (mg/L)	Iron (mg/L)	Manganese (mg/L)	Hardness (mg/L)

# WQI Water Quality Investigations

**Softener Optimization - Cambridge Well 2**  
**Test as needed if Entry Point samples do not meet Target Range**  
**As Needed: Free and Total Chlorine (if softener performance does not meet targets)**

Date and Time	Target Range:	After Softener 2				
		0.2 - 0.5	0.2 - 0.5	< 0.05	< 0.006	70 - 90
	Gallons since last regen	Free Chlorine (mg/L)	Total Chlorine (mg/L)	Iron (mg/L)	Manganese (mg/L)	Hardness (mg/L)

# WQI Water Quality Investigations

Softener Optimization - Cambridge Well 2

Entry Point Testing – Weekday (tested at shop)

If results do not meet targets, investigate filter and/or softener performance.

Target	1.3 - 1.5		< 0.3	< 0.05	< 0.006	70 - 90
Range:	1.3 - 1.5		< 0.3	< 0.05	< 0.006	70 - 90
Day of test:	M - F	M - F	M - F	M, W, F	M, W, F	M - F
Location:	At Shop			At Entry Point		
Date and Time	Free Chlor. (mg/L)	Total Chlor. (mg/L)	Total Chlorine minus Free Chlorine (mg/L)	Iron (mg/L)	Mn (mg/L)	Hardness (mg/L)

## DEVELOPMENT AGREEMENT

(Village of Cambridge – Cambridge Distilling Properties, LLC)

This Development Agreement (this “Agreement”) is made this 1 day of October, 2020 (the “Effective Date”), by and between CAMBRIDGE DISTILLING PROPERTIES, LLC, a Delaware limited liability company (the “Developer”), and the VILLAGE OF CAMBRIDGE, a municipal corporation of the State of Wisconsin (the “Village”).

### RECITALS

**WHEREAS**, the Village and Developer are parties to that certain WB-13 Vacant Land Offer to Purchase dated as of October 5, 2020, pursuant to which Developer will purchase certain real property located in the Village of Cambridge, Wisconsin, as legally described on Exhibit A attached hereto and made a part hereof by reference (the “Property”); and

**WHEREAS**, in connection with Developer’s proposed development of the Property, Developer has sought and obtained certain approvals for (i) the subdivision of the Property pursuant to a certified survey map (the “CSM”), and (ii) Developer’s proposed construction of one (1) or more rickhouse-style barrel warehousing buildings (the “Project”); and

**WHEREAS**, in connection with the approval of the CSM and Project, the Developer has agreed to, among other things, (i) dedicate a public right-of-way along the southeastern border of the Property, as shown on the CSM as “Whiskey Thief Way” (the “ROW”), (ii) construct certain water main facility improvements, and (iii) grant certain easement rights to the Village, all as further described below; and

**WHEREAS**, to promote the development of the Property and incentivize the Developer to proceed with the Project, the Village has agreed to, among other things, (i) accept dedication of the ROW and maintain the ROW as a public right-of-way, (ii) accept a conveyance of certain water main facilities and maintain the same, (iii) make a good faith attempt to negotiate an agreement to relocate a previous bike path easement granted by the Developer to the Village on the property commonly known as 909 Vineyard Drive, Cambridge, Wisconsin, as more particularly described on Exhibit B attached hereto and made a part hereof by reference (the “Distilling Property”), and (iv) address water quality issues impacting the Distilling Property, all as further described below; and

**WHEREAS**, Developer and the Village desire to memorialize the agreements between the parties surrounding the Property, the Project, and the Distilling Property, subject to the terms and agreement set forth herein.

**NOW THEREFORE**, in consideration of the recitals, the terms and conditions contained in this Agreement, and for other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the parties hereto agree as follows:

## AGREEMENT

1. **DEFINITIONS.** In addition to any other defined terms provided in this Agreement, the following terms, as used in this Agreement, shall have the following meanings:

A. **Affiliate.** "Affiliate" means any entity majority owned and controlled by, in control of, or under common control with Developer or any entity of which Developer is a subsidiary or which is a shareholder of Developer. An Affiliate includes, but is not limited to, an entity with which Developer merges or into which Developer consolidates, or which acquires all or substantially all of the common stock or assets of Developer.

B. **Distilling Property.** "Distilling Property" shall have the same meaning ascribed to such term in the Recitals, above.

C. **Project.** "Project" shall have the meaning ascribed to such term in the Recitals, above.

D. **Property.** "Property" shall have the same meaning ascribed to such term in the Recitals, above.

2. **DEVELOPER'S OBLIGATIONS.**

A. **CSM.** Developer agrees that it has recorded or will record the CSM to subdivide the Property within thirty (30) days after the date of this Agreement.

B. **ROW Provisions.**

1. The Village and Developer acknowledge and agree that the CSM provides for the dedication of the ROW by Developer. Upon the recording of the CSM, the ROW shall be dedicated to the Village. Developer shall execute and deliver all such other agreements, certificates, instruments and documents, as the Village may reasonably request in order to carry out the intent and accomplish the purposes of this provision, including without limitation, a First Amendment to Access and Utility Easement between the Village and the Cambridge-Oakland Wastewater Commission prepared by the Village; provided, however, the Village and Developer agree and acknowledge that any such other agreements, certificates, instruments and documents shall (i) not result in additional obligations of Developer or increased costs to Developer above and beyond what is contemplated in this Agreement, and (ii) otherwise be in form and substance reasonably acceptable to Developer.

2. Notwithstanding the provisions of Section 3.A. of this Agreement, Developer acknowledges and agrees that Developer shall be responsible for any damage caused to the ROW caused by Developer, its contractors, or their respective employees, agents, and subcontractors in connection with the construction of the Project and the prompt repair thereof, at Developer's sole cost and expense; provided, however, the Village agrees and acknowledges that, so long as the use of the ROW is not materially impacted by any outstanding repair for which Developer



is responsible, as reasonably determined by the Village, Developer may postpone or defer such repair for a period of up to six (6) months to allow for Developer to coordinate repair of the ROW with anticipated Project construction.

C. Water Main & Related Public Improvements.

1. The Village and Developer acknowledge and agree that Developer shall construct, at its sole cost and expense, with no contribution from the Village, in accordance with the plans prepared for the Developer, and approved by the Village and, as required, the State of Wisconsin Department of Natural Resources, the water main extension improvements and fire hydrants shown on Exhibit D attached hereto and made a part hereof by reference (collectively, the "Water Main Improvements"). Developer agrees to complete construction of the Water Main Improvements (i) in a good and workmanlike manner in compliance with all laws, statutes, rules, and regulations having jurisdiction over the Property and (ii) on or before the date which is six (6) months after the date of this Agreement (the "Water Main Improvements Deadline"). Upon completion of the construction of the Water Main Improvements, Developer shall grant to the Village an access easement (the "Access Easement") over, across, and upon the portion of the Property identified on Exhibit D as the "Utility Easement Area" for the purposes of accessing the Water Main Improvements for the purposes of maintenance, repair and replacement. The Access Easement shall (i) be granted by Developer pursuant to a separate written instrument, (ii) provide that the Village's access to certain portions of the Utility Easement Area which, except in emergencies, will be subject to coordination with Developer to allow for employees, agents or representatives of Developer to be present during any access due to security measures that will be implemented with respect to the Project facilities, and (iii) otherwise be upon terms reasonably acceptable to Developer and the Village.

2. Developer hereby agrees to provide the Village with an unconditional, irrevocable letter of credit issued pursuant to Chapter 405 of the Wisconsin Statutes in the estimated amount of Fifty Thousand and 00/100 Dollars (\$50,000.00) to secure Developer's construction of the Water Main Improvements (the "Letter of Credit"). The Letter of Credit shall (i) be provided by a bank which is reasonably acceptable to the Village, (ii) be for an initial term of one (1) year from the date of issuance, and (iii) otherwise be in form and substance reasonably acceptable to the Village, Developer, and Developer's lender. The Letter of Credit shall be payable to the Village and shall be conditioned upon the performance by the Developer of Developer's obligations to construct the Water Main Improvements. The Letter of Credit shall be payable to the Village at any time upon presentation of (a) a sight draft drawn on the issuing bank in the amount to which the Village is entitled to draw pursuant to this Agreement; (b) a written statement by a Village official that the Village is entitled to draw on the Letter of Credit; and (c) the original Letter of Credit. In the event Developer defaults on its obligation to complete construction of the Water Main Improvements on or before the Water Main Improvements Deadline, then, if such default is not cured by Developer within thirty (30) days after written notice from the Village to Developer of such

default, the Village may draw on the Letter of Credit the amount necessary to complete the construction of the Water Main Improvements after the expiration of such notice and cure period. The Letter of Credit shall be renewed at least thirty (30) days before its expiration date, or any renewal date, until the acceptance of the Water Main Improvements.

3. The Letter of Credit, if not applied toward the payment of costs for the construction of the Water Main Improvements, shall be returned to Developer within ten (10) days after the acceptance of the Water Main Improvements by the Village in accordance with this Agreement.

4. The remedies provided in this Section are not exclusive.

D. Temporary Construction Easement. In the event required by the Wisconsin Department of Transportation (“WDOT”), Developer agrees to grant to the Village, for the benefit of the Village and the WDOT, a temporary construction easement over and across (i) a twenty (20) foot wide strip of land within “Lot 1” of the CSM abutting along the portion of Lagoon Street being dedicated pursuant to the CSM and (ii) a twenty (20) foot wide strip of land within “Outlot 1” of the CSM abutting along the portion of Lagoon Street being dedicated by the CSM (the “Temporary Construction Easement”). The Temporary Construction Easement shall (i) be granted by Developer pursuant to a separate written instrument, (ii) be limited in duration to the period of construction of the portion of Lagoon Street dedicated pursuant to the CSM, and (ii) otherwise be upon terms and provisions reasonably acceptable to Developer and the Village.

E. Traffic Control, Signs and Barricades. The Developer shall install upon the ROW and maintain during construction and until the Water Main Improvements are accepted by the Village, (i) traffic controls as required pursuant to approvals for the Water Main Improvements from Dane County and the State of Wisconsin, and (ii) all barricades and signs upon the ROW deemed reasonably necessary by the Village Engineer for the safety purposes at the points where the ROW extends to or intersects with Lagoon Road and the private service road upon the real property adjacent to and east of the Property.

F. Intentionally Deleted.

G. Intentionally Deleted.

H. Fences. Developer shall replace any fences removed in the performance of the construction of the Water Main Improvements of like quality and subject to prior approval by the Village Engineer, which approval shall not be unreasonably withheld, conditioned or delayed.

I. Street Signs. Developer shall pay for the installation of all customary traffic control signs and street name signs for the ROW; provided, however, Developer shall only be responsible for the cost of the initial install of such customary traffic control signs and street name signs and shall have no liability or responsibility with respect to such signage after the initial installation.

J. Intentionally Deleted.

K. Intentionally Deleted.

L. Changes to Water Main Improvements. Developer agrees and acknowledges that any Developer shall not make any material changes to the Water Main Improvements after the date of this Agreement without the prior written consent of the Village Engineer, which shall not be unreasonably withheld, conditioned, or delayed.

M. Indemnification. Developer shall indemnify and hold the Village and its officers and employees harmless from and against all claims, costs and liabilities of every kind and nature, for injury or damage received or sustained by any person or entity to the extent such claims, costs and liabilities arise from or relate to the negligence of Developer or its contractors, agents or representatives in the performance of the construction of the Water Main Improvements, except where such injury or damage results from the negligence of the Village or its contractors or employees. Developer is not an agent or employee of the Village.

N. Quality. All work to be performed by the Developer shall be performed in a good and workmanlike manner and consistent with the prevailing industry standards for such work in the area of the Village. Developer shall perform all work in compliance with all applicable laws, regulations, ordinances and buildings codes and shall obtain and maintain all necessary permits and licenses for such work.

O. Guarantee of Water Main Improvements. Developer agrees to require contractors constructing the Water Main Improvements to guarantee and warrant all work performed on the Water Main Improvements for a period of one year from the date of substantial completion of the Water Main Improvements against defects in workmanship or materials. If any defect appears during the guarantee period, Developer shall cooperate with the Village to cause contractors to undertake required replacement or repairs of the defective work at no expense to the Village, including total and complete restoration of any disturbed surface or component of the improvements on lands where the repairs or replacement is required. All guarantees or warranties for materials or workmanship of suppliers and third-party contractors for work performed under this Agreement which extend beyond the above guarantee period shall be assigned by Developer to the Village to the extent assignable.

P. Dedication. Subject to all of the other provisions of this Agreement, the Developer shall, upon acceptance of the Water Main Improvements, unconditionally, and without charge to the Village, give, grant, convey and fully dedicate the same (excepting water laterals to be retained by Developer and not included in the Water Main Improvements) to the Village, its successors and assigns forever, free and clear of all encumbrances, together with the Access Easement.

Q. Intentionally Deleted.

3. VILLAGE'S OBLIGATIONS.

A. Acceptance of Water Main Improvements.

1. After the Water Main Improvements required by this Agreement have been substantially completed, (i) Developer shall give written notice to the Village of the substantial completion of the Water Main Improvements, and (ii) within fourteen (14) days after receiving written notice that the Developer desires the Village to inspect the Water Main Improvements, the Village Engineer shall inspect the Water Main Improvements to confirm that the Water Main Improvements were constructed in substantial accordance with the plans approved by Dane County and the State of Wisconsin (the "Plans and Specifications"). Within five (5) days after the Village Engineer inspects the Water Main Improvements, the Village shall provide written notice to Developer pursuant to Section 6.A. if the inspection reveals that the Water Main Improvements or any components thereof do not conform to the Plans and Specifications or are otherwise defective. If the Village Engineer confirms that the Water Main Improvements have been constructed in substantial accordance with the Plans and Specifications, the Village Board shall promptly, by resolution, certify such completed Water Main Improvements as being in compliance with the Plans and Specifications and the Village shall simultaneously formally accept the Water Main Improvements. Before obtaining certification of the Water Main Improvements, Developer shall: (1) present to the Village valid lien waivers from all contractors and subcontractors providing materials or performing work on the Water Main Improvements; and (2) provide as-built drawings to the Village Engineer consisting of one hard copy on paper, one electronic copy as a pdf file, and one electronic copy in a digital format that is acceptable to the Village.

2. Developer agrees that the Water Main Improvements will not be accepted by the Village until the Water Main Improvements have been inspected and approved by the Village Engineer pursuant to the terms of Section 3.A.1., all lien waivers required under Section 3.A.1. are received by the Village demonstrating that the contractors and their suppliers have been paid in full for all work and materials furnished for the Water Main Improvements, and all outstanding payments due from Developer to the Village, if any, have been paid. In addition, the Water Main Improvements will not be accepted by the Village until a complete breakdown of all construction, engineering and administrative costs incurred by Developer is submitted to the Village Engineer. Developer shall maintain and repair the Water Main Improvements until such Water Main Improvements are formally accepted by the Village.

B. Water Quality Issues Impacting Distilling Property. Within thirty (30) days from the date of this Agreement, the Village agrees to develop and implement a plan (the "Monitoring Plan") to monitor compliance with (i) the color standard set forth in Table AA in NR § 809.70(1), as amended from time to time (the "Color Standard") and (ii) at Developer's request, the standards set forth in Table AA in NR § 809.70(1), as amended from time to time, for iron, manganese, sulfate and zinc set forth in Table AA in NR §

809.70(1), as amended from time to time, and any other standards under NR § 809.70(1) upon which the Village and Developer may mutually agree (the "Additional Standards"). The Village shall maintain the Monitoring Plan and deliver it to Developer and Dancing Goat Distillery, LLC ("DGD") upon completion. The Monitoring Plan shall include specific locations (which shall include no more than two (2) locations designated by Developer, provided such locations are accessible to the Village or under the Village's control) and schedules for collecting monthly samples for the Color Standard and the Additional Standards, if applicable. Samples shall be analyzed by a laboratory certified by the Wisconsin Department of Natural Resources ("WDNR"), selected by the Village, and reasonably acceptable to Developer, using analytical methods prescribed by the WDNR or U.S. Environmental Protection Agency. The written results of any sampling and testing shall be delivered to Developer and DGD within three (3) days of the Village's receipt of such results. If any monthly sample exceeds the Color Standard or, if applicable, the Additional Standards, the Village shall collect a repeat sample as soon as reasonably practicable after the Village's receipt of the testing results identifying any exceedance. If multiple samples are collected in a single month, the sample taken at a Developer-designated location which yields (i) the lowest units of color or (ii) if applicable, the lowest units other items tested under the Additional Standards, will be used to determine compliance with the Color Standard. When an exceedance in the Color Standard or the Additional Standards occurs for two (2) consecutive months, the Village shall notify WDNR of the sample test reports showing the exceedances, with a copy of such notification to Developer. The Village's obligation to monitor compliance with the Color Standard and, if applicable, the Additional Standards terminates the earlier of (a) the first day after any twelve (12)-month period during which an exceedance in the Color Standard does not occur for two (2) consecutive months or (b) the parties otherwise agree in writing to terminate the Village's obligation to monitor compliance. Notwithstanding termination under subparagraph (a), Developer reserves the right to require that the Village recommence the Monitoring Plan to monitor compliance with the Color Standard and the Additional Standards should Developer provide the Village with verified test results showing that samples taken at DGD's facility exceed the Color Standard or any other standards in Table AA in NR § 809.70(1), as amended from time to time, for two (2) consecutive months. The terms of this Section shall apply to the Village's monitoring obligations during any such period after recommencement. For any sampling of Village water undertaken by either the Village or Developer, the party performing the sampling shall provide an opportunity to the other party to obtain a split sample for that party to submit for laboratory analysis, at its own expense.

C. Relocation of Bike Path Easement.

1. Within thirty (30) days after the date of this Agreement, the Village agrees to initiate negotiations with the relevant property owner and negotiate in good faith with such property owner with a view to reaching an agreement to relocate an approximately four hundred fifty foot portion (450') of the public bike path easement along the northern wall of the building improvements located on the Distillery Property (the "Bike Path Segment") to the location generally depicted as "Option 2" on Exhibit F attached hereto and incorporated herein by reference ("Option 2"). If such negotiations do not result in the execution of a definitive



agreement within one hundred eighty (180) days after the commencement of negotiations, the Village may terminate negotiations.

2. In the event the Village terminates negotiations under Section 2.C.1. of this Agreement, the Village may elect to promptly initiate negotiations with other relevant property owner or owners and thereafter negotiate in good faith with such property owner or owners with the intent of reaching an agreement or agreements to relocate the Bike Path Segment to the location generally depicted as "Option 3" on Exhibit F ("Option 3"). If such negotiations do not result in the execution of a definitive agreement or agreements within ninety (90) days after the commencement of negotiations, the Village may terminate negotiations.

3. The Village has no obligation under this Section 2.C. to reach an agreement with a property owner identified in Sections 2.C.1. or 2.C.2. of this Agreement.

4. The Developer may elect to cause the Village to terminate negotiations under Sections 2.C.1. or 2.C.2. of this Agreement by giving the Village a written notice to terminate negotiations. The parties, intend, however, to give preference to the options in the following order: Option 2; Option 3; and Option 1, as defined below. If the Developer gives a termination notice under this Section 2.C.4., (i) the Village agrees to vacate the easement for the Bike Path Segment as generally depicted on Exhibit F attached hereto and made a part hereof by reference and (ii) Developer agrees to grant to the Village, for the benefit of the public and the Village, an easement to widen the Bike Path Segment as shown as "Option 1" ("Option 1") on Exhibit F (the "New Bike Path Segment Easement"). The New Bike Path Segment Easement shall: (a) be granted by the Developer pursuant to a separate written instrument; (ii) allow for the installation by Developer or DGD, at its expense, of a fence in compliance with Village ordinances, for a ten foot (10') buffer between the fence and the paved edge of the shared use path, and for construction, at the Village's expense, of a shared use path as close as reasonably possible to the property line of the Distillery Property; (iii) allow for the installation of gates at transition points of the path between private and public for use by Developer of the Distillery Property; and (iv) otherwise be on terms and provisions reasonably acceptable to Developer and the Village.

#### **4. REIMBURSEMENT OF VILLAGE COSTS.**

A. Reimbursement of Village Fees and Costs Related to Water Main Improvements. Developer acknowledges that Village regulations may require payment of certain fees and reimbursement of certain expenses associated with the construction of the Water Main Improvements. Developer agrees to pay all such fees and expenses to the extent required by Village regulations. In addition, Developer shall reimburse the Village for the actual costs incurred by the Village prior to the acceptance of the Water Main Improvements in connection with the construction (if applicable), inspection and testing of the Water Main Improvements within thirty (30) days after Developer's receipt of an invoice itemizing such costs.

5. **WARRANTIES AND REPRESENTATIONS.**

A. **Developer Representations and Warranties.** The Developer hereby warrants, represents, and covenants to the Village:

1. **Existence.** Developer is a limited liability company duly organized, validly existing, and in current status under laws of the State of Delaware, with full corporate power and authority to conduct its business as it is now being conducted, to own or use the properties and assets that it purports to own or use, and to perform all of its obligations under this Agreement and all other agreements, documents, and contracts required to be executed in connection with the transactions arising out of this Agreement.

2. **Authorization.** The execution, delivery, and performance of this Agreement, and the consummation of the transactions contemplated hereby, have been duly authorized and approved by the Developer, and no other or further acts or proceedings of the Developer or its members or manager(s) are necessary to authorize and approve the execution, delivery, and performance of this Agreement, and the matters contemplated hereby. This Agreement, the exhibits, documents, and instruments associated herewith and made a part hereof, have, if applicable, been duly executed and delivered by the Developer and constitute the legal, valid, and binding agreement and obligation of the Developer, enforceable against the Developer in accordance with their respective terms, except as the enforceability thereof may be limited by applicable bankruptcy, insolvency, reorganization, or other similar laws affecting the enforcement of creditors' rights generally, and by general equitable principles.

B. **Village's Representations and Warranties.** The Village hereby warrants and represents to the Developer, subject to the approval of Village Board of Trustees, the execution, delivery, and performance of this Agreement and the consummation of the transactions contemplated hereby have been duly authorized and approved by the Village, and no other or further acts or proceedings of the Village or its officials are necessary to authorize and approve the execution, delivery, and, subject to annual appropriation by the Village Board of Trustees, performance of this Agreement, and the matters contemplated hereby. This Agreement, the exhibits, documents, and instruments associated herewith and made a part hereof, have, if applicable, been duly executed and delivered by the Village and constitute the legal, valid, and binding agreement and obligation of the Village, enforceable against the Village in accordance with their respective terms, except as the enforceability thereof may be limited by applicable law and as is otherwise subject to annual appropriation by the Village Board of Trustees.

6. **EVENTS OF DEFAULT.**

A. **Developer Event of Default.** A "Developer Event of Default" is any of the following:

1. Breach of Agreement. Developer fails to perform any provision of this Agreement, and such failure continues for a period of thirty (30) days after written notice of the breach has been given to the Developer; provided, however, that it shall not be an Event of Default if Developer begins efforts to cure such breach within thirty (30) days after written notice in good faith and is diligently continues to cure such breach within sixty (60) days after Village's written notice to Developer.

2. Breach of Warranty or Representation. The Developer materially breaches any warranty or representation set forth this Agreement.

B. Village Event of Default. A "Village Event of Default" is any of the following:

1. Breach of Agreement. The Village fails to perform any provision of this Agreement, and such failure continues for a period of thirty (30) days after written notice of the breach has been given to the Village; provided, however, that it shall not be a Village Event of Default if the Village begins efforts to cure such breach within thirty (30) days after written notice in good faith and is diligently continues to cure such breach within sixty (60) days after Developer's written notice to the Village.

2. Breach of Warranty or Representation. The Village materially breaches any warranty or representation set forth this Agreement.

C. Remedies. Upon the occurrence of an Village Event of Default or a Developer Event of Default, the non-defaulting party shall have all rights and remedies now or hereafter existing at law or in equity or by statute.

D. Delay in Exercise of Rights Not Waiver. No delay or omission to exercise any right or power accruing to the Village or the Developer upon any default by the other party shall impair any such right or power or shall be construed to be a waiver thereof, but any such right and power may be exercised from time to time and as often as may be deemed expedient as long as the default is continuing.

E. Written Waiver Required. In the event this Agreement is breached by either party and such breach is expressly waived in writing by the other party, such waiver shall be limited to the particular breach so waived and shall not be deemed to waive any other concurrent, previous, or subsequent breach hereunder. A party's acquiescence in not enforcing any portion of this Agreement shall not provide a basis for the application of estoppel or other like defense or otherwise constitute waiver. Any waiver of any provision of this Agreement by the Village must be express and in writing.

## 7. MISCELLANEOUS PROVISIONS.

A. Incorporation of Attachments and Recitals. All recitals, exhibits and other documents attached hereto or referred to herein are hereby incorporated in and shall become a part of this Agreement.



B. Non-waiver of Approvals. Nothing herein shall be construed or interpreted in any way to waive any obligation or requirement of the Developer to obtain all necessary approvals, licenses, and permits from the Village in accordance with its usual practices and procedures, nor limit or affect in any way the right and authority of the Village to approve or disapprove any plans and specifications, or any part thereof, or to impose reasonable limitations, restrictions, and requirements on the Project, construction, and use of the Property as a condition of any such approval, license, or permit, including without limitation, requiring any and all other and further development and similar agreements. The Village will act diligently to review all necessary approvals, licenses, and permits duly requested by the Developer.

C. Force Majeure. A party shall be excused from its obligations under this Agreement if and to the extent and during such time as the party is unable to perform its obligations or is delayed in doing so due to events or conditions outside of the party's reasonable control (each a "Force Majeure Event") based solely upon acts of God, war, fire, or other casualty, riot, civil unrest, extreme weather conditions, terrorism, strikes, and labor disputes. Upon the occurrence of a Force Majeure Event, the party incurring such Force Majeure Event will promptly give notice to the other party, and thereafter the parties shall meet and confer in good faith in order to identify a cure of the condition affecting its performance as expeditiously as possible.

D. Time of the Essence. Time is deemed to be of the essence with regard to all dates and time periods set forth herein and incorporated herein.

E. Headings. Descriptive headings are for convenience only and shall not control or affect the meaning or construction of any provision of this Agreement.

F. Delivery of Notices. Any notice required hereunder shall be given in writing, signed by the party giving notice, personally delivered, mailed by certified or registered mail, return receipt requested, sent by overnight delivery service, or faxed to the parties respective addresses as follows, provided any notice given by facsimile is also given by one of the other methods:

1. To the Village:  
c/o Village Administrator  
200 Spring Street  
Cambridge, WI 53523  
Telephone: (608) 423-3712  
Facsimile: \_\_\_\_\_  
Email:LMoen@ci.cambridge.wi.us

2. With a Copy to:  
Laura E. Callan, Esq.  
Stafford Rosenbaum LLP  
222 W. Washington Ave., Suite 900  
P.O. Box 1784  
Madison, WI 53703  
Telephone: (608) 259-2644  
Facsimile: (608) 259-2600  
Email: lcallan@staffordlaw.com
  
3. To the Developer:  
Cambridge Distilling Properties, LLC  
c/o Dancing Goat Distillery, LLC  
909 Vineyard Drive  
Cambridge, WI 53523  
Attn: Mr. Mike Reiber  
Telephone: (608) 260-5443  
Facsimile: \_\_\_\_\_  
Email: mreiber@dancinggoat.com
  
4. With a Copy to:  
Danny S. Tang  
Godfrey & Kahn, S.C.  
833 E. Michigan St., Suite 1800  
Milwaukee, WI 53202  
Telephone: (414) 287-9487  
Facsimile: (414) 273-5198  
Email: dtang@gklaw.com

and shall be deemed given upon personal delivery, the first business day after certification or registration, the first business day after deposit with the overnight delivery service, and upon acknowledgement of receipt by facsimile or electronic mail (provided notice is simultaneously sent by one of the other methods).

G. Entire Agreement. This Agreement and all other documents and agreements expressly referred to herein, contain the entire agreement between the Developer and the Village with respect to the matters set forth herein. This Agreement may be modified only in writing signed by all parties.

H. Law Applicable. This Agreement shall be construed in accordance with the internal laws of the State of Wisconsin.

I. Originals and Counterparts. This Agreement may be executed in any number of counterparts, each of which shall be deemed to be an original.

J. Amendments to Agreement. This Agreement shall not be amended orally but only by the written agreement of the parties signed by the appropriate representatives of each party and with the actual authority of each party.

K. Limitation on Liability. The parties acknowledge and agree that in carrying out any of the provisions of this Agreement or in exercising any power or authority granted to them thereby, there shall be no personal liability of the either parties' officers, members, agents, employees, or representatives, it being understood and agreed that in such matters they act as agents and representatives of the applicable party. It is understood and agreed between the parties that Developer and the Village, in satisfying the conditions of this Agreement, have acted independently, and assume no responsibilities or liabilities to third parties in connection with these actions.

L. No Partnership. This Agreement specifically does not create any partnership or joint venture between the parties or render any party liable for any debts or obligations of the other party.

M. Developer's Obligations Run with the Land. The Developer's obligations under this Agreement and all consents, obligations, waivers, restrictions, and other requirements of the Developer as set forth in this Agreement, shall be deemed to be covenants running with the land and shall be binding upon the Property and the successors, assigns, and other transferees of the Developer. The rights and benefits conferred upon the Developer shall not be covenants running with the land and shall not inure to the successors, assigns, or other transferees of the Developer.

N. Severance. If any portion of this Agreement is deemed invalid or unenforceable by a court of competent jurisdiction, then the remainder of this Agreement shall remain in full force and effect and enforceable to the fullest extent permitted by law.

O. Third Parties. This Agreement is made for the exclusive benefit of the parties hereto, and their permitted assignees, and is not for the benefit of any other persons, as third party beneficiaries or otherwise, and this Agreement shall not be deemed to have conferred any rights, expressed or implied, upon any other party.

P. Neutral Construction. This Agreement is the result of a negotiated agreement by the parties and prior to the execution of this Agreement each party had sufficient opportunity to have review of the document by legal counsel. Nothing in this Agreement shall be construed more strictly for or against either party because that party's attorney drafted this Agreement or any portion thereof or attachment hereto.

Q. Headings. The headings inserted in this Agreement are for convenience only and in no way define, limit, or otherwise describe the scope or intent of this Agreement or any provision of this Agreement.

R. Authorization. Each party represents that it has the full capability and authority to grant all rights and assume all obligations that are granted and assumed under this Agreement.

S. Compliance with Laws. Developer shall comply with all federal, state and local laws with respect to the construction of the Water Main Improvements. The Developer is responsible for obtaining all licenses, permits and authority necessary to perform its obligations under this Agreement.

[Signatures on Following Pages.]

IN WITNESS WHEREOF, the parties have caused this Agreement to be signed as of the date stated in the first paragraph of this Agreement.

**DEVELOPER:**

CAMBRIDGE DISTILLING PROPERTIES,  
LLC

By: [Signature]  
Jon Maas, Authorized Signatory

STATE OF Wisconsin }  
  } SS  
COUNTY OF Dane                  }

Personally came before me this 6 day of October, 2020, the above-named Jon Maas, as Authorized Signatory of Cambridge Distilling Properties, LLC, to me known to be the person who executed the foregoing instrument on behalf of said entity.



[Signature]  
\* William Sills  
Notary Public, State of Wisconsin  
My Commission: 09-08-2021

VILLAGE:

VILLAGE OF CAMBRIDGE

By: [Signature]  
Mark McNally, President

Attest: [Signature]  
Lisa Moen, Village Clerk

STATE OF WISCONSIN }  
                                  } SS  
COUNTY OF Dane }

Personally came before me this 7<sup>th</sup> day of Oct., 2020, the above named Mark McNally and Lisa Moen, as President and Village Clerk, respectively, of the Village of Cambridge, and to me known to be the persons who executed the foregoing instrument on behalf of said municipality and acknowledged the same.

[Signature]  
Print Name: Mary H. Behling  
Notary Public, State of Wisconsin  
My Commission: is permanent




EXHIBIT A

Legal Description of the Property

THE SOUTH 1/2 OF THE FRACTIONAL NORTHEAST 1/4 OF SECTION 1, TOWNSHIP 6 NORTH, RANGE 12 EAST, IN THE VILLAGE OF CAMBRIDGE, DANE COUNTY, WISCONSIN, EXCEPT CERTIFIED SURVEY MAP NO. 5897 RECORDED IN VOLUME 28 OF CERTIFIED SURVEY MAPS, PAGE 52 AS DOCUMENT NO. 2151178, AND ALSO EXCEPT LAND DESCRIBED IN INSTRUMENT RECORDED IN VOLUME 725 OF DEEDS, PAGE 252 AS DOCUMENT NO. 1025638, AND ALSO EXCEPT LAND DESCRIBED IN INSTRUMENT RECORDED IN VOLUME 13500 OF RECORDS, PAGE 36 AS DOCUMENT NO. 2170287, AND ALSO EXCEPT LANDS STILL IN TOWN OF CHRISTIANA AS DESCRIBED IN DOCUMENT NO. 4015934, ALSO EXCEPT CERTIFIED SURVEY MAP NO. 11430 RECORDED IN VOLUME 69, PAGE 232 AS DOCUMENT NO. 4068954.

EXHIBIT B

Legal Description of the Distilling Property

Lot Two (2), Certified Survey Map No. 14029, recorded August 3, 2015 in Volume 94 of Certified Survey Maps of Dane County, on pages 54-55, as Document No. 5173338, located in the Village of Cambridge, Dane County, Wisconsin.



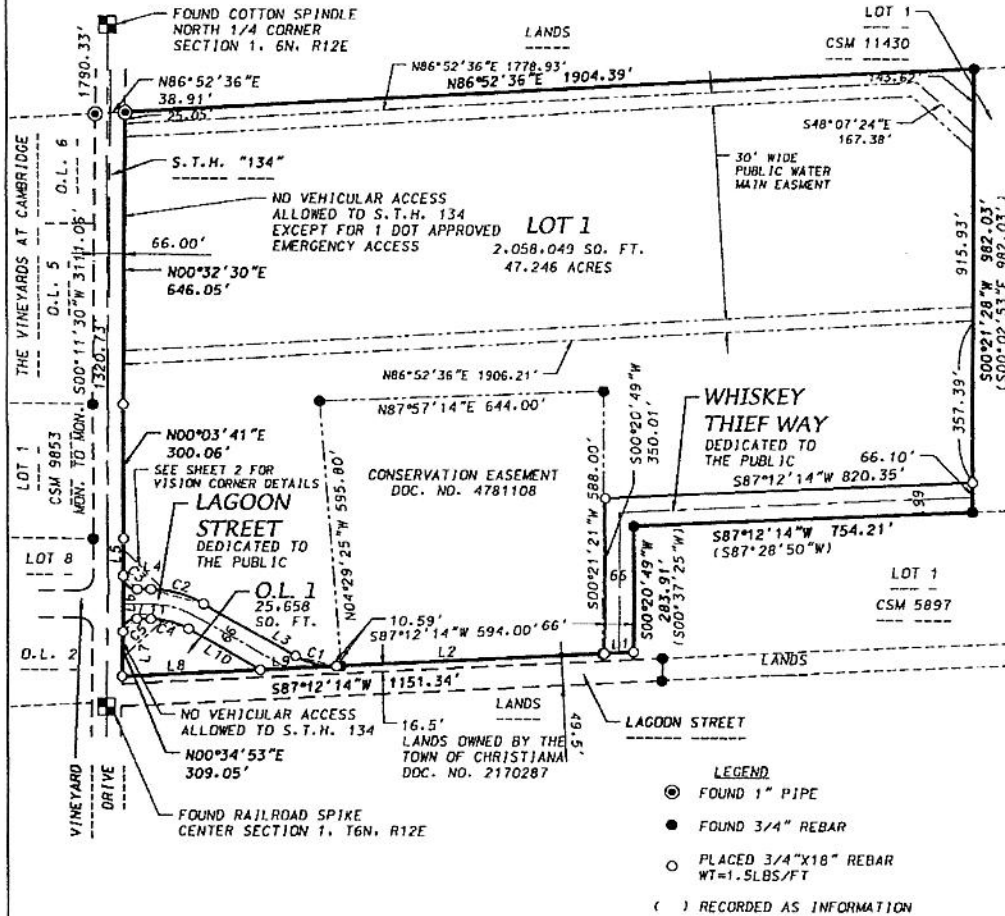
EXHIBIT C

CSM

[See attached.]

# CERTIFIED SURVEY MAP

LOCATED IN THE SE1/4 OF THE NE1/4 AND THE SW1/4 OF THE NE1/4 OF SECTION 1, T6N, R12E,  
VILLAGE OF CAMBRIDGE, DANE COUNTY, WISCONSIN



- LEGEND**
- ⊙ FOUND 1" PIPE
  - FOUND 3/4" REBAR
  - PLACED 3/4"x18" REBAR WT=1.5LBS/FT
  - ( ) RECORDED AS INFORMATION

**LINE TABLE**

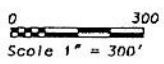
L1	- S87°12'14"W 66.10'
L2	- S87°12'14"W 608.60'
L3	- N59°50'18"W 237.46'
L4	- N89°49'36"W 30.13'
L5	- N00°34'53"E 82.13'
L6	- N00°34'53"E 126.00'
L7	- N00°34'53"E 100.92'
L8	- S87°12'14"W 305.92'
L9	- S87°14'14"W 170.72'
L10	- N59°50'18"W 185.06'

**CURVE TABLE**

CURVE NUMBER	RADIUS (FEET)	CHORD (FEET)	ARC (FEET)	CHORD BEARING	CENTRAL ANGLE
C1	167.00	94.74	96.06	N76°19'02"W	32°57'28"
C2	233.00	120.56	121.95	N74°49'57"W	29°59'18"
C3	30.00	42.58	47.34	N44°37'21.5"W	90°24'29"
C4	167.00	86.41	87.41	S74°49'57"E	29°59'18"
C5	30.00	42.28	46.91	S45°22'38.5"W	89°35'31"



THE WEST LINE OF THE NE1/4 OF SECTION 1, T6N, R12E IS ASSUMED TO BEAR S00°11'30"W



**D'ONOFRIO KOTTKE AND ASSOCIATES, INC.**  
 7530 Westward Way, Madison, WI 53717  
 Phone: 608.833.7530 • Fax: 608.833.1089  
 YOUR NATURAL RESOURCE FOR LAND DEVELOPMENT

DATE: September 24, 2020  
 F.N.: 20-05-108  
 C.S.M. NO. \_\_\_\_\_  
 DOC. NO. \_\_\_\_\_  
 VOL. \_\_\_\_\_ SHEET \_\_\_\_\_

# CERTIFIED SURVEY MAP

LOCATED IN THE SE1/4 OF THE NE1/4 AND THE SW1/4 OF THE NE1/4 OF SECTION 1, T6N, R12E,  
VILLAGE OF CAMBRIDGE, DANE COUNTY, WISCONSIN

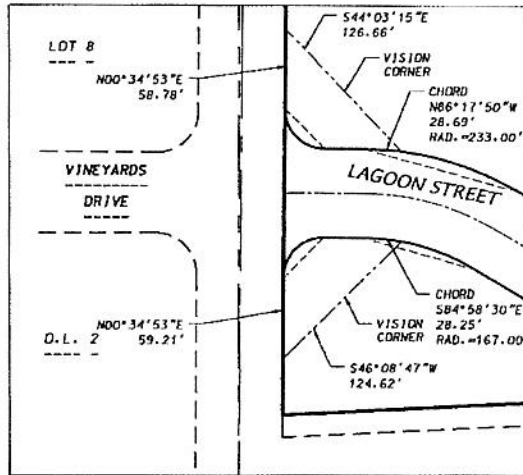
SURVEYOR'S CERTIFICATE

I, Brett T. Stoffregen, Professional Land Surveyor, S-2742, do hereby certify that this Certified Survey Map is in full compliance with Chapter 236.34 of the Wisconsin Statutes and the Subdivision Regulations of the Village of Cambridge, Dane County, Wisconsin and under the direction of the Owners listed below, I have surveyed, divided and mapped the land described herein and that said map is a correct representation of the exterior boundaries of the land surveyed and the division thereof. Said land is described as follows:

A parcel of land located in the SE1/4 of the NE1/4 and the SW1/4 of the NE1/4 of Section 1, T6N, R12E, Village of Cambridge, Dane County, Wisconsin to-wit:  
Commencing at the North 1/4 corner of said Section 1; thence S00°11'30"W, 1790.33 feet along the West line of said NE1/4; thence N86°52'36"E, 38.91 feet to a point on the East right-of-way line of State Highway 134, also being the point of beginning; thence N86°52'36"E, 1904.39 feet to the Northwest corner of Lot 1, Certified Survey Map No. 8954; thence S00°21'28"W, 982.03 feet along the West line of said Lot 1 to a point on the North line of Lot 1, Certified Survey Map No. 5897; thence S87°12'14"W, 754.21 feet along the North line of Lot 1, Certified Survey Map No. 5897, to the Northwest corner of said Lot 1; thence S00°20'49"W, 283.91 feet along the West line of said Lot 1; thence S87°12'14"W, 1151.34 feet to a point on the East right-of-way line of State Highway 134; thence N00°34'53"E, 309.05 feet along said East right-of-way line; thence N00°03'41"E, 300.06 feet along said East right-of-way line; thence N00°32'30"E, 646.05 feet along said East right-of-way line to the point of beginning.  
Containing 2,183,667 square feet, 50.130 acres.

Dated this \_\_\_\_\_ day of \_\_\_\_\_, 2020.

Brett T. Stoffregen, Professional Land Surveyor, S-2742



VISION CORNER DETAIL  
NOT TO SCALE

**D'ONOFRIO KOTTKE AND ASSOCIATES, INC.**

7530 Westward Way, Madison, WI 53717  
Phone: 608.833.7530 • Fax: 608.833.1089  
YOUR NATURAL RESOURCE FOR LAND DEVELOPMENT

DATE: September 24, 2020

F. N. : 20-05-108

C. S. M. NO. \_\_\_\_\_

DDC. NO. \_\_\_\_\_

VOL. \_\_\_\_\_ SHEET \_\_\_\_\_

# CERTIFIED SURVEY MAP

LOCATED IN THE SE1/4 OF THE NE1/4 AND THE SW1/4 OF THE NE1/4 OF SECTION 1, T6N, R12E,  
VILLAGE OF CAMBRIDGE, DANE COUNTY, WISCONSIN

## OWNER'S CERTIFICATE

Cambridge Distilling Properties, LLC, as owner, does hereby certify that said limited liability company caused the lands described on this Certified Survey Map to be surveyed, divided, mapped and dedicated as represented on this Certified Survey Map. We further certify that this Certified Survey Map is required by s.236.34 to be submitted to the Village of Cambridge for approval.

In witness whereof, said Cambridge Distilling Properties, LLC has caused these presents to be signed this \_\_\_\_\_ day of \_\_\_\_\_, 2020.

Cambridge Distilling Properties, LLC

By: \_\_\_\_\_

State of Wisconsin )  
                          ) SS.  
County of Dane     )

Personally came before me this \_\_\_\_\_ day of \_\_\_\_\_, 2020, the above named person(s), to me known to be the person(s) who executed the foregoing instrument and acknowledged the same.

My commission expires \_\_\_\_\_, Notary Public, Dane County, Wisconsin

## MORTGAGEE CERTIFICATE

First Midwest Bank, a corporation duly organized and existing under and by virtue of the laws of the State of Wisconsin, mortgagee of the lands contained in this Certified Survey Map, does hereby consent to the above Owner's Certificate and to the surveying, dividing, mapping and dedicating of the lands described in this Certified Survey Map.

In witness whereof, First Midwest Bank has caused these presents to be signed by its corporate officer(s) listed below this \_\_\_\_\_ day of \_\_\_\_\_, 2020.


First Midwest Bank

By: \_\_\_\_\_

State of Wisconsin )  
                          ) JS.S  
County of Dane     )

Personally came before me this \_\_\_\_\_ day of \_\_\_\_\_, 2020, the above named corporate officer(s) to me known to be the person who executed the foregoing instrument and acknowledged the same.

My commission expires \_\_\_\_\_, Notary Public, Dane County, Wisconsin

  
D'ONOFRIO KOTTKE AND ASSOCIATES, INC.

7530 Westwind Way, Madison, WI 53717  
Phone: 608.833.7530 • Fax: 608.833.1089

YOUR NATURAL RESOURCE FOR LAND DEVELOPMENT

DATE: September 24, 2020

F.N.: 20-05-108

C.S.M. NO. \_\_\_\_\_

DOC. NO. \_\_\_\_\_

VOL. \_\_\_\_\_ SHEET \_\_\_\_\_

# CERTIFIED SURVEY MAP

LOCATED IN THE SE1/4 OF THE NE1/4 AND THE SW1/4 OF THE NE1/4 OF SECTION 1, T6N, R12E,  
VILLAGE OF CAMBRIDGE, DANE COUNTY, WISCONSIN

## VILLAGE OF CAMBRIDGE CERTIFICATE

This Certified Survey Map is hereby approved for recording per Village Plan Commission action  
of \_\_\_\_\_ day of \_\_\_\_\_, 2020 and Village of Cambridge Board action  
of \_\_\_\_\_ day of \_\_\_\_\_, 2020.


By: \_\_\_\_\_  
Lisa Moon, Village Clerk

Date: \_\_\_\_\_

## REGISTER OF DEEDS CERTIFICATE

Received for recording this \_\_\_\_\_ day of \_\_\_\_\_, 2020 at  
\_\_\_\_\_.M. and recorded in Volume \_\_\_\_\_ of Certified Survey  
Maps on Pages \_\_\_\_\_ as Document Number \_\_\_\_\_.

Kristl Chlebowski, Dane County Register of Deeds

  
D'ONOFRIO KOTTKE AND ASSOCIATES, INC.

7530 Westward Way, Madison, WI 53717  
Phone: 608.833.7530 • Fax: 608.833.1089  
YOUR NATURAL RESOURCE FOR LAND DEVELOPMENT

DATE: September 24, 2020

F. N. : 20-05-108

C. S. M. NO. \_\_\_\_\_

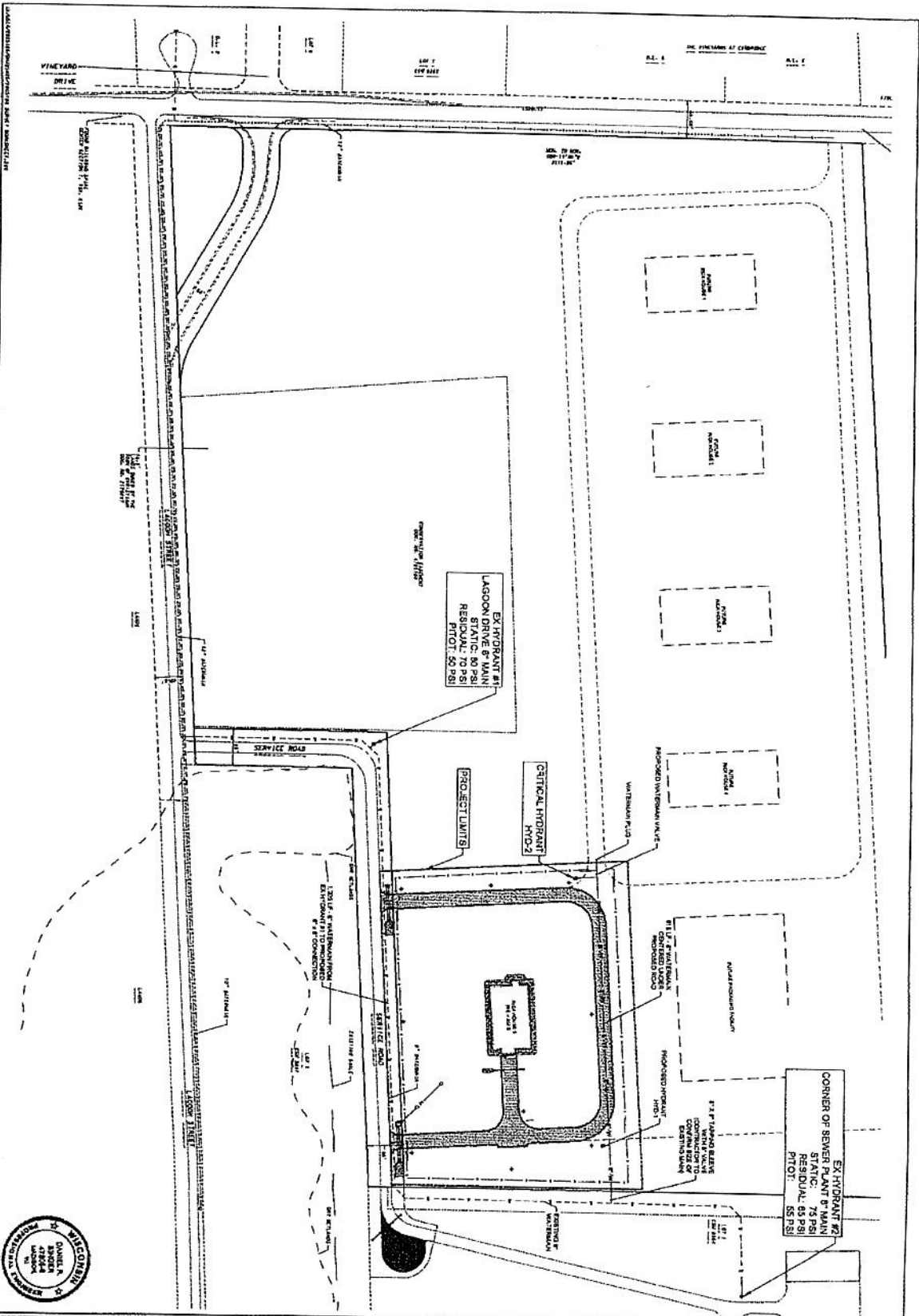
DDC. NO. \_\_\_\_\_

VOL. \_\_\_\_\_ SHEET \_\_\_\_\_

EXHIBIT D

Depiction and Description of Water Main Improvements and Utility Easement Area

[See attached.]

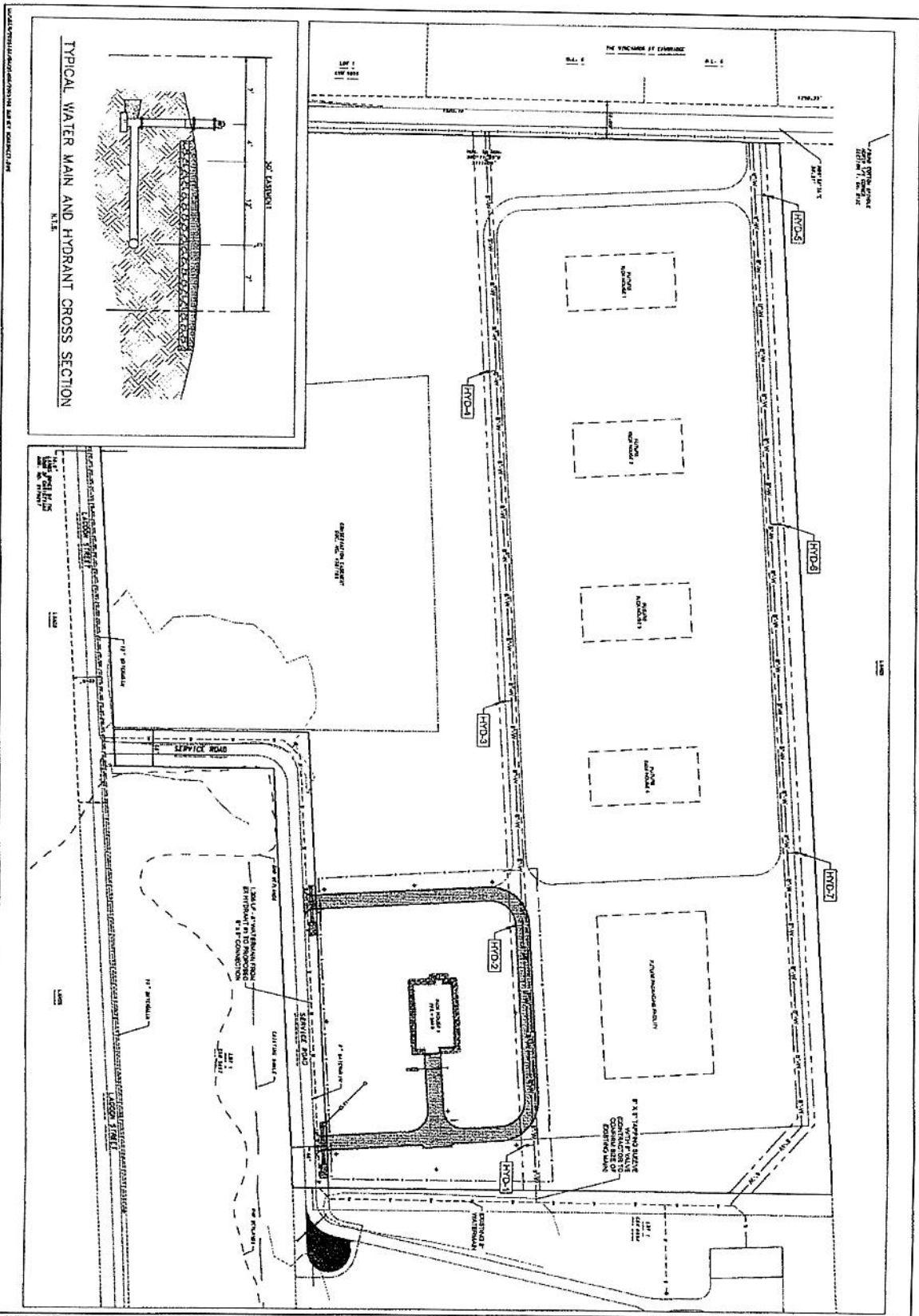


DATE: 09/31/20  
 DRAWN BY: DANIEL A. BOSER  
 CHECKED BY: DANIEL A. BOSER  
 SCALE: 1" = 30'  
 SHEET NUMBER: 2000-108  
 EXHIBIT



RICK HOUSE 5 - WATER MAIN  
**CAMBRIDGE DISTILLING PROPERTIES**  
 LOCATED IN THE NE 1/4 OF THE NW 1/4 OF SECTION 33, T7N, R1E,  
 VILLAGE OF CAMBRIDGE, WAUKESHA COUNTY, WISCONSIN

**STANFORD LETTER AND ASSOCIATES, INC.**  
 7530 Sherman Way, Madison, WI 53717  
 Phone: 608.271.7230 • Fax: 608.271.1000  
 WWW.STANFORDLETTER.COM



TYPICAL WATER MAIN AND HYDRANT CROSS SECTION  
N.T.S.

DATE: 09-21-00  
 SHEET NUMBER: RN 2003-100  
 EXHIBIT



DRAWING GOVT - WATER MAIN PLANNING EXHIBIT  
**CAMBRIDGE DISTILLING PROPERTIES**  
 LOCATED IN THE NE 1/4 OF THE NW 1/4 OF SECTION 28, T7N, R6E,  
 VILLAGE OF CAMBRIDGE, DANE COUNTY, WISCONSIN

**FORSHAN BROTHERS AND ASSOCIATES, INC.**  
 7530 Wharfedale Way, Madison, WI 53717  
 Phone 608.833.7350 • Fax 608.833.1042  
 YOUR LOCAL RESOURCE FOR ALL THING SURVEYING



EXHIBIT E

Intentionally Deleted.

EXHIBIT F

Depiction of Portion of Bike Path to be Relocated

[See attached.]

22882965.10



# Dancing Goat Path Realignment

Village of Cambridge  
Dane & Jefferson Counties, WI

- Existing Path Alignment
- ▭ Municipal Boundary
- ▭ Village of Cambridge

- Alignment Option**
- Option 1 - Widen existing path
  - Option 2 - Relocate portion of path to north
  - Option 3 - Reroute path

Data Source:  
Aerial Imagery: Earth & Vision, Co. (2020)  
Aerial Data: © 2017/18  
\*All project alignments and locations are approximate and do not reflect final plans. All plan locations are subject to change.\*





Cambridge Water Treatment System Daily/Weekly Maintenance Checklist														
Task	Sunday		Monday		Tuesday		Wednesday		Thursday		Friday		Saturday	
	Date	Initials	Date	Initials	Date	Initials	Date	Initials	Date	Initials	Date	Initials	Date	Initials
<b>Month: July, 2022</b>														
<b>Week One</b>														
Perform daily Well #2 walkthrough and record data in log books														
Take water samples at Well #2 Iron Filter and record on log sheet*														
Take water samples at Well #2 Entry Point and record on log sheet*														
Take water samples at Well #2 Entry Point and record on log sheet*														
Take water sample at Dancing Goat Distillery and record test results**														
Check water tower for leaks, drain compressor, and observe circulator**														
<b>Week Two</b>														
Perform daily Well #2 walkthrough and record data in log books														
Take water samples at Well #2 Iron Filter and record on log sheet*														
Take water samples at Well #2 Entry Point and record on log sheet*														
Take water samples at Well #2 Entry Point and record on log sheet*														
Take water sample at Dancing Goat Distillery and record test results**														
Check water tower for leaks, drain compressor, and observe circulator**														
<b>Week Three</b>														
Perform daily Well #2 walkthrough and record data in log books														
Take water samples at Well #2 Iron Filter and record on log sheet*														
Take water samples at Well #2 Entry Point and record on log sheet*														
Take water samples at Well #2 Entry Point and record on log sheet*														
Take water sample at Dancing Goat Distillery and record test results**														
Check water tower for leaks, drain compressor, and observe circulator**														
<b>Week Four</b>														
Perform daily Well #2 walkthrough and record data in log books														
Take water samples at Well #2 Iron Filter and record on log sheet*														
Take water samples at Well #2 Entry Point and record on log sheet*														
Take water samples at Well #2 Entry Point and record on log sheet*														
Take water sample at Dancing Goat Distillery and record test results**														
Check water tower for leaks, drain compressor, and observe circulator**														
<b>Week Five</b>														
Perform daily Well #2 walkthrough and record data in log books														
Take water samples at Well #2 Iron Filter and record on log sheet*														
Take water samples at Well #2 Entry Point and record on log sheet*														
Take water samples at Well #2 Entry Point and record on log sheet*														
Take water sample at Dancing Goat Distillery and record test results**														
Check water tower for leaks, drain compressor, and observe circulator**														

\* Sample each workday. If results meet targets for two weeks in a row, sampling could be reduced to Monday, Wednesday, and Friday.  
 \*\* Perform weekly.

### Cambridge Water Treatment System Daily/Weekly Maintenance Checklist

Month:	Task	Sunday		Monday		Tuesday		Wednesday		Thursday		Friday		Saturday	
		Date	Initial	Date	Initial	Date	Initial	Date	Initial	Date	Initial	Date	Initial	Date	Initial
Week One	Perform daily Well #2 walkthrough: record pumpage, blend, and chem weights Perform water sample at Well #2 Entry Point* Perform water samples at Well #2 Iron Filter* Check water tower for leaks, drain compressor, and observe circulator**														
Week Two	Perform daily Well #2 walkthrough: record pumpage, blend, and chem weights Perform water sample at Well #2 Entry Point* Perform water samples at Well #2 Iron Filter* Check water tower for leaks, drain compressor, and observe circulator**														
Week Three	Perform daily Well #2 walkthrough: record pumpage, blend, and chem weights Perform water sample at Well #2 Entry Point* Perform water samples at Well #2 Iron Filter* Check water tower for leaks, drain compressor, and observe circulator**														
Week Four	Perform daily Well #2 walkthrough: record pumpage, blend, and chem weights Perform water sample at Well #2 Entry Point* Perform water samples at Well #2 Iron Filter* Check water tower for leaks, drain compressor, and observe circulator**														
Week Five	Perform daily Well #2 walkthrough: record pumpage, blend, and chem weights Perform water sample at Well #2 Entry Point* Perform water samples at Well #2 Iron Filter* Check water tower for leaks, drain compressor, and observe circulator**														

\* Sample each workday. If results meet targets for two weeks in a row, sampling could be reduced to Monday, Wednesday, and Friday.

\*\* Perform weekly.